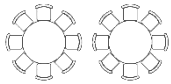
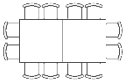
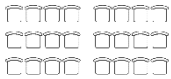
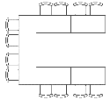


Geraldton Multi-Purpose Centre

CAPACITY

STYLE		FUNCTION ROOM	MEETING ROOM	SEMINAR ROOM
Banquet		80	25	-
Boardroom		80	25	-
Theatre		120	40	-
U-Shape		80	25	12

DEFINITIONS OF ORGANISATIONS AND PRICES

Commercial: Commercial organisation, business or society; or private functions such as weddings, parties, etc.

	FUNCTION ROOM	MEETING ROOM	SEMINAR ROOM	KITCHEN Only
Per Day	\$1,010	\$380	\$330	\$230
Half Day	\$505	\$185	\$165	\$115

Community (Fee for Service): Community based association and/or organisation charging a fee for service or tickets. For example, non-profit associations and/or service organisation charging fee for service or ticketed event for sport, educational institutions events.

	FUNCTION ROOM	MEETING ROOM	SEMINAR ROOM	KITCHEN Only
Per Day	\$565	\$135	\$110	-
Half Day	\$280	\$75	\$55	-

Community (Non-Profit): Community based service organisations entirely conducting a non-profit event. For example, church, service club, government, educational institutions where no fees for service or ticket event exists.

	FUNCTION ROOM	MEETING ROOM	SEMINAR ROOM	KITCHEN Only
Per Day	\$480	\$120	\$90	\$98
Half Day	\$240	\$60	\$45	\$50

All prices include GST and are on a per day basis. A half day is up to 5 hours including set-up and break down. Set-up and clean-up days are limited to 2 hours (if required): \$218 per day. Should you wish to hire the entire venue and Stow Gardens, please contact the Events team for a combined quote at: events@cgg.wa.gov.au.

BONDS

Bonds will be reimbursed after the post-event inspection and upon return of the key card. Any damage to the property or equipment, as well as any additional cleaning fees incurred by the City, will be deducted from the bond.

TYPE OF SERVICE	BOND
Venue Bond all areas – NO alcohol	\$500
Venue Bond all areas – WITH alcohol	\$1,500

POST EVENT CHARGES

It is the hirer's responsibility to ensure that all equipment used is cleaned and returned to the correct storage areas, that any utilities are switched OFF and all windows, doors and gates are securely locked upon departure. Should the hirer fail to comply with these terms and conditions the following charges will apply;

	COST
Equipment relocation (minimum of 1 hour)	\$40
Air-conditioning	\$25 <i>per unit per day</i>
Lights	\$30 per day
Security call outs and staff call outs	Cost recovery
Cleaning call outs	Cost recovery

CANCELLATIONS OR ADJUSTMENTS

- Cancellations or adjustments made 15-30 days before the event, will incur a charge of **20%** of the hire fee.
- Cancellations or adjustments made 8-14 days before the event, will incur a charge of **50%** of the hire fee.
- Cancellations or adjustments made 7 days or fewer before the event, will incur a charge of **100%** of the hire fee.

City of Greater Geraldton

PO Box 101 Geraldton WA 6531

Geraldton Civic Centre T 08 9956 6600

Mullewa District Office T 08 9956 6643

E council@cgg.wa.gov.au W www.cgg.wa.gov.au

ABN 55 907 677 173

E020

Development and Community Development Department

TRIM REFERENCE

D-20-059496