



TEMPORARY ROAD CLOSURE FOR EVENTS Permit and Conditions

This permit is for Local Government controlled roads only and Main Road WA (MRWA) permission will be required on MRWA controlled roads (i.e. North West Coastal Highway, Brand Highway, etc.).

CONDITIONS OF ROAD CLOSURE

- **YOU** have taken on the obligation of being the person responsible for the road closure.
- **YOU** are the person responsible for the care of property and the well-being of the people in the event area with the permitted time specified.
- **YOU** are required to ensure that all rubbish is removed and no damage is caused to public or private property.
- **YOU** are responsible under the conditions of this permit to control any anti-social behaviour by people attending your event/function.
- **YOU** are required to carry the permit at all times and produce upon request by a police officer or a government officer.
- **YOU** are required to submit the approved Traffic Management Plan (TMP) along with any Traffic Guidance Schemes (TGS) with the Road Closure Permit – please note if these accompanying documents are not attached, the Road Closure permit will not be approved.
- **YOU** are required submit this approved Road Closure Permit along with the approved TMP and TGS to the WA Police Force (local station) for their review and approval, you will also need to complete one/or more of the following WA Police permit(s):
 - [Order for Road Closure](#) – Section 81 A-F of the *Road Traffic Act 1974*;
 - [Temporary Suspension of the Road Traffic Act/Regulations](#) – Racing Events under Section 139 of the *Road Traffic (Administration) Act 2008*; or
 - [Permit to hold a Public Meeting and/or Procession](#) – Section 7 of the *Public Order in Streets Act 1984*.
- **YOU** are required to adhere to any conditions of the permit outlined by the City of Greater Geraldton, upon its approval.

The Road Traffic Act 1974 and the City of Greater Geraldton (CGG) requires you, as the permit holder to abide by the following conditions:

- I. All businesses and residences along the route must be consulted about the road closure four (4) weeks in advance of the event.
- II. The Traffic Management Company chosen to erect the signage for the closure, must be suitably qualified and approved by the City of Greater Geraldton.
- III. When determined to be necessary the City of Greater Geraldton can impose the condition of “marshalling” of the road closure signage for public safety.

- IV. No unauthorised personnel is permitted to change, move or remove the road closure signage.
- V. The road closure must be advertised in the local paper two (2) weeks prior to the event and proof of advertising must be submitted to CGG. You must include a copy of your Public Notice with this permit, please contact the City's Event Team for more information.
- VI. A signed and date Road Closure Permit must be produced on demand to a police officer or government officer.
- VII. All costs to be paid by the applicant:
 - a. Advert for the Road Closure;
 - b. Any of the WA Police Permit(s), which are to be paid at the Police Station; and
 - c. Traffic Management – payment to the company implementing the traffic management signage.

IF ANY OF THE ABOVE CONDITIONS ARE BREACHED, THIS PERMIT WILL BE IMMEDIATELY WITHDRAWN.

ADDITIONAL INFORMATION

The City of Greater Geraldton requires a minimum of 21 days' notice for approval of a Road Closure Permit. For more complex TMP's additional time maybe required, as they may need to be referred to MRWA for endorsement.

The permit approval will be subject to "the City of Greater Geraldton, who may undertake a site audit at any time".

DOCUMENTATION

The following documentation is required to be submitted with the Road Closure Permit:

- Traffic Management Plan (TMP)
- Traffic Guidance Schemes (TGS)
- Proof of advertising and copy of the Public Notice

The following documentation is maybe required to be submitted with the Road Closure Permit:

- MRWA Approval

PERMIT DETAILS

Organisation: _____

Address: _____

Nominated individual responsible for the Road Closure Permit –

Name: _____

Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

Nature of Event: Procession Sporting Event Street Party
 Other *pls specify:* _____

The event shall not commence before: Time _____ Date _____

and shall not conclude no later than: Time _____ Date _____

Location where the event is to be held:

Road/s where the event is to be held:

Route that the event shall follow (if applicable):

Extent of Event - How much of the road(s) will the event occupy: Full Carriageway Half Carriageway
 Other *pls specify:* _____

Name and details of the Company to erect Traffic Management Signage –

Company: _____

Name: _____

Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

What other security/safety measures will be undertaken to protect both the workers and members of the public?

Does your organisation have Public Liability Insurance: Yes No

Amount: \$ _____

This permit must be produced upon request from a police officer or a government officer (i.e. Local Government Ranger).

The conditions of your permit must be in accordance with the Road Traffic Regulations for Events of Road (Regulations 1991) and the Road Traffic Act 1974 (Road Traffic Code 2000).

I hereby acknowledge I have read and understand the conditions of this permit and I hereby make an application to close the stated road(s) as required for the above-mentioned event.

Signature of Applicant Date

CGG APPROVAL

Approved: Yes No

If Not Approved, why:

ADDITIONAL CGG CONDITIONS AND LIMITATIONS

Signature of CGG Officer

Date