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City of Greater Geraldton

## 4.27 ENTRY CONDITIONS LOCAL GOVERNMENT BUILDINGS

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### SUSTAINABILITY THEME

Community

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### OBJECTIVES

To provide directions and entry conditions to all persons accessing City of Greater Geraldton local government buildings.

### POLICY STATEMENT

In accordance with the City of Greater Geraldton Local Government and Public Property Local Law 2014 the following conditions apply to all persons accessing City buildings. These conditions shall apply to ensure that City staff and all other persons accessing City local government buildings can do so safely and without impediment.

### POLICY DETAILS

#### 1. Posted Signage

- 1.1. Persons accessing City local government buildings must comply with all posted signs including but not limited to displayed conditions of entry to a facility.
- 1.2. Persons accessing City local government buildings shall not behave in a manner which causes a nuisance.

#### 2. Electronic Recording

- 2.1. Any person in a City building must not use any type of recording equipment without prior written permission of the City.
- 2.2. Electronic recording is only permitted at public civic ceremonies. Any person undertaking electronic recording at such a ceremony must comply with all posted signage.

#### 3. Failure to Comply with Authorised Directions

- 3.1. Any person found in breach of this policy will be formally advised to desist immediately.
- 3.2. Persons perpetrating serious breaches will receive written notification of this breach.
- 3.3. Where a person fails to do anything required or directed in accordance with this policy and the *City of Greater Geraldton Local Government and Public Property Local Law 2014*, they may be committing an offence, may be subject to prosecution, and penalties may apply. In worst case scenarios were persons have failed to comply with City directions, the City may deny future access to the City buildings.

## KEY TERM DEFINITIONS

**Local government building** means a structure, hall, room, corridor, stairway or annex, and includes all plumbing, electrical installations, fixtures, fittings, furniture and other contents, owned or under the care, control and management of the local government.

**Nuisance** means -

any activity, thing, condition, circumstance or state of affairs caused or contributed to by a person which is injurious or dangerous to the health of another person of normal susceptibility, or which has a disturbing effect on the state of reasonable physical, mental or social well-being of another person;

- anything a person does or permits or causes to be done which interferes with or is likely to interfere with the enjoyment or safe use by another person of any public place; or
- anything a person does on public or private land which unreasonably detracts from or interferes with the enjoyment or value of land owned by another person, provided that anything done in accordance with the law or a legal right or which is consistent with the standard of behaviour in the relevant locality shall not be unreasonable for the purpose of Local Government and Public Property Local Law 2014.

**Person** means any person, company, employer and includes an owner, occupier, licensee and approval holder.

**Recording equipment** includes, but is not limited to, Cameras – still and video, Phones, Tablets Voice recorders, and any other electronic recording device.

**Sign (signage)** includes a notice, flag, mark, structure, written notice or device approved by the local government on which may be shown words, numbers, expressions or symbols.

## ROLES AND RESPONSIBILITIES

The Manager Corporate Services is responsible for this policy.

## WORKPLACE INFORMATION

City of Greater Geraldton Local Government and Public Property Local Law 2014

## POLICY ADMINISTRATION

Directorate		Officer	Review Cycle	Next Due
Corporate and Commercial Services		Manager Corporate Services	Biennial	2020
Version	Decision Reference	Synopsis		
1.	CCS355 – 25 September 2018	New Council Policy designed to enable the City to in accordance with <i>City of Greater Geraldton Local Government and Public Property Local Law 2014</i> impose entry conditions to City buildings		