



TRIM Reference: _____

APPLICATION FOR HIRE – MULLEWA COUNCIL BUS

HIRER DETAILS

Hirer's Name: _____

Postal Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

Hereby make application of behalf of: _____ Group _____

For the use of the Mullewa Bus on: _____ Date/s _____

DRIVER'S DETAILS

Driver's Name: _____

Driver's License No: _____ License Expiry: _____

License Class: _____ Copy attached: Yes No

Please attached a copy of your driver's license with the application

JOURNEY DETAILS

Proposed Route: _____

Approx. kms: _____ to be travelled

Departure Date: _____ Return Date: _____

HIRE CHARGES

- Outside Mullewa – \$1.85 per km (plus GST).
- Within Mullewa - \$57.00 per hour, or part thereof (Allowance of 100km per day), plus 0.25 cents per km over allowance (plus GST).
- When picked up the bus will have a full tank of fuel and is to be returned with a full tank of fuel.
- NOTE: any special changes or agreements are to be confirmed in writing by Council prior to the bus being released for hire.

DECLARATION

I agree to be responsible for and indemnify the City of Greater Geraldton for any loss or damage that is caused to the bus either by negligence, unskilled or improper use by any person.



I also agree to observe all provisions of the Road Traffic Act 1974, its regulations and the conditions of hire applicable. It should be noted that to drive the bus, it is necessary to hold a current LR class license and if the driver is to receive any reward to drive the bus on behalf of the hirer then they must hold a current F Class license.

I hereby agree to pay all hire charges and/or additional costs associated with the hire of the Mullewa Bus. I acknowledge that a deposit or part/full payment may be required prior to hire and that Council's decision on cleanliness is final.

I/We have read, understood and agree to abide by the Conditions of Hire (MW10) attached to this application.

Print Name: _____

Signature: _____ Date: _____

OFFICE USE

APPROVAL

Hire Approved

Hire Not Approved

Manager's
Signature: _____ Date: _____

CHECKLIST

ITEMS	OUT	IN	COMMENTS
① Odometer Reading			
② Fuel Tank Full			
③ First Aid Kit			
④ Tool Kit			
⑤ Spare Tyres			
⑥ Fire Extinguishers			
⑦ Vehicle Inspected			
⑧ Bus Cleaned			
⑨ Damage			

Any further Details/Comments (attached photographs if required):

FEES AND CHARGES

Kilometres – after Allowance

_____ cents/km _____ x km _____ = Cost \$ _____

Fuel – Litres Used

_____ cents/litre _____ x litre _____ = Cost \$ _____

TOTAL COST \$ _____

• Extra Charges _____ = Cost \$ _____

• Deductions _____ = Cost \$ _____

TOTAL OWING \$ _____

Paid: \$ _____ Receipt Number: _____

ORGANISATIONS AND GROUPS ONLY

Invoice to be raised: Yes No Order Number: _____

MULLEWA DISTRICT OFFICE SIGN-OFF

Print Name: _____

Signature: _____ Date: _____