# Stall Holder Information Form

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| **Applicants Details** |
| Applicants Name: |
| Business Name: |
| Postal Address: |
| Mobile: |
| Email: |

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| **Stall Description:** | **Sale Price:** |
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| **Describe your products in 30 words or less:** |

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| **Marketing:** Please list the details |
| Do you have a Face Book Site: |  |
| Do you have a Website: |  |
| Do you operate at any other regular events: |  |
| Do you have menu boards: |  |
| **Please email 2 photographers that can be used in the promotion of the event to:**  |

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| **Size:** |
| What size is your gazebo/marquee: |  |
| Do you require further space: |  |
| Total space required: |  |

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| **Power:** Please ensure you give as much detail as possible  |
| Appliance | Amps Required: |
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| Providing Own Power:  | Requires Event Power: |
| **Note:** You will need to provide your own chords, chord covering and tagging of chords |

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| **Logistics:** Please Tick What Equipment You Will Have On Site |
| **Food And Beverage Stalls:** |  | **ALL:** |  |
| Rubbish Bins |  | A Change Float To Suit Your Pricing |  |
| Hot Display And Storage; Bain Marie |  | Trestle Tables And Covers |  |
| Cold Display And Storage; Fridges, Eskies |  | Chairs To Sit On |  |
| Cooking Equipment; Deep Fryers, Woks, BBQ |  | Display Signage |  |
| Dedicated Buckets To Wash Equipment |  | Promotional Materials |  |
| Water Supply/Waste Water Disposal Point |  | Clearly Labelled Products |  |
| Hand Washing Facilities; Running Water With Liquid Soap And Paper Towel |  | Fire Extinguisher |  |
| Legal Point Of Waste Water Disposal |  | Drinking Water |  |
|  |  | A Marquee Or Tent |  |

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| **Documentation:** Do you currently hold the documentation that is applicable to your stall |
| Current Public Liability: |  |
| Food Safety Certificate: |  |
| Food Business Approval: |  |
| Approved Food Vehicle: |  |
| Working With Children: |  |
| Responsible Service of Alcohol: |  |
| Approved Manager: |  |
| Risk Plan: |  |
| First Aid Certificate: |  |
| Fire Training: |  |
| Any other: |  |
| Note: Please upload all documents here\_\_\_\_\_\_\_\_ or email to: If we have your documents already on file, please note: ON FILE |

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| **Fees:**  |
| Profit: |  |
| Non Profit: |  No Charge |

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| **Useful links:** |
| [*www.cgg.imalert.com.au*](http://www.cgg.imalert.com.au) | FREE Food Safety Training |
| <http://www.dsr.wa.gov.au/assets/files/Organisational_Development/Can_You_Risk_It_Web.pdf>  | Risk Plan & Guidelines |
| <http://www.public.health.wa.gov.au/cproot/3655/2/Concerts%20and%20Mass%20Gathering%20Guidelines.pdf>  | Event Guidelines |
| [www.localcommuntyinsurance.com.au](http://www.localcommuntyinsurance.com.au/)  | Public Liability |
|  [www.communityunderwriting.com.au](http://www.communityunderwriting.com.au/)  | Public Liability |