



TRIM Reference: _____

APPLICATION FOR APPROVAL TO ESTABLISH A SKIN PENETRATION BUSINESS

APPLICANT DETAILS

Applicant Name: _____

Residential Address: _____

Postal Address: _____ *if different to above*

Phone Number: _____ Mobile Number: _____

Email Address: _____

BUSINESS DETAILS

Premise Name: _____

Location: _____

ABN: _____

Postal Address: _____ *if different to above*

Phone Number: _____ Mobile Number: _____

Email Address: _____

** Floor Plan – please provide a floor plan layout of your proposed premises with this notification, showing the location of fixtures such as hand basins and sinks and include details on the materials to be used in the premises for shelving and flooring.*

APPLICATION FEE

Application Fee: \$165.00

Application will NOT be approved until payment has been made.

OFFICE USE

Date Paid: _____

Receipt Number: _____

Account No: 07220803

Officer's Initials: _____

SKIN PENETRATION COMPLIANCE

Skin penetration establishments are required by law to notify the local government in which they intend to operate in and must comply with the *Health (Skin Penetration Procedures) Regulations 1998*. The regulations outline minimum standards of infection control such as basic hygiene, disinfection and sterilisation requirements.

Establishing a Skin Penetration business in the City can require compliance with several City Departments. In the first instance, you should contact the City of Greater Geraldton, as your application will involve:

1 – ENVIRONMENTAL HEALTH Liaise with Environmental Health Officer

The premise must comply with the **Health (Skin Penetration Procedures) Regulations 1998** Regulations may be view at:

<http://ww2.health.wa.gov.au/Corporate%20search%20results?searchStr=skin%20penetration&site=current>

2 – TOWN PLANNING Liaise with Town Planner

Please make preliminary contact with a Town Planner to ascertain whether you need to apply for any specific Town Planning approvals or meet any other requirements in relation to your application.

3 – BUILDING COMPLIANCE Liaise with Building Surveyor

Building Code of Australia

Please make preliminary contact with a City Building Surveyor to ascertain whether the level of shop fit out/alteration you are intending, requires a building permit and submission of plans.

Please Note: the above is a City process only and you need to make all the other necessary enquiries with any external agencies that may be pertinent to your skin penetration proposal.

DECLARATION

I, the person making this application, declare that the information contained in this application is true and correct in every particular way.

Signature: _____ Date: _____

Position in Company: _____

In the case of a company, the signing officer must state position in the company.

INDICATE SKIN PENTRATION TYPE

If more than one, please indicate all the business type conducted on the premises. A skin penetration procedure is any procedure, which involves the tearing, cutting, puncturing, or shaving of the skin and includes services such as:

- | | |
|--|--|
| <input type="checkbox"/> Acupuncture | <input type="checkbox"/> Cosmetic Enhancements |
| <input type="checkbox"/> Beauty Treatments | <input type="checkbox"/> Tattooing |
| <input type="checkbox"/> Body Piercing | |

Other details – please outline the extent and nature of Skin Penetration:

HELPFUL INFORMATION

See

<http://ww2.health.wa.gov.au/Health-for/Industry-trade-and-business/Personal-appearance>

Code of Practice for Skin Penetration Procedures

The skin penetration industry must comply with the mandatory code of basic hygiene, disinfection and sterilisation requirements.

Health (Skin Penetration Procedures) Regulations 1998

Mandatory regulations governing the skin penetration industry such as tattoo parlours, body piercing and beauty therapy establishments. Copies of the *Health (Skin Penetration Procedure) Regulations 1998* may be obtained from the State Law Publisher at www.slp.wa.gov.au.

Infection Control Guidelines for the Prevention of Transmission of Infectious Diseases in the Health Care Setting

The procedures necessary for the prevention of the transmission of infectious diseases in the health care setting, referred to as infection control or infection control procedures.

An Environmental Health Officer will call on you routinely to ensure the regulations are being met in the interest of health and safety, and arrange a routine inspection. Further health information is available from your Environmental Health Officer or browse the following website:

<http://ww2.health.wa.gov.au/Health-for/Industry-trade-and-business/Personal-appearance>

Insert EXAMPLE OF SKIN PENETRATION INSPECTION SHEET