Corporate Services Department

RA07

TRIM Reference: _____

CHANGE OF ADDRESS/CONTACT DETAILS

Under *Freedom of Information Act 1992, S.45*

Please amend your records to show that my correct contact details are:

RESIDENTIAL ADDRESS

Address: _____

Suburb/Locality: _____ State: _____ Postcode: _____

POSTAL ADDRESS *if different from above*

Address: _____

Suburb/Locality: _____ State: _____ Postcode: _____

PERSONAL DETAILS

Full Name or
Business Name: _____

Date of Birth: _____ Phone Number: _____

Email Address: _____

ADDITIONAL PERSON *if more than 2 people, please complete additional form*

Full Name _____

Date of Birth: _____ Phone Number: _____

Email Address: _____

COUNCIL SERVICES WILL BE UPDATED *E.g. Rates, Accounts, Animals, Health*

Please indicate if you wish to update your details with the below Council Facilities:

☐ Aquarena ☐ Art Gallery ☐ Libraries ☐ Queens Park Theatre

Owned Property: _____

Is this property owned by a pensioner? ☐ Yes ☐ No

Full Name _____

Signature: _____ Date: _____

Completed forms can be returned: **By Mail** – PO Box 101, GERALDTON WA 6531,
In Person – 63 Cathedral Avenue, GERALDTON WA 6530 or **Email** – council@cgg.wa.gov.au

COLLECTION NOTICE
The City of Greater Geraldton collects the personal information you provide in relation to CHANGE OF ADDRESS/CONTACT DETAILS so we can deliver the service, process your request, and meet our legal obligations under the *Local Government Act 1995* and any other related legislation. Your information may be shared with government agencies, contractors, or others where authorised by law or with your consent. Where required by law, your personal information will be made publicly available, e.g. public registers. The City manages personal information in accordance with relevant privacy legislation and takes reasonable steps to protect it from unauthorised access or disclosure. You may request access to, or correction of your personal information by contacting the City at pris@cgg.wa.gov.au.