



ORDINARY MEETING OF COUNCIL
AGENDA

20 DECEMBER 2022

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CITY OF GREATER GERALDTON
ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 20 DECEMBER 2022 AT 5.00PM
CHAMBERS, CATHEDRAL AVENUE

A G E N D A

DISCLAIMER:

The Presiding Member advises that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25(e)) and Council's Meeting Procedures Local Laws establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The City of Greater Geraldton expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

1 DECLARATION OF OPENING

2 ACKNOWLEDGEMENT OF COUNTRY

I would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present:

Officers:

Others:

Members of Public:

Members of Press:

Apologies:

Leave of Absence:

Cr N Colliver

Cr S Keemink

4 DISCLOSURE OF INTERESTS**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
There are no questions from previous meetings.**6 PUBLIC QUESTION TIME**

Questions provided in writing prior to the meeting or at the meeting will receive a formal response. Please note that you cannot make statements in Public Question Time and such statements will not be recorded in the Minutes.

Our Local Laws and the Local Government Act require questions to be put to the presiding member and answered by the Council. No questions can be put to individual Councillors.

7 APPLICATIONS FOR LEAVE OF ABSENCE

Councillor	From	To (inclusive)	Date Approved
Cr N Colliver	14 December 2022	28 December 2022	27/9/2022
Cr S Keemink	20 December 2022	20 December 2022	29/11/2022
Cr M Reymond	22 December 2022	6 January 2023	29/11/2022

Any new leave requests will be published in the final agenda.

**Note: If Elected Members' application for leave of absence is for the meeting that the request is submitted, they will be noted as an apology until Council consider the request. The granting of the leave, or refusal to grant the leave and reasons for that refusal, will be recorded in the minutes of the meeting.*

If an Elected Member on Approved Leave subsequently attends the meeting, this will be noted in the Minutes at 'Record of Attendance'.

8 PETITIONS, DEPUTATIONS**9 CONFIRMATION OF MINUTES**

RECOMMENDED that the minutes of the Ordinary Meeting of Council held on 29 November 2022, as previously circulated, be adopted as a true and correct record of proceedings.

10 ANNOUNCEMENTS BY THE CHAIR AND PRESENTATIONS*Events attended by the Mayor or his representative*

DATE	FUNCTION	REPRESENTATIVE
30 November 2022	Triple M Radio Interview - Outcomes of Council Meeting	Mayor Shane Van Styn
1 December 2022	Noordam – Plaque Presentation for Inaugural Visit	Mayor Shane Van Styn
1 December 2022	Old Geraldton Gaol Craft Centre Inc. - Christmas Markets	Mayor Shane Van Styn
2 December 2022	6PR Perth Radio Interview - Banned Drinkers	Mayor Shane Van Styn
2 December 2022	Genesis 2022 - Exhibition Opening	Cr Steve Cooper
5 December 2022	Marketing & Media Regular Catch up	Mayor Shane Van Styn
5 December 2022	Seniors Carpet Bowls	Mayor Shane Van Styn
5 December 2022	Thank a Volunteer Day	Mayor Shane Van Styn
6 December 2022	Mayor / CEO Regular Catch up	Mayor Shane Van Styn
6 December 2022	Progress Mid West Inc - Annual General Meeting	Mayor Shane Van Styn
6 December 2022	Concept Forum	Mayor Shane Van Styn
7 December 2022	Photo and Video for Media Release - Horizon	Mayor Shane Van Styn
8 December 2022	Photo for Media Release - Beach Emergency Number (BEN) Signs	Mayor Shane Van Styn
8 December 2022	ABC Interview – Horizon Sculpture Vandalism	Mayor Shane Van Styn
8 December 2022	Channel 7 Interview – Horizon Sculpture Vandalism	Mayor Shane Van Styn
8 December 2022	Geraldton Guardian – Horizon Sculpture Vandalism	Mayor Shane Van Styn
8 December 2022	Rio Tinto Stakeholder Survey	Mayor Shane Van Styn
8 December 2022	Mid West Chamber of Commerce and Industry (MWCCI) Business Leaders Lunch - Regional Update	Mayor Shane Van Styn
8 December 2022	Mount Tarcoola Shopping Centre Investors Visit	Cr Steve Cooper
8 December 2022	Christmas on the Terrace	Mayor Shane Van Styn
9 December 2022	Over 50's Gentle Gym Christmas Luncheon	Cr Robert Hall
9 December 2022	Follow the Dream: Partnerships for Success – End of Year Celebration - Geraldton Senior High School	Deputy Mayor Cr Jerry Clune
10 December 2022	Geraldton Regional Cricket Board - Mental Health Round	Mayor Shane Van Styn
11 December 2022	Official Handover of Cape Burney and Waggrakine Tankers	Mayor Shane Van Styn
11 December 2022	Geraldton Christian Churches Carols by Candlelight	Mayor Shane Van Styn
13 December 2022	Mayor / CEO Regular Catch up	Mayor Shane Van Styn
13 December 2022	Marketing & Media Regular Catch up	Mayor Shane Van Styn
13 December 2022	Filming of Mayor's Christmas Message	Mayor Shane Van Styn
13 December 2022	Geraldton and Districts Seniors Action Group (Inc) Christmas Party	Mayor Shane Van Styn
13 December 2022	Audit Committee Meeting	Mayor Shane Van Styn
13 December 2022	Agenda Forum	Mayor Shane Van Styn
14 December 2022	Southern Cross Audio Interview – Council Meeting and End of Year Wrap Up	Mayor Shane Van Styn
14 December 2022	MWCCI Business After Hours December - with Toyota, Hertz and GYC	Mayor Shane Van Styn
14 December 2022	ABC Drive Interview – Removal of the “Shoey” Mural	Mayor Shane Van Styn
15 December 2022	Mid West Hydrogen Technology Cluster – Meet Cluster Manager	Mayor Shane Van Styn

15 December 2022	Geraldton Guardian Interview - Removal of the "Shoey" Mural and Champion Bay Surf Life Saving Club	Mayor Shane Van Styn
19 December 2022	Mayor / CEO Regular Catch up	Mayor Shane Van Styn
19 December 2022	Marketing & Media Regular Catch up	Mayor Shane Van Styn
19 December 2022	QEII Volunteers - Thank you Morning Tea	Mayor Shane Van Styn
19 December 2022	Regular Meeting – Lara Dalton MLA Member for Geraldton and Sandra Carr MLC Member for the Agricultural Region – Matters in Common	Mayor Shane Van Styn
20 December 2022	Ordinary Meeting of Council	Mayor Shane Van Styn

Note: Whilst it is noted that Council Members may have also been in attendance at the above events, this is a record of attendance by the Mayor, or where a Council Member has been asked to represent the Mayor.

11 UNRESOLVED BUSINESS FROM PREVIOUS MEETINGS

Nil.

12 REPORTS OF COMMITTEES AND OFFICERS

12.1 REPORTS OF DEVELOPMENT SERVICES

DS004	ACQUISITION AND DISPOSAL OF CROWN RESERVE 34871 – KONONEN PUBLIC OPEN SPACE
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AGENDA REFERENCE:	D-22-145558
AUTHOR:	L MacLeod, Coordinator Land and Property Services
EXECUTIVE:	P Melling, Director Development Services
DATE OF REPORT:	1 December 2022
FILE REFERENCE:	A14615
ATTACHMENTS:	Yes (x2) 1 x Confidential A. Schedule of Submissions – Crown Reserve 34871 B. Confidential – Submissions - Crown Reserve 34871

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to retain Crown Reserve 34871 (Lot 2744) Kononen Place, Beresford known as the Kononen Public Open Space (POS).

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. DETERMINE the submissions detailed in the 'Schedule of Submissions';
2. ACCEPT the proposal to acquire Crown Reserve 34871 being Lot 2744 Kononen Place, Beresford;
3. RETAIN former Crown Reserve 34871 being Lot 2744 Kononen Place, Beresford for a localised compensating basin; and
4. ALLOCATE funds of \$18,500 plus GST from Capital Purchases – Land budget.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

At the Ordinary Meeting of Council on 22 September 2020 (Item No. DCS469) Council resolved to:

1. *GIVE local public notice of the intent to acquire Crown Reserve 34871 (Lot 2744) Kononen Place, Beresford as listed under Section 20A "Public Recreation" Reserves Policy Guidelines for 5% of the unimproved land valuation from the Crown;*
2. *MAKE the determination subject to:*
 - a. *an advertising notice period of not less than 42 days inviting public submissions;*

3. *REFER the matter back to Council for final consideration should any objecting submissions be received; and*
4. *SUBJECT to point 3 above, acquire Crown Reserve 34871 (Lot 2744) Kononen Place, Beresford.*

Public advertising concluded on 31 August 2022 and 16 submissions were received. Attachment No. DS004A is a summary of the submissions received.

The City of Greater Geraldton Public Open Space Strategy (POSS) states the locality of Beresford has 2.77% public open space being substantially under the minimum requirement of 10%. Whilst the Beresford Foreshore provides public open space to Beresford and the broader community, it is located approximately 500 metres from Kononen POS.

Reserve 34871 was created at the time of subdivision as a "Public Recreation Reserve". Acquisition, conversion and/or possible disposal of Public Recreation Reserves have a different process that needs to be followed under the relevant legislation. The use of the land for a surface compensating basin is also controlled under the same legislation and restricts the extent to how much of the land can be used for drainage purposes.

As part of the investigation relating to this report, enquiries were made to the City's Engineering Services Department. They have highlighted the need to retain this Reserve as it performs a significant component of the City's storm water compensating system.

The acquisition in freehold title gives the City flexibility to accommodate the compensating basin/future requirements on the land and this can be adapted without the need to build a dedicated drainage basin (sump).

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

Council at its meeting on 24 November 2014 (Item No. SC188 – Final Adoption of the Public Open Space Strategy) resolved to adopt the draft Public Open Space Strategy. On 24 March 2015 the Western Australian Planning Commission (WAPC) adopted the City of Greater Geraldton Public Open Space Strategy.

The Strategy states the public open space provision for the Beresford area is 2.77% which is well under the minimum requirement of 10%. The Strategy goes on to say:

"Although Beresford is generally lacking in facilities and is well under its 10% requirement, as part of the Beresford Foreshore Coastal Protection and Enhancement Project there are significant areas of the foreshore that will become activated and provide a substantial recreation resource."

The Actions contained within the Strategy goes on to say:

"Continued development and maintenance of all public open space areas to ensure consistent service provision in line with their hierarchy."

Economy:

There are no adverse economic impacts.

Environment:

Kononen POS forms an unofficial compensating basin for runoff storm water. An investigation into the requirement for Kononen POS was undertaken with the City's Engineering Services Department who stated:

“No 7 (Lot 2744) Kononen Place (Kononen POS) forms a significant component of the City's storm water disposal system for this area. During minor storms it captures surface flows from adjoining lots. During major storms part of the street overflows into this lot.

Therefore engineering services cannot consent to the disposal of this property.

A sketch showing the area flowing to this low point during major storms is shown below.”



Leadership:

Council approval of the Executive Recommendation will ensure the retention of this asset aligns with the objectives of Council Policy 4.5 Asset Management.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council at its meeting on 28 July 2015 (Item No. DRS220 – Acquisition and Disposal of Various Reserves) resolved to acquire nine Reserves under the Section 20A guidelines.

COMMUNITY/COUNCILLOR CONSULTATION:

Councillor consultation was undertaken via Council Item No. DCS469 Acquisition and Disposal of Crown Reserve 34871 (Lot 2744) Kononen Place, Beresford on 22 September 2020.

An advertisement inviting public submissions for the acquisition and subsequent disposal of Reserve 34871 was advertised:

- City's Website 14 July 2022;
- Geraldton Guardian on 15 July 2022; and
- Midwest Times 19 July 2022.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 74 of the Land Administration Act 1997 – Part 6 Division 2 – Sale of Crown Land

- (1) *The Minister may sell Crown land and may, without limiting the generality of that power –*
- (f) *sell Crown land by public auction, public tender or by private treaty;*

Local Government Act 1995 (as amended) – Disposing of Property
Section 3.58:

- (1) *In this section –*
- dispose** *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*
- property** *includes the whole or any part of the interest of a local government in property, but does not include money.*
- (3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property –*
- (a) *it gives local public notice of the proposed disposition –*
- (i) *describing the property concerned; and*
- (ii) *giving details of the proposed disposition; and*
- (iii) *inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
- and*
- (b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

FINANCIAL AND RESOURCE IMPLICATIONS:

Budget funds of 5% of the unimproved land valuation adopted by Landgate would be sourced from recurrent Land Project Funds. The price has been established at \$18,500 plus GST being 5% of its current unimproved market value as determined by Landgate.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.8	Active living and recreation is encouraged.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community wellbeing.
Outcome 3.3	A well-maintained, SMART, sustainable, liveable City valued by the community.
Outcome 3.4	A desirable and sustainable built and natural environment responsive to community aspirations.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Kononen POS forms a significant component of the City's storm water compensating basin for the area. Disposing of this lot for residential housing would eliminate the only storm water collection basin for this area. Any buildings constructed on this lot and the surrounding area would potentially be subject to flooding.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

The City could leave the area as a Public Recreation Reserve but as this investigation has found, the reserve does function as a compensating basin area for Kononen Place in heavier rainfall events. Staying with the status quo is not recommended as this is not within the purpose for "Public Recreation" reserve(s).

The City could also resolve to dismiss the objections received and gain freehold title to the area for disposal for residential development. This is not recommended as it does not address the drainage function that has been identified.

12.2 REPORTS OF COMMUNITY AND CULTURE

Nil.

12.3 REPORTS OF CORPORATE SERVICES

CS001	WALGA BEST PRACTICE GOVERNANCE REVIEW
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AGENDA REFERENCE:	D-22-151424
AUTHOR:	M Adam, Coordinator Governance
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	6 December 2022
FILE REFERENCE:	GR/11/0056-012
ATTACHMENTS:	Yes (x1) WALGA Consultation Paper Model Options

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council endorsement of the preferred WALGA Governance Model, and the Council ranking in order of preference of the five WALGA Governance Model options.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 5.20 of the *Local Government Act 1995* RESOLVES to:

1. ENDORSE WALGA Governance Model Option 2 – Board, Regional Bodies, as the preferred model;
2. ENDORSE WALGA Governance Model Option 3 – Board, Amalgamated Zones, as Council's second preference; and
3. REQUIRE the Chief Executive Officer to advise WALGA of the Council's decision by 23 December 2022.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

On 24 October 2022, the City received a request from the Western Australian Local Government Association (WALGA) for member feedback in the form of a council decision, in relation to the WALGA Best Practice Governance Review - Consultation Paper – Model Options. WALGA provided the consultation paper and information on the background, approach and timeline to the City, and the documents were provided to Councillors at the Concept Forum on 6 December 2022.

WALGA have requested that the Council consider the model options consultation paper and endorse a preferred model (which could be the current model), and also provide a ranking in terms of order of preference. Submissions are sought by 23 December 2022.

WALGA have also engaged an independent market research company to obtain insights from councillors and CEOs of local governments and a quantitative survey will be undertaken to supplement Council positions.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:**Community:**

There are no adverse community impacts.

Economy:

The WALGA governance structure and associated meetings create an opportunity for the City to provide input and leadership into economic development within the region.

Environment:

There are no adverse environmental impacts.

Leadership:

The current WALGA governance model provides member councils with opportunities to debate, discuss, and make decisions on matters that directly impact upon the management and operations of regional local governments. The opportunity to endorse a preferred governance model and rank the options in order of preference enables the City to participate in the selection of a governance model which it considers is best suited to WA local government member requirements.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

The City is often consulted and provides input into WALGA advocacy positions for example the management of bush fire volunteers on 28 June 2022 (Item No. IS261 refers).

COMMUNITY/COUNCILLOR CONSULTATION:

Councillors were consulted at the Concept Forum on 6 December 2022.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.9	Collaboration and strategic alliances with Local Government partners delivers results for common aspirations.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The opportunity to endorse a preferred governance model and rank the options in order of preference enables the City to participate in the selection of a governance model which it considers will best support member engagement and effective, timely, decision making.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

There are five models in the WALGA consultation paper that Councillors may select as alternative options to the model put forward by the Executive.

CS002 COUNCIL POLICY 2.6 MINE RESOURCING

AGENDA REFERENCE:	D-22-156051
AUTHOR:	P Vorster, Coordinator Economic Development
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	24 November 2022
FILE REFERENCE:	GO/19/0008
ATTACHMENTS:	Yes (x2) A. Draft Council Policy 2.6 Mine Resourcing (v3) B. Comparison Table - Council Policy 2.6 Mine Resourcing

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval of Council Policy 2.6 Mine Resourcing, version 3. No changes to the intent of the Policy have been made, only the inclusion of Clause 4 and updated position titles.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 2.6 Mine Resourcing, version 3.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Council Policy 2.6 Mine Resourcing (the Policy) was last updated and endorsed by Council on 30 September 2020. Within the biennial review process for the Council Policy Manual the policy is due for review.

The Policy was developed to position Geraldton as a Fly-In/Fly-Out (FIFO) and Drive-In/Drive-Out (DIDO) hub for workers employed with mining companies operating in the Pilbara, Murchison, Midwest and Gascoyne regions. The goal is to maintain our population base involved in the mining industry and make Geraldton a more attractive relocation destination. Presently both Perth and the South West are dominating the servicing of the mining and resources sector and workforce supply.

One amendment has been made to the current Policy to note the importance of establishing Geraldton as a stopover and/or transit point for both domestic and charter flights from Perth and other destinations. The Policy aligns with the City's initiative to support the new Inter-Regional Aviation Network due to come online in 2023, which will provide better connectivity to the Northwest and its mining hubs. This will also position Geraldton as a Fly-In/Fly-Out (FIFO) and Drive-In/Drive-Out (DIDO) hub as appropriate for workers employed with the mining companies operating in the Pilbara, Murchison, Midwest and Gascoyne regions, as opposed to Perth dominating servicing of the region's resource sector workforce needs.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:**Community:**

The development of the Geraldton Jobs and Growth Plan 2020 - 2023 included consultation with a wide range of stakeholders, in order to identify the issues that are required for our economy to expand. This Policy is a component of the strategy under Healthy Circulation of the Geraldton Jobs and Growth Plan 2020 - 2023.

Economy:

The Policy identifies the support that the City may provide to Geraldton in strengthening its position as a Fly-In/Fly-Out (FIFO) and Drive-In/Drive-Out (DIDO) hub as appropriate for workers employed with the mining companies in North Western Australia.

The Policy supports existing and new regional mining ventures to source products, services, and staff from the local community, which will benefit the local economy.

Environment:

There are no adverse environmental impacts.

Leadership:

There are no adverse leadership impacts.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council review or amend policies as and when required. Version 1 of this Policy was adopted by Council on 27 November 2018 – Item No. CCS380, Council Policy 2.6, Mine Resourcing. Version 2 of the Policy was adopted on 27 October 2010.

COMMUNITY/COUNCILLOR CONSULTATION:

Councillor consultation for council policy reviews is not required unless there are significant changes to the policy. There are no significant changes proposed for Council Policy 2.6 Mine Resourcing version 3, as such the endorsement is sought via this item.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

This policy frames the support required to strengthen Geraldton's position as a Fly-In/Fly-Out (FIFO) and Drive-In/Drive-Out (DIDO) hub as appropriate for workers employed with the mining companies. Appropriate budgets for specific components will be identified and sought as part of the budgetary process if and when required.

INTEGRATED PLANNING LINKS:

Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.1	Local business is empowered and supported.
Outcome 2.2	Efficient and accessible intrastate and interstate connectivity.
Outcome 2.4	A desirable place to live, work, play, study, invest and visit
Outcome 2.5	Our competitive advantages are built upon and our business success is celebrated.
Outcome 2.6	A diverse and globally recognised regional capital.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Ensuring that the Council Policy Register is current and comprehensive supports the role of Council in good government of the City of Greater Geraldton.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers as the Policy supports the importance of the mining sector as identified in the Growing Greater Geraldton Jobs and Growth Plan 2020 – 2023.

CS003 RISK MANAGEMENT POLICY SUITE

AGENDA REFERENCE:	D-22-128044
AUTHOR:	B Pearce, Manager Corporate Compliance and Safety
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	2 December 2022
FILE REFERENCE:	FM/16/0005
ATTACHMENTS:	Yes (x4)
	A. Draft Council Policy 4.7 Risk Management (v4)
	B. Draft Council Policy 4.24 Risk Appetite & Tolerance (v3)
	C. Draft Council Policy 4.25 Business Continuity Management (v3)
	D. Draft Risk Management Framework (v5)

EXECUTIVE SUMMARY:

As part of the review cycle for Council Policies, the following suite of risk management-related policies and the supporting framework are being presented for Council approval:

- Council Policy 4.7 Risk Management, version 4
- Council Policy 4.24 Risk Appetite & Tolerance, version 3
- Council Policy 4.25 Business Continuity Management, version 3
- Risk Management Framework, version 5

No changes to the intent of the Council Policies or the Framework have been made, only amendment to Australian Standard references and position titles.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Section 2.7 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE Council Policy 4.7 Risk Management, version 4;
2. APPROVE Council Policy 4.24 Risk Appetite & Tolerance, version 3;
3. APPROVE Council Policy 4.25 Business Continuity Management, version 3; and
4. APPROVE Risk Management Framework, version 5.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Council Policy 4.7 Risk Management, Council Policy 4.24 Risk Appetite & Tolerance, Council Policy 4.25 Business Continuity Management, and the supporting Risk Management Framework are long-standing policies that were last presented to Council on 24 November 2020, Item No. CCS548. These policies are now due for their biennial review, as defined within the Council Policy Manual.

No comparison tables are provided for these documents as the only amendments are updating position titles, document formatting and updating when required Australian Standard references, as follows.

Superseded standards	Updated standard
AS/NZS 5050:2010 Business continuity – Managing disruption-related	AS/NZS 5050 (Int): 2020 Managing disruption-related risk
AS/NZS 31000:2009 Risk Management – Guidelines	AS/NZS 31000:2018 Risk Management – Guidelines

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

There are no adverse community impacts.

Economy:

There are no adverse economic impacts.

Environment:

There are no adverse environmental impacts.

Leadership:

The *Local Government Act 1995* requires that Councils establish good governance principles through the introduction of policies and guidelines. The risk management policy suite establishes the Council's standards for ensuring the effective management of City activities.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

The relevant precedent is as follows.

- 27 November 2018 - Item No. CCS378, Risk, Compliance & Business Continuity Management Framework Update.
- 24 November 2020 - Item No. CCS548, Risk, Compliance and Business Continuity Policy Suite.

COMMUNITY/COUNCILLOR CONSULTATION:

The risk management policy suite was presented to the Audit Committee on the 13 December 2022.

Additional Councillor consultation for these policy reviews is not required as there are no significant changes to any of the draft policies. As such the endorsement is sought via this item.

LEGISLATIVE/POLICY IMPLICATIONS:

Pursuant to section 2.7 of the *Local Government Act 1995*, the role of Council includes determination of Council Policies:

2.7. Role of council

- (1) *The council —*
- (a) *governs the local government's affairs; and*
 - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
- (a) *oversee the allocation of the local government's finances and resources; and*
 - (b) *determine the local government's policies.*

Pursuant to regulation 17 of the *Local Government (Audit) Regulations 1996*, the City is to establish effective risk management, internal control and legislative compliance systems:

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
- (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*

FINANCIAL AND RESOURCE IMPLICATIONS:

Risks are identified and managed at a corporate and project level and cost provisions are embedded into annual budgets and work programs.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.2	We are a community accountable for our actions.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.2	Decision making is ethical, informed and inclusive.
Outcome 4.3	Accountable leadership supported by a skilled and professional workforce.
Outcome 4.7	Council understands its roles and responsibilities and leads by example.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The policies presented to Council are critical governance controls necessary for ensuring effective management of risk and business continuity systems across City operations.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

CS004 CITY OF GREATER GERALDTON ANNUAL REPORT 2021-22

AGENDA REFERENCE:	D-22-160757
AUTHOR:	T Gray, Coordinator Communications and Tourism
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	5 December 2022
FILE REFERENCE:	GO/3/0002
ATTACHMENTS:	Yes (x1) Draft City of Greater Geraldton Annual Report 2021-22

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council acceptance of the City of Greater Geraldton Annual Report 2021-22.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 5.54 of the *Local Government Act 1995* RESOLVES to:

1. ACCEPT the City of Greater Geraldton Annual Report 2021-22 (including Audited Financial Report and Auditor's Report);
2. REQUEST the Chief Executive Officer to make the Annual Report publicly available; and
3. GIVE NOTICE of an Annual Meeting of Electors to be held on 31 January 2023 pursuant to section 5.27(2) of the Act.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The Annual Report 2021-22 (Attachment No. CS004) has been prepared in accordance with section 5.53 of the *Local Government Act 1995* and includes the Audited Annual General Purpose Financial Statements.

The document highlights the City's achievements in 2021-22, and also reports on services delivered as well as major goal areas contained in the Strategic Community Plan and Corporate Business Plan actions.

The City recorded a surplus result from operating activities on the back of a greater percentage (increase from 50% to 75%) in the prepayment of annual Financial Assistance Grants and improved revenue generated from user pays fees and charges. Also, our operating expenditure was slightly under the budgeted forecast.

The City continued its focus on "returning to business as usual" in uncertain times with the impacts of the global pandemic COVID-19 still very much at large. In response to this, the City's financial planning is based on meeting the challenges of the current economy yet still focused on our locality growth and improving service delivery.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:**Community:**

The Annual Report provides the community with information on how the City has been performing over the last financial year in relation to financial performance and in meeting the actions in our Strategic Community Plan “Community” pillar.

Economy:

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in our Strategic Community Plan “Economy” pillar.

Environment:

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in our Strategic Community Plan “Environment” pillar.

Leadership:

The Annual Report provides the community with information on the initiatives undertaken to meet the actions in our Strategic Community Plan “Leadership” pillar.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Each year the Annual Report is provided to Council for acceptance. The Annual Report 2020-21 was accepted by Council on 21 December 2021 (Item No. CCS662). The Annual Report for 2019-20 was accepted by Council on 23 February 2021 (Item No. CCS568).

COMMUNITY/COUNCILLOR CONSULTATION:

The Audit Committee has reviewed the Annual Financial Report and recommends it be accepted.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 5.53 of the *Local Government Act 1995* requires the preparation of an Annual Report for each financial year and details what the report is to contain. The Annual Report is to include the annual financial report and auditor’s report for the financial year.

Section 5.54 requires that the Annual Report for a financial year be accepted by absolute majority no later than 31 December after that financial year or within two (2) months of receiving the auditor’s report.

Section 5.55 requires the Chief Executive Officer (CEO) to give local public notice of the availability of the Annual Report once it is accepted by the local government authority.

Section 5.55A requires the CEO to publish the Annual Report on the Council website once accepted.

Section 6.4 requires the preparation of an Annual Financial Report for each financial year.

Section 7.2 requires the Annual Financial Report to be audited.

FINANCIAL AND RESOURCE IMPLICATIONS:

Provision for the preparation of the Annual Report and Annual Financial Report including Audited Annual General Purpose Financial Statements is included in the annual budget.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.2	We are a community accountable for our actions.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well-being.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.4	Healthy financial sustainability that provides capacity to respond to change in economic conditions and community priorities.
Outcome 4.6	A community that is genuinely engaged and informed in a timely and appropriate manner.
Outcome 4.7	Council understands its roles and responsibilities and leads by example.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

Accepting the Annual Report is a requirement of the *Local Government Act 1995* and doing so ensures compliance with timelines and content as outlined in the legislation.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

CS005 STATEMENT OF FINANCIAL ACTIVITY TO 30 NOVEMBER 2022

AGENDA REFERENCE:	D-22-160967
AUTHOR:	J McLean, Senior Management Accountant/Analyst
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	6 December 2022
FILE REFERENCE:	FM/17/0011
ATTACHMENTS:	Yes (x1) Monthly Management Report for period ended 30 November 2022

EXECUTIVE SUMMARY:

The purpose of this report is to provide Council with a comprehensive report on the City's finances to 30 November 2022.

The statements in this report include no matters of variance considered to be of concern for the current budgeted end of year position.

EXECUTIVE RECOMMENDATION:

That Council by Simple Majority pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996* RESOLVES to:

1. RECEIVE the monthly financial statement of activity for the period ending 30 November 2022, as attached.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The financial position at the end of November 2022 is detailed in the attached report and summarised as follows, the variances between Year-to-Date (YTD) budgeted forecasts and actuals (including commitments):

Operating Income	\$	354,798	0.5%	over YTD Budget	<input checked="" type="checkbox"/>
Operating Expenditure	\$	272,313	0.7%	under YTD Budget	<input checked="" type="checkbox"/>
Net Operating	\$	627,112	2.2%	over YTD Budget	<input checked="" type="checkbox"/>
Capital Expenditure	\$	18,422	0.1%	under YTD Budget	<input checked="" type="checkbox"/>
Capital Revenue	\$	630,469	55.2%	over YTD Budget	<input checked="" type="checkbox"/>

Cash at Bank – Municipal	\$	38,648,961
Cash at Bank – Reserve	\$	39,276,435

Total Funds Invested	\$	77,074,552
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Current Rates Collected to November 2022	77.26%
Current Rates Collected to November 2021	78.14%
Rates Arrears Collected to November 2022	27.74%
Rates Arrears Collected to November 2021	33.21%

The attached report provides explanatory notes for items greater than 10% or \$50,000. This commentary provides Council with an overall understanding of how the finances are progressing in relation to the budget. The financial position presented in the November financials show a YTD positive variance of \$627,112 in the net operating surplus/(deficit) result (this takes into account commitments).

COMMUNITY, ECONOMY, ENVIRONMENTAL LEADERSHIP ISSUES:

Community:

There are no adverse community impacts.

Economy:

There are no adverse economic impacts.

Environment:

There are no adverse environmental impacts.

Leadership:

The Financial Management Regulations require presentation each month of a Statement of Financial Activity accompanied by other supporting information that is considered relevant. In addition to the compliance requirements, the purpose of regularly reporting on the financial activities of the City is to enable Elected Members to monitor and review the allocation of financial and other resources against the budget. Reporting on a regular basis evidences ongoing financial management and the performance of the accounting systems. The monthly report provides a summary of the organisation's liquidity and going concern status.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Council is provided with financial reports each month.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 require the local government to prepare a statement of financial activity each month, reporting on the source and application of funds as set out in the adopted annual budget.

A statement of financial activity and any accompanying documents are to be presented at an Ordinary Meeting of the Council within two months after the end of the month to which the statement relates.

FINANCIAL AND RESOURCE IMPLICATIONS:

As disclosed in the attached report.

INTEGRATED PLANNING LINKS:

Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.2	Decision making is ethical, informed and inclusive.
Outcome 4.3	Accountable leadership supported by a skilled and professional workforce.
Outcome 4.4	Healthy financial sustainability that provides capacity to respond to change in economic conditions and community priorities.

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

The provision of monthly financial reports to Council fulfils relevant statutory requirements and is consistent with good financial governance.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

There are no alternative options to consider.

12.4 REPORTS OF INFRASTRUCTURE SERVICES

IS275	MERU WASTE DISPOSAL FACILITY PROJECTS
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AGENDA REFERENCE:	D-22-159374
AUTHOR:	C Edwards, Manager Project Delivery
EXECUTIVE:	C Lee, Director Infrastructure Services
DATE OF REPORT:	20 November 2022
FILE REFERENCE:	GO/6/0012-008
ATTACHMENTS:	Yes (x2) A. Meru Waste Disposal Facility Master Plan B. Budget Tables

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval of a budget amendment to allow the City to proceed to tender for construction of the transfer station and associated elements only at the Meru Waste Facility.

Since the award of the Building Better Regions Funding (BBRF) for the project, the City has been impacted by record inflationary and resourcing issues during the planning, design and approvals process. Across the board, projects have experienced increased costs in the order of 70% associated with items such as reinforced and structural steel, and post COVID stimulus funding which has resulted in a major shortfall in the capacity of consultants, contractors and suppliers that have seen project timelines extend by more than 50%.

In light of the above, the report also seeks Council consideration to make a budget commitment in subsequent financial years for the completion of the balance of scope items identified in the original BBRF application.

EXECUTIVE RECOMMENDATION:

That Council by Absolute Majority pursuant to Section 6.8 of the *Local Government Act 1995* RESOLVES to:

1. APPROVE a budget amendment to deliver the new transfer station (including fire emergency pumps and tanks) and upgrade site power and data infrastructure;
2. AUTHORISE any unauthorised expenditure and revenue:
 - a. Increase the Capital Expenditure Budget by \$1.28 million;
 - b. Transfer the \$1.28 million from Cash Reserves (Major Initiatives Reserve);
3. CONSIDER including the appropriate budget in FY2023-24 to construct the new Processing Shed, upgrade the weighbridge and tip shop (Bowerbird) to complete the Meru Waste Disposal Facility Projects; and
4. DELEGATE authority to the Chief Executive Officer to continue to negotiate with the Federal Government funding body as required.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

The City identified a requirement to improve community safety and increase the diversion of waste away from landfill, at the Meru Waste Facility (facility) in 2018 and engaged consultants to prepare concept designs. The City subsequently appointed waste management consultants to prepare the Strategic Waste Management and Recycling Plan 2020-2030 for the facility to align with the requirements of the State Waste Strategy.

The Strategic Waste Management and Recycling Plan was adopted by Council in February 2021.

The Strategic Waste Management and Recycling Plan stated:

1. That the capacity of the current transfer station was insufficient to service the required level of traffic.
2. That the capacity of the existing material processing shed was insufficient to cater for storage and processing material.
3. That the current layout of the site was not designed to maximise recovery opportunities.
4. That the construction of a best practice regional resource recovery facility was required and should include:
 - a. A transfer station of an appropriate scale;
 - b. A processing shed; and
 - c. An additional weighbridge.

A five-year City of Greater Geraldton Waste Plan was developed and endorsed by Council and lodged with Department of Water and Environmental Regulation (DWER), setting out specific actions and timeframes for the City to meet the requirements of the Strategic Waste Management and Recycling Plan and the State Waste Strategy.

In response to the findings of the Strategic Waste Management and Recycling Plan that the current layout of the site was not designed to maximise recovery opportunities, the City commissioned consultants to prepare a Meru Waste Disposal Facility Master Plan to define the spatial requirements for the site.

Concept designs and Opinion of Probable Cost estimates were subsequently developed to support an application to the Department of Industries, Science, Energy and Resources for grant funding from Round 5 of the Building Better Region Fund (BBRF).

The City was successful in obtaining \$1,131,200 in grant funding from BBRF. The grant funding at that time (early 2021) was based on a co-contribution by the City of \$4,153,800. The deliverables of the grant funding were as follows:

1. Transfer station and household hazardous waste shed
2. Processing shed

3. Construction of a new weighbridge and a weighbridge office upgrade
4. Upgrade of the site power and data supply
5. Upgrade of the Bowerbird building

The City engaged consulting engineers in May 2022 to fully develop a detailed master plan for the facility and detailed designs, specifications, and pre-tender cost estimates for each of the BBRF deliverables listed above.

Since the project was initially envisaged and the BBRF grant funding application submitted, a number of local, regional, national and international events have taken place that have profoundly impacted construction costs. The outbreak of COVID-19 and the Government's increased spending in response to it, high demand for resources in the WA mining industry, the after-effects of Cyclone Seroja and the conflict in Ukraine have all contributed to a significant shortage of resources in the state and tremendous supply chain issues. The increase in risk and rising input costs has caused a dramatic and sharp increase in construction costs.

The estimated cost to complete the full scope of works contained within the project is now in the order of \$9,828,000.

Tender documentation for the transfer shed and processing shed is expected to be completed in December 2022, with documentation for the power and data upgrades, weighbridge upgrades, fire emergency system and tip shop alterations expected to be completed by January 2023. Delays in the design process have occurred due to consultant resourcing issues and value engineering exercises. The design completion date and Local Government procurement processes mean that it is not possible to complete the full scope of the project by the final completion-of-project milestone of 31 December 2023.

The City met with the Department of Industries, Science, Energy and Resources recently to update them on the financial status of the project during which, it was advised that it is unlikely that any application to BBRF for a variation to extend the final completion milestone date of 31 December 2023 would be accepted.

The Department further advised that the City could potentially lose grant funding with any deliverable not completed by 31 December 2023.

In light of the dramatic increases in project cost, a variation has been submitted requesting to remove the processing shed, upgrades to the Bowerbird and the weighbridge from the scope grant deliverables, and undertakes to complete only the transfer station, including the construction of fire emergency pumps and tanks, and the upgrade to the site power and data only.

This option reduces the cost of the project in this FY2022-23 to \$6,714,000 (see Table 3 of the Attachment No. IS275B). However, to proceed with this option there is a budget shortfall of \$1.28million.

Proceeding as per the Executive Recommendation gives the City the best possible chance to complete the revised scope by the project milestone date while also prioritising the element of waste infrastructure that has the greatest benefit to the community as:

1. The transfer station provides a separation of the traffic movement of the general public away from that of the commercial operators and waste operations. The construction of this facility significantly reduces safety risk to the public and the City.
2. The facility allows for greater separation of waste and diversion of material away from landfill.
3. While upgrades are required to the household hazardous waste shed, weighbridge, Bowerbird, and new processing shed is needed, the existing facilities are currently operating and providing service to the community.

The designs for the new processing shed and the upgrades to the Bowerbird and the weighbridge will be completed and tender ready by February 2023.

Council can consider including the appropriate budget to construct these final stages of the project in FY2023-24, or to stage the delivery of the elements of the project over a number of years. The fire emergency pumps and tanks are required by code to be completed as part of the transfer station, however, the equipment is also required by code for the upgraded Bowerbird facility and the proposed new processing shed.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

The Meru Waste Disposal Facility is visited 8,800 times every month on average by members of the public, local businesses and neighbouring Shires and is therefore a critically important community facility. The delivery of the new transfer station will provide a safer, more accessible facility for landfill users. Domestic users of the facility will be separated from commercial operators which will improve safety, quality of service and overall experience for the community.

In the recent Community Voice survey, recycling ranked second in a list of priorities the community said that the Council should be focusing on in the next three years and that Meru Waste Diversion Infrastructure ranked number four in the new capital works prioritisation list. The delivery of the transfer station would respond strongly to the community's needs.

Economy:

It is anticipated that a proportion of the funds for the construction of the Meru Projects will be injected into the local economy via the engagement of local contractors and suppliers. It is not known at this stage whether a locally based head contractor will be awarded the contract but, should this be the case, this proportion will increase significantly. Council Policy 4.11 Regional Price

Preference would apply in this case to improve the chances of a local contractor being successful.

The construction of a transfer station will increase the diversion of waste away from landfill. This will extend the life of the landfill cells and therefore reduce the cost to the City.

The Meru Waste Disposal Facility is an important revenue generator for the City. The addition of a second outbound weighbridge during subsequent stages of the project will give the City greater control of the actual weights of vehicles entering and leaving the facility and to charge accordingly. It also gives the City the opportunity to introduce charges for domestic waste in the future if desired.

Environment:

The Meru Waste Disposal Facility Upgrade focuses on waste separation and diversion. The new transfer station in particular will allow for more recycling material to be processed and reused and diverted from landfill.

The construction of the remaining elements in the later stages of the project will complete a more integrated waste management system that provides many opportunities to reduce-reuse-recycle while generating economic returns.

Leadership:

By endorsing the Officer's recommendation, Council will be demonstrating leadership by providing the local community with contemporary waste facilities that maximise our waste diversion capacity.

RELEVANT PRECEDENTS:

In October 2022, Council approved a budget amendment to enable the Nangetty-Walkaway Road Bridge project to proceed.

COMMUNITY/COUNCILLOR CONSULTATION:

City Officers have consulted with Councillors at the November 2022 Concept Forum and via a Confidential Briefing Note in October 2022 regarding the budget shortfall to deliver the project in its entirety.

A community survey was undertaken to better understand the community's views on waste and recycling when the City of Greater Geraldton Strategic Waste Management Plan 2020-2030 was developed. The survey received 750 responses over a two-week period. The majority of the respondents (93%) said that waste was a priority action area for the City with 66% of the participants rating waste recovery and recycling as extremely important.

The City has engaged with the Department of Industry, Science, Energy and Resources to explain the status of the project and the impact of delays on the BBRF grant.

LEGISLATIVE/POLICY IMPLICATIONS:

The City currently has a works approval for the construction of the transfer station from DWER that will expire by August 2024 if construction has not started before then.

Under regulation 18C of the Waste Avoidance and Resource Recovery Regulations 2008, the City is obligated to lodge its annual returns to the CEO of the DWER. The upgrade of the weighbridge will facilitate this processing and provide more accuracy to the reporting data.

The Meru Waste Disposal Facility is considered a licenced premise and is obligated to operate within this licence. All design and construction works will be required to follow the licence conditions and/or any other additional works approval required under the DWER requirements to accept and handle waste.

The City has detailed to DWER in its five-year City of Greater Geraldton Waste Plan that it will start the construction of the transfer station and the processing shed in 2021 in order to meet the City's Strategic Waste Management and Recycling Plan and the State Waste Strategy.

FINANCIAL AND RESOURCE IMPLICATIONS:

The overall project budget per the City's LTFP is currently \$7.69m consisting of the following funding composition:

Table 1 Existing Project Budget Allocation

Funding Source	2022-23 FY	2023-24 FY	Total
General Revenue	\$2,947,875	\$1,267,867	\$4,215,742
BBRF Grant	\$139,125	\$992,075	\$1,131,200
Unexpended Capital Cash Reserve	\$2,099,194		\$2,099,194
Asset Renewal Reserve	\$248,000		\$248,000
Total	\$5,434,194	\$2,259,942	\$7,694,136

Under the new proposed project delivery framework and in consideration of new cost estimates, the funding composition to deliver the new transfer station, upgrade power supply and data infrastructure would be as follows:

Table 2 Revised Project Budget Allocation 2022-23

Funding Source	2022-23 FY
General Revenue	\$2,947,875
BBRF Grant	\$139,125
Unexpended Capital Cash Reserve	\$2,099,194
Asset Renewal Cash Reserve	\$248,000
Major Initiatives Cash Reserve	\$1,280,000
Total	\$6,714,194

The new movement in the Major Initiatives Cash Reserve which includes current actuals and known Mid-Year Review adjustments would be:

Table 3 Major Initiatives Reserve 2022-23 Closing Balances

Movements	Current Budget	Revised Budget
Opening Balance	\$7,748,607	\$8,191,405
Transfer to Reserve	\$1,000,000	\$1,000,000
Transfer from Reserve	(\$1,333,333)	(\$1,280,000)
Closing Balance	\$7,415,274	\$7,911,405

Per the table above, the initial budgeted \$1.33m transfer from the reserve which was designated to the Airport Microgrid has been removed as that project has been deferred while the City continues to source external funds, and under the revised budget, that transfer from reserves has been replaced with the \$1.28m as proposed to meet the existing funding gap in 2022-23. The increase in the opening balance is based on budget vs actual. The purpose of the Major Initiative Reserve is to provide funding tied to either prioritised capital works program and major projects/initiatives. Funds are to be mainly derived from net proceeds on land sales.

As per the Officer's recommendation, review of any further funding allocated to the other proposed components of this project will form part of future budget and LTFP considerations.

INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.4	Community safety, health and well-being is paramount.
Strategic Direction: Environment	Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.
Outcome 3.1	A City that is planned, managed and maintained to provide for environmental and community well-being.
Outcome 3.6	The natural environment is valued, protected and celebrated.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.1	Meaningful customer experiences created for the people we serve.

REGIONAL OUTCOMES:

The Meru Waste Disposal Facility is the only Class III waste facility in the Midwest. It has been accepting waste from surrounding Councils for over 20 years.

In the past year, the City received 4,000 tonnes of waste from neighbouring Shires including Perenjori, Mingenew, Yalgoo, Chapman Valley, Northampton and Irwin.

The facility has been servicing the major industries in the region including mining, port authority and agricultural business. The upgrade will provide a safer and more accessible facility to our residents and commercial users within the region.

RISK MANAGEMENT:

Based upon recent advice from BBRF, there are risks associated with the potential for the requested scope variation not being approved, and funding risk associated with the works not being completed within the required funding agreement timelines.

The Executive Recommendation provides for ongoing negotiations (if required) with the funding body while Officers continue to try and progress the project scope variation request.

Detailed procurement planning has been undertaken in an effort to mitigate risk associated with completion of the works within the required timeframes. In the event that any further issues arise during the tendering phase, these will be addressed with Council during the tender evaluation and award process which will provide Council with options as to how to proceed as required.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

City Officers considered the following options:

1. Notify BBRF that the City will forego the grant funding, complete all design works so that all aspects of the project are ready to go to tender, and stage the project over a number of years as part of the City's Capital Works Program. This was rejected in favour of attempting to reach an agreement with BBRF on an amended scope of work in order to take advantage of the grant funding currently available to the City.

12.5 REPORTS OF OFFICE THE CEO

Nil.

12.6 REPORTS TO BE RECEIVED**RR44 REPORTS TO BE RECEIVED - DECEMBER**

AGENDA REFERENCE:	D-22-161518
AUTHOR:	R McKim, Chief Executive Officer
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	09 December 2022
FILE REFERENCE:	GO/6/0012-008
ATTACHMENTS:	Yes (x2) 1 x Confidential
	A. DSDD002 - Delegated Determinations and Subdivision Applications for Planning Approval
	B. Confidential - CS006 - List of Accounts Paid Under Delegation - November 2022

EXECUTIVE SUMMARY:

The purpose of this report is to receive the Reports of the City of Greater Geraldton.

EXECUTIVE RECOMMENDATION:**PART A**

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Development Services:
 - i. DSDD002 - Delegated Determinations and Subdivision Applications for Planning Approval.

PART B

That Council by Simple Majority, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 RESOLVES to:

1. RECEIVE the following appended reports:
 - a. Reports – Corporate Services:
 - i. CS006 – Confidential Report – List of Accounts Paid Under Delegation - November 2022.

PROPONENT:

The proponent is the City of Greater Geraldton.

BACKGROUND:

Information and items for noting or receiving (i.e. periodic reports, minutes of other meetings) are to be included in an appendix attached to the Council agenda.

Any reports received under this Agenda are considered received only. Any recommendations or proposals contained within the “Reports (including Minutes) to be Received” are not approved or endorsed by Council in any

way. Any outcomes or recommendations requiring Council approval must be presented separately to Council as a Report for consideration at an Ordinary Meeting of Council.

COMMUNITY, ECONOMY, ENVIRONMENT AND LEADERSHIP ISSUES:

Community:

There are no adverse community impacts.

Economy:

There are no adverse economic impacts.

Environment:

There are no adverse environmental impacts.

Leadership:

There are no adverse leadership impacts.

Disclosure of Interest:

No Officer involved in the preparation of this report has a declarable interest in this matter.

RELEVANT PRECEDENTS:

Reports to be received by Council at each Ordinary Meeting of Council.

COMMUNITY/COUNCILLOR CONSULTATION:

There has been no community/councillor consultation.

LEGISLATIVE/POLICY IMPLICATIONS:

There are no legislative or policy implications.

FINANCIAL AND RESOURCE IMPLICATIONS:

There are no financial or resource implications.

INTEGRATED PLANNING LINKS:

Strategic Leadership	Direction:	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.3		Accountable leadership supported by a skilled and professional workforce

REGIONAL OUTCOMES:

There are no impacts to regional outcomes.

RISK MANAGEMENT:

There are no risks to be considered.

ALTERNATIVE OPTIONS CONSIDERED BY CITY OFFICERS:

No alternative options were considered by City Officers.

13 MOTIONS BY MEMBERS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NM31	222-228 LESTER AVE DEMOLITION WASTE DISPOSAL
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AGENDA REFERENCE:	D-22-165351
AUTHOR:	Mayor S Van Styn
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	15 December 2022
FILE REFERENCE:	GO/6/0008
APPLICANT / PROPONENT:	Council
ATTACHMENTS:	Yes (x1) Request for Tip Fee Concession

COUNCIL MEMBER COMMENT:

With reference to the attached correspondence, the owners of the West End properties including the Blue Heelers site have requested the City provide a 75 percent discount on Meru tip fees for demolition waste. Hence, the purpose of this motion is to get Council to put some skin in the game so we can demolish derelict buildings and see the heart of our City enhanced, beautified and activated.

Unlike most other CBD land owners, Mr Armstrong and his partners have come to town with enthusiasm and drive and are doing their best to get the West End of Geraldton re-energized. I applaud the State Government's contribution of \$250,000 to ensure the site is activated while the permanent development is designed and funded. Encouraging more people into the CBD can only be a good thing.

By making this small contribution to the project, Council will be reducing CBD vandalism, reducing loitering and making the West End a safer destination for residents and visitors. Seeing the project completed and up and going may also encourage other land owners to make improvements as increased visitors to the CBD will increase economic activity and returns to adjacent businesses. It will also provide additional car parking in the CBD which is always popular with locals who want to park right where they are shopping, especially at Christmas.

I acknowledge that this is a late request, but it needs to be considered by Council to give the developers the opportunity to have the works completed and up and going for the City's signature event – Shore Leave 2023.

The naysayers will have plenty of reasons not to support this request, but I for one want to see the City moving forward and hence am seeking support from my fellow Councillors for my motion. What better way to end the year than by contributing to the betterment of our CBD. After all, is that not why we were elected?

EXECUTIVE COMMENT:

The Executive would firstly like to acknowledge the contribution that Mr Armstrong and his partners are making to the Geraldton community. Their endeavours to activate their property while their long term plans are finalised is a credit to them. The executive also want to thank the State for their significant contribution to the project through the REDS scheme.

Mr Armstrong's email was received on Wednesday 14 December 2022 with the December Agenda closing on Thursday 15 December 2022 and so Officers have not had time to properly consider the request. However, the Executive is not supportive of this request for the following reasons:

- The Developers have made several requests of the City and it is expected that this request will not be the last. Previous requests included the City paying for the renovation of the Radio theatre, the City trying to secure a laneway across the property, but the developer wanted \$950,000 for a 7m strip of land, and for the City provide /sell cheaply shipping containers from the Toyland site. Further requests can be expected.
- The precedent would be very difficult to manage. The Council does not have a policy position for this type of request, but does have a policy that includes incentives such as rates reductions for new businesses establishing in Geraldton. These developers would be eligible to apply for these incentives once their permanent development is underway. The precedent would be very difficult to manage, especially in light of the Council's resolution associated with the Batavia Motor Inne and Greenough River resort.
- Officers are being put in a difficult position as we are processing the developer's planning approvals with one hand and with the other hand, Council is providing them with cash incentives.
- The request has not come to the City through a Council approved grant's process which creates another set of difficulties as we are not giving this opportunity to other businesses or developers.
- The developers have already received \$250,000 from the State Government through the REDS scheme to facilitate this project and do not need to further funds to achieve their core objective.
- The City will be demolishing its Lester Avenue property (Youth Centre) in the near future which will provide the community with additional car parking area in this vicinity. If the Council is really concerned about car parking in this area, Officers would suggest fast tracking the demolition of Toyland when the current tenant vacates in the near future.
- The City did offer to buy 222-228 Lester Ave from the developers for the purposes of public car parking but were turned down.
- Approving this resolution will make Officer's task of implementing Councillor's demolition resolution very difficult. For instance, Officers have served notices on two residential dwellings recently. The owner of both has advised that they cannot comply as they do not have the financial means to activate the demolition.

Subsequently, the Executive is not supportive of this request and would recommend the developer applies through the City’s grant’s streams instead, knowing they will be eligible for the Council’s incentive policy when their permanent development is underway.



INTEGRATED PLANNING LINKS:

Strategic Direction: Community	Aspiration: Our Culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.
Outcome 1.1	Enhanced lifestyle through spaces, places, programs and services that foster connection and inclusion.
Outcome 1.4	Community safety, health and well-being is paramount.
Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.1	Local business is empowered and supported.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.2	Decision making is ethical, informed and inclusive.
Outcome 4.9	Collaboration and strategic alliances with Local Government partners delivers results for common aspirations.

COUNCIL MEMBER MOTION:

That Council by Simple Majority pursuant to Section 6.12(1)(b) of the Local Government Act 1995 RESOLVES to:

1. REDUCE Meru demolition waste fees by 75 percent up to a total contribution of \$20,000 for property 222-228 Lester Avenue (Lot and Plan PO67166 153) owned by Margland Pty Ltd; and
2. MAKE the determination on the following grounds:
 - a. I am wanting to encourage the demolition of derelict buildings in the CBD to encourage development.

NM32 LETTER OF CONDOLENCE – QUEENSLAND POLICE

AGENDA REFERENCE:	D-22-165347
AUTHOR:	Cr RD Hall
EXECUTIVE:	R McKim, Chief Executive Officer
DATE OF REPORT:	16 December 2022
FILE REFERENCE:	GO/6/0008
APPLICANT / PROPONENT:	Council
ATTACHMENTS:	No

COUNCIL MEMBER COMMENT:

As a long-term Councillor and former serving Police Officer, I am seeking Council's support in a small gesture of support to the Queensland Police service in response to what has been a very dark chapter in our history.

Everyone has the right to go to work, do their job and come home safely. This includes servicing police officers on the front lines who have the very difficult role of keeping us all safe in what has become a very thankless task.

EXECUTIVE COMMENT:

The Executive is very supportive of Cr Hall's motion and agree whole heartedly with the sentiments expressed.

INTEGRATED PLANNING LINKS:

Strategic Direction: Economy	Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.
Outcome 2.3	The voice of the community is heard at regional, state and national forums.
Strategic Direction: Leadership	Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.
Outcome 4.6	A community that is genuinely engaged and informed in a timely and appropriate manner.
Outcome 4.7	Council understands its roles and responsibilities and leads by example.

COUNCIL MEMBER MOTION:

That Council by Simple Majority pursuant to Section 5.20 of the Local Government Act 1995 RESOLVES to:

1. REQUEST the Mayor write a letter of condolence to the Queensland Police to offer the City of Greater Geraldton's deepest sympathies, on behalf of the Mayor, Councillors, CEO and Staff, to the Police, their families and friends, on the loss of two serving police officers, Constable Rachel McCrow and Constable Matthew Arnold, whilst in the line of duty; and
2. MAKES the determination on the following grounds that it is the right thing to do.

- 14 QUESTIONS FROM MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

- 15 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

16 MEETING CLOSED TO PUBLIC

Pursuant to Section 5.2 (i) of the Meeting Procedures Local Law February 2011, please note this part of the meeting *may* need to be closed to the public, *if* confidential discussion is required.

Livestreaming will be turned off if required.

CS007	CONFIDENTIAL – WRITE OFF LEASE AND ADMINISTRATION FEES (Public Version)
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AGENDA REFERENCE:	D-22-158484
AUTHOR:	T Machukera, Financial Accountant
EXECUTIVE:	P Radalj, Director Corporate Services
DATE OF REPORT:	22 November 2022
FILE REFERENCE:	RV/4/0017
ATTACHMENTS:	No

This item has been provided to Council under separate cover.

Pursuant to Section 5.2 (i) of the Meeting Procedures Local Law February 2011, please note this part of the meeting will need to be closed to the public, as confidential discussion is required.

17 CLOSURE

APPENDIX 1 – ATTACHMENTS AND REPORTS TO BE RECEIVED

Attachments and Reports to be Received are available on the City of Greater Geraldton website at: <https://www.cgg.wa.gov.au/council-meetings/>