

PRE-EXAMINATION VEHICLE CHECKLIST

When attending the City of Geraldton Greenough Examination Centre please bring with you the following:

- Receipt from City of Geraldton Greenough office as proof of payment
- Current or any previous registration papers
- Yellow sticker/defect notice if applicable
- All trailers and any vehicle over 4.5 tonne require a weigh bridge docket.
- All unlicensed or eastern states vehicles up to 25 years old, require an immobilizer to be fitted if the tare weight is under 3000kg

FAILURE TO PROVIDE THIS INFORMATION MAY RESULT IN YOUR VEHICLE BEING REFUSED INSPECTION

**Any queries, please ring the Vehicle Examiner on 99 233 645
(7.30am – 4.00pm)**

Please remember you will be attending a dangerous heavy duty mechanical workshop and heavy road plant storage area Worksafe regulations do not permit children or dogs in this area. Please make prior arrangements for their care when bringing your vehicle out for inspection. Appropriate footwear must be worn in this area at all times. Your inspection will take approximately one hour.

In order to assist both the examiner and yourself, listed below are some of the main points that will be checked and if acceptable, reduce the need for a second inspection.

REGISTRATION CHECKS ARE IN EXCESS OF THESE GUIDELINES, SO USE THIS AS A GUIDE FOR YOURSELF PRIOR TO VEHICLE EXAMINATIONS

DRIVE LINE

Check engine mountings
Check all "V" belts, radiator hoses, heater hoses etc
Clean down and check for water, oil and fluid leaks, check all levels
Check the engine air cleaner is standard
Check power steering pump is secure
Check applicable emission controls are connected
Check engine idles and runs correctly
Check exhaust systems for leaks, noise level and security
Check transmission and differential for security and correct operation
Check tail shaft and universal joints for wear
Check all wheel bearings for noise and freeplay
Clean down and check for oil, fuel, and fluid leaks
Check for excessive engine crankcase breathing and exhaust smoke
Check correct fuel cap fitted

ELECTRICAL

Check battery, wiring looms and connectors are all secure
Check high and low beam headlights for operation and alignment
Check all lights including indicators, stop, tail, number plate, reverse and clearance
Ensure applicable reflectors fitted including red at rear
Check for cracked, faded or damaged lenses

Check horn
Check demister blows fan forced hot air onto windscreen
Check windscreen wipers and washers
Check ignition switch operations and automatics start only in Park and Neutral
Check requirements for government approved immobilizers

BODY WORK

Check floor pan, chassis, door pillars, bodywork etc for rust
Where required check for missing mudflaps
Check cab and body mountings
Ensure tare, aggregate and GCM is displayed where required
Check security of seats, headrests, radio and speakers
Check all seat belts including webbing, mounts and retractors for operation and damage
Check all foot pedal rubbers and ensure all interior trim fitted and secure
Check windscreen and all windows for cracks, remove expired registration labels
Check all mirrors, ensure fitted where required, remove any hanging ornaments
Check bonnet hinges, catch mechanism and release control
Check all door, boot and tailgate hinges, latches and locks
Check all mechanical and electric window controls

CHASSIS AND SUSPENSION

Check for cracks or rust in underside, suspension mounts, chassis etc
Check suspension components and shock absorbers for wear and tear

STEERING

Check steering components for wear, missing split pins and steering box security
Check steering free play, steering wheel cracks or damage
Ensure any steering locks work

BRAKES

Check all brake lines including flexible lines for perishing
Ensure brakes conform to manufacturers specifications
Check operation of handbrake
Ensure brake fail light and handbrake warning lights operate correctly

TYRES AND RIMS

Check all wheel nuts, studs and rims for damage
Matching rims of same size both front and rear or meet manufacturers specifications
Ensure tyre size match front and rear or meet manufacturers placard specifications
Check all tyres for cuts, damage etc
Ensure tread depth is a minimum of 1.5mm across entire width of tyre

VEHICLE IDENTIFICATION

Clean and locate engine number
Clean and locate chassis number of Vehicle identification number (VIN)
Check chassis number of VIN stamped on vehicle agrees with compliance plate
Check engine number and chassis number/VIN against registration papers (current or previous)