

The City of Greater Geraldton Australia Day 2014

Meeting on Friday 7th February 2014

Joanne Panter | Creative Communities

Meeting Name.	CGG Staff Australia Day Debrief	Meeting No.	TRIM: D-14- 18972	
Meeting Date	7/02/14			
Meeting Time	10.30am			
Meeting Location	Function Room			
Chair: Cr Hall	Attendees: Chris Budhan - CB Joanne Panter -JP Sierah Mace - SI Annette Walsh - AW Yvonne Lovedee - YL Viraj Ballanthudaachchige - VB Steve Davidson - SD Kat Williams - KW Janell Kopplhuber - JK Sheri Moulds - SM Mark Canny - MC Pieter Vorster - PV Chris Carey - CC Brad Worth - BW Annette Walsh - AW Jess Felix - JF Neil Ferridge - NF	Guests:	Cr Hall Matt Smith Sierah Mace Joanne Panter Yvonne Lovedee Chris Budhan Steve Davidson Kat Williams Jane Parker Janell Kopplhuber Sheri Moulds Mark Canny Elizabeth McKay Pieter Vorster Chris Carey Graham Smith Brett Brennan Renee Garret Jess Felix Neil Ferridge Faye Zurnamer Brad Worth Annette Walsh Ross Burnell Viraj Ballanthudaachchige	
Minute taker:			Apologies	Cr Hall Matt Smith Jane Parker Samantha Walton Renee Garrett Brett Brennan Mia Jeffries
Faye Zurnamer			Distribution	

A CGG Staff Debrief – Round Table discussion on Positives and Improvements

JP welcomed and thanked everyone for being part of Australia Day 2014. She explained that this is to be an informal discussion on the positives and improvements of the event.

Mark Canny – Why Waste?

- Best Australia Day Event he has attended
- Disappointing to see no CGG Staff nor Councillors come through the CGG Area.
- Noticed cars driving on the Stow Gardens area with no spotter
- Lots of foot traffic in the CGG area

[Action-raise with traffic management](#)

Steve Davidson – Sand Sculpture

- The community loved watching people working on the sculptures
- Great location
- Suggestions for improvements: Advertise earlier
- Consensus- skills were intimidating for the community, therefore prevented them from entering
- Create have a go situation for public before the event
- Artists excited to be commissioned and reshape event
- Attractive prizes for the event
- Unimpressed with food stall quality as there was no signage and all stodgy

[Improvements for 2015:](#)

- YL- Love the 3d affect to walk around the whole sculpture
- YL -Involve CWA, connect sunshine festival for AD15
- KW- Community engagement throughout the year
- MC-post promotion between CWA & AD15.
- AW - Child friendly sand competition
- JP – Empowering two community members as mentors was a great outcome

[ACTION: Steve to forward debrief from Sand Sculpture Team](#)

Viraj Ballanthudaachchige - Environmental Health Officer

- Electric cables need to be covered over as this is a trip hazard for the community. JP asked whether tarp would be sufficient – Yes
- Public must not have access to live electrical chords
- Generators to be inaccessible to public for all future events
- Additional bins to be provided at hand wash stations
- Rotation of emptying bins to the skip bins was not adhered to by stall holders
- SD- costs outweigh public safety. Can be sourced.

- CB- being addressed through PV business case
 - CB will liaise with EMT to discuss the infrastructure development for further events CGG hold.
 - JP: addressed generator faults with Coates Hire
 - JP: Total Toilets commented on GHS illegal practise on AD
 - YL: noticed toilets were locked at 2pm (Urinals) – this was solved on the day
- Improvements:**
- KW – EMT to push for the power on the Foreshore to alleviate safety hazards
 - YL: More bins in MS area, use bin liners inside of bins for ease of removal
 - MC: Recycling cages may be available for 2015, EHO are exploring this
- Actions:**
- CB to investigate with infrastructure for assistance with generator covers
 PV to explore with Kevin Fong the ongoing power issues on the Foreshore
 JP: Ongoing meeting with Coates in regards to Generator issues
 JP: Meet with Sanitation, EHO and Total Toilets for an understanding of their findings from AD 14.
 MC: Will keep the committee informed on the progress of recycle cages

Kat Williams – The Last Resort (Youth)

- Few hiccups-DJ with gastro, triple J was a back up
- Work on space as the space was not maximised
- Capitalise on local performers for 2015
- Infrastructure, was not adequate as the 3x3 was a safety hazard
- Waste was immaculate in this area
- Willing to pay for an engineer's certificate to have a 12 x 6 marquee in 2015
- GPH has all the engineer certificates for their marquees

Janell Kopplhuber - 2029 and Beyond

- Great event this year
- Lots of traffic, appreciate all CGG together and in great location
- Issue with Yamaji Art not being able to access art tent due to Jim cent
- Having a face painter in the tent was a good idea, would like it again in 2015

Yvonne – Active Australian Awards

- Room for improvement with speed of ceremony as it went too fast
- More info on nominations in 2015
- Registrations will start later next year, to allow for less congestion
- Promotions for nominations were great
- The award winners did not stand near the flag so the back drop of the photos are not good from the stage
- Markings on the stage to allow for the nominees to know where to stand

- National Anthem directly after citizenship ceremony
- Choir to be on time and to sing a song
- Start the ceremony at 11am regardless of whether we are ahead of schedule
- MC to read out the bio from the newspaper, as the nominee crosses the stage
- Larger marquee for rego's if required, depending on timings for registration ect
- The group photo is good, however did not realise there was a banner
- Staff to manage chairs on wall

Improvements:

- A better briefing beforehand including all councillors
- Ensure all stakeholders are informed of the SOE
- Corridor of staff to lead all nominees to wall for photographer

Action:

- YL to speak with media and marketing to discuss web organisation
- YL to send the local MP's a list of all nominations and winners (post event)
- A brief the day before with all key stakeholders to run through ceremony

Pieter Vorster:

- Need more shade
- Less activity more concentration on design
- Suggest for event to be shorter?

Chris Budhan:

- Congratulate on delegation of AD14
- Few issues and a well-managed event
- Successful site management plan in place
- Relaxed atmosphere throughout the event
- CGG needs to address and highlight power
- Will need to look at events? Diversity? Longevity? Associated costs? Examine strategically
- SD: feedback form for general public. What does the public want?

Chris Carey: Ranger

- Rangers played a more active role in AD14, and thoroughly enjoyed the day
- Positive feedback from public
- Parking concern for staff parking
- Action: security presence/ traffic management for event parking
- AW: too much movement between stallholders on grounds
- Dogs off leads were addressed
- Security was not on par.... JP will address lack of support for rangers
- Police decided not bring a stall due to lack of incidents last year
- Action: examine events strategy. Set up meet w security and KS. Provide rangers in Mullewa AD15

- JP: Dogs were an issue for some community members, as they believed they should not be on the beaches. There is a prohibited sign but it is not very visible and people do not take notice of the sign.
- CC Will review the signageDogs are allowed to go on paths if on a lead.
- MC: Is it a Smoke free event?....JP Encouraged but hard to manage.
- MC: Is it a Alcohol free event? JP, it is encouraged but will be addressed by Police if needed. Small amounts of alcohol are tolerated.
- JP: Major Sponsors – Market Creations have a Corporate Tent, with alcohol, however it is not sold, they have to provide security, alcohol permit and a gated area. This is a controversial area as the Australia Day event is marketed as an alcohol free event.

Sheri Moulds – Citizenship Ceremony and Awards

- Worked better this year, than previous years
- Citizenship ceremony had 61 new Aussies
- Photograph worked well
- Thankful for hats, water, and that Councillors handed them out
- Toilets need more management but there were enough
- The Marquee worked well too
- Need a more in depth brief prior to the Awards, as there was confusion on the stage

Brad Worth – Technical Support QPT

- First aid tent needs more attention and manned all the time, not walking around.
- Good to see so many events simultaneously
- More detailed debrief for event staff
- **Action: print off maps and schedule for all events staff**
- Pamphlets for public
- Stage management was poor. Can assist with line up next year.

Annette Walsh – Insurance and Event Staff

- Improved from previous year- great atmosphere everywhere, throughout the whole day
- Massive issues with security, Incident with fire twirler on the beach
- Very impressed with fireworks companies management and risk management
- Deadline for stallholders needs to be in place
- BW- projection
- Internal issue of CGG vehicles not using safety precautions- spotter, hazards, ect. Embarrassing that our own staff do not obey the rules

Sierah Mace – Event Staff

- Tighten stage management

- Stall Holders pulled out a few days before the event
- This year's local acts did not bring the correct music device with them and this caused a few issues
- More community members were at the foreshore between 8am – 12.30pm and back from 6pm – 10pm
- Surprised to see how many people stayed for the 2nd act of the Murphy's Brothers and did not leave straight after the fireworks

Joanne Panter – Event Staff

- Fireworks company were fantastic in all aspects from administration to the actual show.....Feedback from the community was very positive with the main negative comment being that the show was too short. This is something that I put in place as I asked for quality over quantity.
- Stall Holders – Local Community stall holders were not happy with Perth Stall Holders being in attendance. This is something that the committee will need to address
- Power as usual was an issue for the event
- Security – Negative feedback from CGG Staff as well as Stall Holders and ST Johns as there was a lack of presence from security and Police this year.
- Media – The local newspapers did not print the stories that were sent to them by Sam Walton. Next year a formal contract will need to be in place.

END