



TRIM Reference: _____

EQUIPMENT LOAN AGREEMENT

This Agreement is made on the Day _____ Month _____ Year _____

Between the **CITY OF GREATER GERALDTON** and *(Insert the Name of the Hirer and Organisation)*

I, _____ on behalf of
Organisation/Group: _____

Agree to return the equipment in good condition to the City of Greater Geraldton by,
Day _____ Month _____ Year _____

I understand that failure to return the equipment by the agreed date will incur the full replacement cost, and any damages or loss will incur full replacement costs of said damages or loss.

Please Note: replacement Flags cost approximately \$150.00 each and the replacement flag stand costs between \$150.00 and \$200.00 each.

EQUIPMENT HIRED

Equipment: _____	Qty: _____
Equipment: _____	Qty: _____
Equipment: _____	Qty: _____
Equipment: _____	Qty: _____
Equipment: _____	Qty: _____

I accept full responsibility of the borrowed equipment and the replacement cost in the failure to return them by the agreed date.

Signature: _____ Date: _____

Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____



WITNESSED ON BEHALF OF THE CITY OF GREATER GERALDTON

Name: _____

Position: _____

Signature: _____ Date: _____

OFFICE USE

Hirer Name: _____

Organisation: _____

Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

Return Date: _____

Signature: _____ Date: _____

COMMENTS *If required:*