



TRIM Reference: _____

COMMERCIAL FILMING APPLICATION

In order to commercially film in the City of Greater Geraldton, the below Commercial Filming Application form must be completed and approved before proceeding.

Filming locations include public spaces, City owned facilities and outdoor areas. If you wish to film on private property, you must obtain separate approvals from the property owner.

The City can provide helpful advice in regards to filming areas and any recommendations for locations.

To discuss your proposed location and to identify any potential issues that may need to be addressed, contact the City on 9956 6600 or email council@cgg.wa.gov.au

To gain approval for commercial filming, email this form to council@cgg.wa.gov.au 21 working days prior to your proposed filming dates.

There is no fee associated with commercial filming in Geraldton.

Please note, this application form does not constitute a filming permit. Once approved, a permit will be issued to the applicant. It is advised you keep a copy of the permit with you at all times during filming.

APPLICANT DETAILS

Name: _____

Organisation: _____

Address: _____

Phone Number: _____ Mobile Number: _____

Email Address: _____

FILMING AND PRODUCTION DETAILS

Date of filming: _____

Time of filming: _____

Location/s of filming:

Include a site map



How many cast and crew members will be on site: _____

General description of production and film requirements:

Where will the final production be available to view: _____

Will there be any disruption to the surrounding areas such as road closures, loud noises etc. Yes No

If yes, please describe and outline how you will notify affected business or groups:

*Please note, if traffic management is required you will need to provide a [Traffic Management Plan](#) as part of the application.

Will there be any machinery or equipment involved? Yes No

If yes, what?

Please note the following:

- CASA Regulations currently prohibit flying drones in public spaces. Contact CASA for details and ensure that any requirements set forth by CASA relation to licences or permits are acquired in advance in submitting this application.
- Permission to film does not grant exclusive access to public spaces. If you wish to gain exclusive access to a public space, you must follow the [event application process](#).
- Filming activities must not impair the public amenity of the area.

Please provide any additional information necessary for your filming in Geraldton:

ATTACHMENTS TO PROVIDE

- | | | |
|---|------------------------------|-----------------------------|
| Application form | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Filming location/site map | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Public Liability Insurance Certificate | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Traffic Management Plan (If Applicable) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

TERMS AND CONDITIONS

By completing and signing this form, I/we hereby indemnify the City of Greater Geraldton from and against all actions, claims, costs, losses, expenses and damages arising from loss of, loss of use of, or damage to property of the City; or personal injury (including death) or illness to any person or loss of, loss of use of, or damage to any property; resulting from or by reason of anything done or omitted to be done by us arising out of our activities.

I agree to the Terms and Conditions outlined above: Yes No

Signature: _____ Date: _____

OFFICE USE ONLY

Received by: _____

Signature: _____ Date: _____

Request approved: Yes No

Director Signature: _____ Date: _____