

# HMAS Sydney II Memorial Advisory Committee Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Advisory Committee		Meeting No.	D-17-96240
Meeting Date	Thursday 14 December 2017			
Meeting Time	4.00pm to 5.00pm			
Meeting Location	City of Greater Geraldton Administration Building Committee Meeting Room			
Attendees	Don Rolston	DS	By Invitation	
	Spike Jones	SJ	Apologies	Cr Lewis Freer LF
	Trevor Ralph	TR		
	David Emery	DE		
	lan Heberle	IH	Distribution	As above
	Cr Natasha Colliver	NC		
	Cr Graeme Bylund	GB		
	Cr Michael Reymond	MR		
	Trevor Beaver	ТВ		
	Ross McKim	RM		
	David l'anson	DI		
	Chris Lee	CL		
	Maya Engstrom (minute taker)	ME		

## 1. Welcome & Apologies

Chris Lee, as Chair, welcomed all Committee members and noted apology for Cr Lewis Freer.

**1.1 Election of Chair –** The Chair called for nominations of an Elected Member as Chairperson and an Elected Member as a proxy Chairperson for the Committee.

Cr Reymond nominated as Chairperson

#### MOVED IH

SECONDED NC

Cr Colliver nominated as proxy Chairperson

#### MOVED GB SECONDED MR

There being no other nominations, Cr Reymond was appointed as Chairperson, and Cr Colliver was appointment as proxy Chairperson.

#### CARRIED BY CONSENSUS

CL relinquished the Chair to MR to continue meeting.

**1.2 Terms of Reference –** The Chair read through the Terms of Reference. IH proposed that there be 2 members from each external association on the Committee. After some discussion it was decided to leave as is and IH withdrew his proposal. The current Terms of Reference were accepted by the Committee

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MOVED IH SECONDED NC CARRIED BY CONSENSUS
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## 2. Minutes of Previous Meeting

Recommendation that the minutes of the HMAS SYDNEY II ADVISORY COMMITTEE held on 4 October 2017, be adopted as a true and correct record of proceedings subject to the following:

- That future minutes be circulated to ALL within seven (7) days;
- That in Item 6.2, the word **Committee** be amended to read **Tour Guides**

#### MOVED GB SECONDED IH

## CARRIED BY CONSENSUS

# 3. Action Log

HMAS-005 – to be marked as complete

HMAS-006 – to be marked as complete

HMAS-037 – to remain ongoing – SB still trying to make contact with 'Corvettes'. He has asked Sierah Lemmon from the City's Events team for more addresses. SJ said that he had one contact he would follow up with.

#### 4. Correspondence

#### 4.1 Incoming Correspondence

4.1.1 Correspondence from IH handed to the Chair concerning Cr Byland – Copy of letter to be obtained from Cr Reymond to record.

4.1.2 Motion and background information regarding Council item IS157 circulated by TB

## 4.2 Outgoing Correspondence

Nil

#### 5. Public Facilities

TB presented a motion to the City that the Committee not approve the resolution passed at the Council meeting on Tuesday 26 September 2017 (IS157) with regard to the Public Facilities at the HMAS Sydney II Memorial.

After much discussion MR suggested that the following be MOVED as a motion:

We formally move that the motion to approve the construction of the EPS Plan No.2 (dated June 2017) be RESCINDED so that further dialogue with the original designers of the HMAS Sydney II Memorial can be undertaken to obtain a more satisfactory outcome.

MOVED DI SECONDED TR

## CARRIED BY CONSENSUS

At 5.02pm RM left the meeting.

#### 6. General Business

- 6.1 TB requested it noted that thanks be given to Emma Smith for her assistance whilst she was an attendee at past Committee meetings.
- 6.2 DR asked if DE could provide the committee background as to the reasons for the Warden vote after the commemorative service. DE advised it was primarily so that the Councillors could re-formalise all Council committees as the current two year term had ended. The Chair recommended that the next warden endorsement be completed earlier in September to ensure that Council could endorse the roles prior to the commemorative service.

6.3 The Committee voted to nominate DR as HMAS Warden and SB as Sub Warden for the term 19 November 2017 – 18 November 2018.

## MOVED NC SECONDED IH

# CARRIED BY CONSENSUS

6.3 A formal letter to be sent to all external member associations asking in writing for their nominee and proxy for the new term. This will then be minuted at the next meeting. ME to action with DE assistance.

# 7. Date of Next Meeting

All agreed that the next meeting to be held on Monday 12 February 2018 at 4pm, City of Greater Geraldton Civic Centre in Committee Meeting Room.

## 8. Close

There being no further business, the meeting closed at 5.12pm