



TRIM Reference: \_\_\_\_\_

## CENTREPAY - DEDUCTION AUTHORITY CONSENT

I, \_\_\_\_\_ CRN No: \_\_\_\_\_  
*Full Name* *Customer Reference Number*

Give permission for the Department of Human Services to make a Deduction of  
 \$ \_\_\_\_\_ each fortnight from my \_\_\_\_\_  
*Type of Centrelink Payment*

and pay this amount to the City of Greater Geraldton, CRN 555-087-315 for  
 \_\_\_\_\_ commencing from \_\_\_\_\_  
*Reason for Deduction* *Date*

I give permission for the Department of Human Services to disclose my information to the City of Greater Geraldton for the purpose of checking my account number, billing number and amount I want to pay, and reconciling my payment Deduction details. I also authorise the City of Greater Geraldton to give the Department of Human Services my correct account and billing number if required.

I understand that:

- It is my choice to have this amount deducted from my Centrelink payments, and that I can change or cancel the Deduction at any time by contacting the Department of Human Services or the City of Greater Geraldton.
- If I have a current Centrepay Deduction and I transfer to another eligible Centrelink payment in the future, my Deductions may continue.
- If I have a current Centrepay Deduction and I lodge a new claim for Centrelink payments, the existing Deduction(s) will not be carried over to the new payment and I will have to provide new Deduction Authorities to have these set up when the new payment is granted.
- If I stop using the City of Greater Geraldton's services but do not stop my Centrepay Deduction, the City of Greater Geraldton may instruct the Department of Human Services to stop the Deduction.
- If my Deduction has a target amount and final Deduction is set to less than \$2.00, my second last Deduction will be increased by up to \$2 to cover final amount.
- The Department of Human Services will notify me in writing of any changes to my Deduction details including requested by the City of Greater Geraldton.

Po Box 101 Geraldton WA 6531

Geraldton Civic Centre T 08 9956 6600 F 08 9956 6674

Mullewa Office T 08 9956 6643 F 08 9961 1206

E council@cgg.wa.gov.au W www.cgg.wa.gov.au

ABN 55 907 677 173

- My Deduction Authority consent will be noted on my account record with the City of Greater Geraldton.
- When a payment has been made to the City of Greater Geraldton after my Deduction Authority had been cancelled or suspended, the Department of Human Services may be able to assist me to recover the Centrepay Deduction.
- If my Deduction is for rent, any updates I make to Centrepay Deductions for rent will not automatically update my rent assistance. I may need to contact the Department of Human Services and update this separately.
- If I cease to be a Customer of the City of Greater Geraldton, I will need to advise the Department of Human Services to stop my Deduction.

Signed: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Dated: \_\_\_\_\_