

## CONFIRMATION OF SETTLEMENT

Property ownership will be updated on receipt of this form,  
which must be completed and returned  
as soon as possible after settlement

**Please Return to:**

Rates Department

**Assessment No:**

City of Greater Geraldton

PO Box 101

GERALDTON WA 6531

Phone – (08) 9956 6617 or (08) 9956 6619

Fax – (08) 9956 6674 or (08) 9956 6947

**Refers to Property Transfer  
Described on Reverse**

**Date of Settlement:**

**Purchaser's Name &  
Postal Address:**  
(for service of future  
Correspondence)

Phone

Mobile

Email Address

**Rating details should be confirmed close to settlement to ensure correct  
adjustment**

Did you telephone the Rates Department to verify rating details?

YES

NO

**MONIES OWING TO THE CITY ARE TO BE REMITTED WITHIN  
14 DAYS OF SETTLEMENT**

Where monies are owed to the City, please specify if:

Remittance enclosed

\$

FULL

PART

Outstanding Balance paid by:

Please print the name of the person  
Who completed this form: \_\_\_\_\_

### OFFICE USE ONLY

Maintenance Date: \_\_\_\_\_ By: \_\_\_\_\_

Owner Codes: \_\_\_\_\_