

## COMMUNITY GRANTS ACQUITTAL FORM

Once project is finalised please complete this form and return to:

Community Development Officer  
City of Geraldton-Greenough  
P O Box 101, GERALDTON WA 6531

**NAME OF ORGANISATION:** \_\_\_\_\_

**PROJECT DESCRIPTION:**

**GRANT AMOUNT:**

**DATE OF COMPLETION:**

**COMMUNITY GRANT FUNDS USED TO:**

**Attach copies of invoices to verify expenditure.**

**PROJECT OUTCOMES:** (include details of the impact the project has had on your organisation and the wider community)

**CITY OF GERALDTON-GREENOUGH ACKNOWLEDGED BY:**

**Attach evidence to support statement e.g. newspaper articles, reports, posters**

**SIGNED** \_\_\_\_\_

**POSITION:**

**DATE:**

**NAME OF ORGANISATION:**  
**PROJECT NAME:**

**BUDGET**

Do not include GST

Expenditure	BUDGET	ACTUAL	IN KIND CONTRIBUTIONS	BUDGET	ACTUAL	Income	BUDGET	ACTUAL
			Administration hrs @ \$25					
			Printing, Postage & Phone costs					
						Community Grant from City of Geraldton-Greenough		
<b>Total</b>		\$			\$			
			<b>TOTAL COST OF PROJECT</b> (including in kind contributions)					
						<b>Surplus/ Deficit</b>		

**NOTE:**  
 Expenditure and Income columns should be equal