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| Enquiries to: City of Greater GeraldtonDepartment of Community Services**CC 001**Date: 18/05/2015**Function Application Form** |

**NOTE – Completed applications must be submitted at least 10 working days prior to the function**

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| I/We:  |       |
|  | (full name) |
| Of: |       |
|  | (address) |
| Oh behalf of:  |       |
|  | (organisation)  |
| Phone:  |  | Mobile: |       |
|  |  |
| Email: |       |

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| Hereby apply for a permit to hold a function / activity, namely (describe the function or activity):  |
|  |       |
|  |
| On:  |       |
|  |
| Located at: |       |
|  |  |
| Date(s):  |       |
|  |  |
| Start: |       | AM/PM  |  | Finish:  |       | AM/PM |
|  | (Include set up and clean up time) |
| Number of people attending: |       |
|  | If over 1000 people please complete form **CC 005** |

**Additional Information:**

1.Groups, organisations businesses and clubs require a Certificate of Currency for Public Liability insurance to be provided with this application [ ]  Yes

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| 2. Are any structures being erected?  | [ ]  Yes [ ]  No  | If yes, what type and how will they be fixed? Site plan to be completed form **CC 002** |
| 3. Is alcohol to be consumed on site?  | [ ]  Yes [ ]  No  | If yes, complete form **CC 003**  |
| 4. Is the mobile stage required? (fees apply) | [ ]  Yes [ ]  No  | If yes, complete form **CC 004** |
|  5. Advertising banner space available at Maitland Park or Eadon Clarke. | [ ]  Yes [ ]  No  | Complete form **CC 006** |
| 6. Will you be selling/providing food?  | [ ]  Yes [ ]  No  | If yes, please contact the Health Department on 9956 6680 |
| **Office use only** |
|  | **CC 002** | **Site Plan** |  | **CC 005** | **Events Pack** |
|  | **CC 003** | **Alcohol Permit** |  | **CC 006** | **Banner displayed** |
|  | **CC 004** | **Mobile stage** |  |  |  |