



## CGG EXPRESSIONS OF INTEREST EVENT STALLHOLDER APPLICATION

### APPLICANT DETAILS

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Would you like to be on the CGG database for future events?  Yes  No

### WHAT EVENT ARE YOU APPLYING FOR AND ASSOCIATED FEES

PLEASE TICK ALL EVENTS YOU ARE APPLYING FOR:	PREF ZONE	FEES & CHARGES
<input type="checkbox"/> Christmas on the Terrace: 12 Dec 2019 <i>Applications close 12 November 2019</i>	_____	FOC
<input type="checkbox"/> Australia Day: 26 January 2020 <i>Application close 26 December 2019</i>	_____	\$52 for Powered Sites FOC for Non-Powered or own generator
<input type="checkbox"/> Wind on Water (WoW): 11 & 12 April 2020 <i>Applications close 11 March 2020</i>	N/A	\$104 one-off charge (2 days)

### STALL DESCRIPTION

PLEASE PROVIDE A BRIEF DESCRIPTION OF YOUR STALL	
ITEMS AVAILABLE	RRP
	\$
	\$
	\$
	\$
	\$

## LOGISTICS

Please ensure you include your own marquee lighting for night events. You will need to provide your own cords, cord coverings and tagging of cords. The City will calculate your power requirements using the table below and this assists the City in providing adequate generators on site.

APPLIANCE (PLEASE LIST ALL OF YOUR APPLIANCES)	AMPS REQUIRED
<b>Example: Fridge</b>	<b>1 x 15 amp plug</b>
<b>TOTAL AMPS REQUIRED FOR STALL</b>	
Do you require a generator or access to power?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you providing your own generator?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you require a distribution board?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What size generator do you require from CGG?	____ KVA
AMPS required?	_____
Size of Marquee / Van / Truck / Trailer (please circle)	__m x __m
Total Area Required: <i>Including service area, customer seating area &amp; back of house</i>	__m x __m

## DOCUMENTATION

You will be required to obtain Public Liability Insurance and provide a Safety Action Plan for your area.

### FOOD STALLHOLDERS

Is a copy of your Public Liability Insurance attached?  Yes  No

What is the expiry date for this policy? \_\_\_\_\_

Is a copy of your Safety Action Plan attached?

Find an example of this form here:

<https://www.commerce.wa.gov.au/publications/safety-action-plan-small-business>

Yes  No

Is a copy of your CGG Certificate of Registration of a Food Business or Temporary Food Stall issued under Food Act 2008 attached?

Yes  No

Do you have a Food Safety Training Certificate?

Yes  No

## NON FOOD STALLHOLDERS

Is a copy of your Public Liability Insurance attached?  Yes  No

What is the expiry date for this policy? \_\_\_\_\_

Is a copy of your Safety Action Plan attached?

Find an example of this form here:

<https://www.commerce.wa.gov.au/publications/safety-action-plan-small-business>

Yes  No

If you answered no to any of the above questions the City is unable to accept your application until these are provided. Please email documentation to

[events@cgg.wa.gov.au](mailto:events@cgg.wa.gov.au)

## CHECKLIST

**PLEASE NOTE: THE FOLLOWING ITEMS ARE YOUR RESPONSIBILITY TO PROVIDE**

- |  |   |
|--|---|
| <input type="checkbox"/> Change for your float to suit your pricing including lockable money box |   |
| <input type="checkbox"/> Clearly Labelled Products   | <input type="checkbox"/> Drinking Water                                     |
| <input type="checkbox"/> Your own Marquee  | <input type="checkbox"/> Rubbish Bins for your own waste                    |
| <input type="checkbox"/> Trestle Tables and Covers   | <input type="checkbox"/> Tag and Tested Cords<br>Provide date tested: _____ |

### FOOD VENDORS ONLY

- |   |  |
|---|--|
| <input type="checkbox"/> Cold display & storage, fridges, eskies        | <input type="checkbox"/> Cooking Appliances and equipment                                      |
| <input type="checkbox"/> Food safe sanitiser & cleaning products        | <input type="checkbox"/> Hand washing facilities, running water with liquid soap & paper towel |
| <input type="checkbox"/> Hot display and storage, Bain Marie            | <input type="checkbox"/> Water Supply/waste water disposal                                     |
| <input type="checkbox"/> Fire Extinguisher - Provide Expiry Date: _____ | <input type="checkbox"/> Thermometer   |

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please submit completed form to**  
[council@cgg.wa.gov.au](mailto:council@cgg.wa.gov.au)

## ZONE MAPS

### CHRISTMAS ON THE TERRACE: 12 DECEMBER 2019



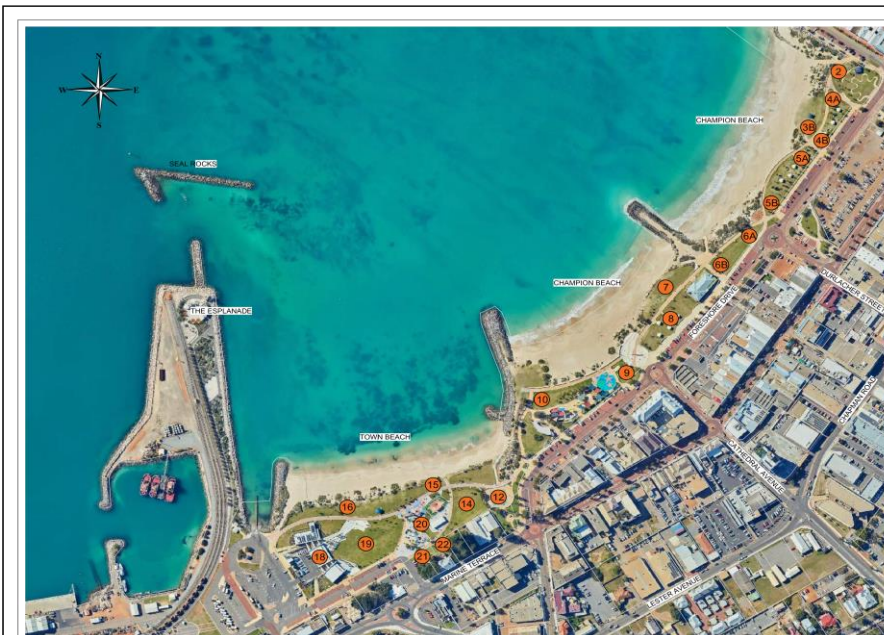
*Christmas On The Terrace - Zones*

Scale: 1:2,500

Date	02-Jul-19
Department	IS [Engineering - GIS]
Drawing No.	MAP 6
Operator	DAT
Paper Size	A3

**Disclaimer:** Whilst all care has been taken in the preparation of this data, this information is provided as a guide only and no responsibility shall be taken for any omissions or errors in this documentation. The accuracy provided is not to be used for legal purposes. For reference made to original documentation, which includes Certificates of Title, Survey Diagrams and legal versions of the Town Planning Scheme.

### AUSTRALIA DAY: 26 JANUARY 2020



**FORESHORE ZONE NAMES**

- TIME SLOT (8:00AM to 3:00PM)**
- 2. Grass Area 1
  - 3B. Grass Area 2B
  - 4A. Grass Area 3A
  - 4B. Grass Area 3B (Surf Club)
  - 5A. Grass Area 4A
  - 5B. Grass Area 4B
  - 6A. Grass Area 5A
  - 6B. Grass Area 5B (North of Dome)
  - 7. Grass Area 6 (Fitness Equipment)
  - 8. Grass Area 7 (South of Dome)
  - 9. Grass Area 8 (Water Play Playground)
  - 10. Grass Area 9 (Childrens Playground)
- TIME SLOT (3:00PM to 9:00PM)**
- 12. Basketball Half Court
  - 14. Grass Area 11 (Yacht Club)
  - 15. Town Beach B
  - 16. Town Beach C
  - 18. Geraldton Multi-Purpose Centre (GMC)
  - 19. Slow Gardens
  - 20. Youth Precinct
  - 21. Grass Area 12 (50c Swing/Seat)
  - 22. Grass Area 13 (Visitor Centre)



*Australia Day - Zones*

Scale: 1:3,500

Date	03-Jul-19
Department	IS [Engineering - GIS]
Drawing No.	MAP 5
Operator	DAT
Paper Size	A3

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## OFFICE USE

- Current Public Liability Insurance attached? \_\_\_\_\_
- Safety Action Plan attached? \_\_\_\_\_
- CGG Certificate of Registration of a Food Business attached? \_\_\_\_\_
- Food Safety Training Certificate attached? \_\_\_\_\_
- Temporary Food Stall issued under Food Act 2008 attached? \_\_\_\_\_
- Tag and Testing Evidence attached? \_\_\_\_\_
- Fire Extinguisher Evidence attached? \_\_\_\_\_
- Working With Children attached? \_\_\_\_\_
- Any other documents \_\_\_\_\_