

# Community Grants Committee

## Meeting Minutes

### Community Grants Program – Round 25



<b>Meeting Name</b>	Community Grants Program – Round 25 Committee Meeting	<b>Meeting No.</b>	1 – 2021/22
<b>Meeting Date</b>	Wednesday 15 September 2021		
<b>Meeting Time</b>	1:30pm		
<b>Meeting Location</b>	Civic Centre, Greenough Room (Committee Meeting Room)		
<b>Attendees</b>	Cr Jennifer Critch [Chair] Cr Steve Douglas Cr Bob Hall Cr Simon Keemink Cr Victor Tanti Jane Bagshaw	<b>By Invitation</b>	David Emery Fiona Norling Paul Radalj
		<b>Apologies</b>	Brooke Rafferty
		<b>Leave of Absence</b>	
		<b>Distribution</b>	As above
<b>Purpose of Committee</b>	To allocate funds provided by Council to Community Groups servicing the Greater Geraldton area in accordance with determined guidelines.		
<b>Attachments (Confidential)</b>	1 – 2020-21 Community Funding Programs March 2021 Meeting Minutes 2 - 2021-22 Community Grants Program Round 25 Application Summary - Minutes 3 – Community Grant Application - Ineligible 4 – Community Grant Applications - Eligible 5 – Awarded Community Funding Report		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Local Government \(Model Code of Conduct\) Regulations 2021](#).

#### 1. Welcome & Apologies

The Meeting was opened by the Chair at 1.37pm.

#### 2. Disclosure of Interests

Member	Reference	Applicant & Project	Details
Cr Steve Douglas	21/22CGR25-06	Hellenic Society of Geraldton – A Commemorative History of the Church of the Archangels in Geraldton	I am Greek orthodox and have attended this church on a few occasions.
Cr Simon Keemink	21/22CGR25-14	Geraldton Regional Junior Rugby Union Association Inc. – Super Rugby Union Festival Event	I know the proponent.

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Cr Simon Keemink	21/22CGR25-17	Bluff Point Strathalbyn Cricket Club – BPSCC Club Uniform Upgrade	I know the project contact.
Cr Victor Tanti	21/22CGR25-17	Bluff Point Strathalbyn Cricket Club – BPSCC Club Uniform Upgrade	I have been heavily involved in local cricket for over 30 years.
Cr Victor Tanti	21/22CGR25-24	Geraldton Regional Cricket Board – Cricket Wicket Preparations	I am heavily involved in local cricket.
Cr Bob Hall	21/22CGR25-06	Hellenic Society of Geraldton – A Commemorative History of the Church of the Archangels in Geraldton	I have known members of the church.
Cr Bob Hall	21/22CGR25-10	Lions Cancer Institute – Special Children’s Big Day Out	Former member of Lions Club.

### 3. Confirmation of Previous Minutes

Refer Attachment 1 – 2020-21 Community Funding Programs March 2021 Meeting Minutes.

#### OFFICER RECOMMENATION:

Minutes of the Community Grants Committee held on Tuesday 23 March 2021 as previously circulated, be adopted as a true and correct record of proceedings.

#### COMMITTEE DECISION:

##### **MOVED CR HALL, SECONDED CR DOUGLAS**

**Minutes of the Community Grants Committee held on Tuesday 23 March 2021 as previously circulated, be adopted as a true and correct record of proceedings.**

**CARRIED BY CONSENSUS**

### 4. Community Grants Program Round 25

The Community Grants Program aims to provide assistance to not-for-profit community groups, clubs and organisations to implement projects, activities and programs that enhance and promote community wellbeing within the Greater Geraldton region.

The Community Grants Program has an annual budget of \$150,000 to be allocated over 2 rounds during the financial year. The total recommended amount available for disbursement in Round 25 is \$75,000, being 50% of the 2021-22 budget allocation.

Applications opened for the City’s Community Grants Program Round 25 on 5 July 2021 and closed on 18 August 2021.

A total of 15 applications have been received, requesting funding of \$174,616 for projects worth \$947,045. A summary of the Committee assessment of all eligible funding applications is attached as Confidential Attachment to the Agenda, Attachment 2.

One (1) application has been deemed **ineligible** on pre-assessment against the Community Funding Guidelines as outlined in Attachment 2 - 2021-22 Community Grants Program Round 25 Application Summary. The full application is attached as a Confidential Attachment to the Agenda, Attachment 3.

The remaining 14 applications have been deemed **eligible** based on the criteria in the Community Funding Guidelines. Discussion of the individual committee member assessments will form the basis of the Committee decision for recommendations to the CEO for endorsement as per Council Policy 1.8 Community Funding Programs.

Full applications have been provided to the Committee through SmartyGrants for assessment and are attached as Confidential Attachment to the Agenda, Attachment 4.

*During discussions/review of submissions Cr Tanti declared an impartiality interest in relation to the Cricket Board, and left the meeting at 1.55pm and returned at 2.01pm.*

*During discussions/review of submissions Cr Keemink and Cr Tanti, declared an impartiality interest in relation to the Bluff Point Strathalbyn Cricket Club and left the meeting at 2:38pm and returned at 2:39pm.*

**OFFICER RECOMMENDATION:**

**PART 1**

That the Committee DETERMINE the funds available for disbursement in Round 25 of the Community Grants Program is \$75,000.

**PART 2**

That the Committee determine which applications be approved for funding under the Community Grants Program Round 25.

**COMMITTEE DECISION:**

**MOVED CR DOUGLAS, SECONDED CR HALL**

**PART 1**

That the Committee consider all applications on merit and determine total funding to be disbursed as part of that process within the annual budget.

**CARRIED BY CONSENSUS**

**MOVED CR HALL, SECONDED CR KEEMINK**

**PART 2**

RECOMMEND the allocation of \$76,414 through the Community Grants Program Round 25 as follows for delegated authorisation by the Chief Executive Officer:

- a. APPROVE \$3,500 to the Geraldton Christian Churches Carols by Candlelight for the 2021 Carols by Candlelight.
- b. APPROVE \$17,553 to the Geraldton Community Toy Library for the Building Rejuvenation Project, subject to:
  - a. Provision of written confirmation of funding from Building Better Regions Fund and WA Labor Government.
- c. APPROVE \$13,975 to the Roman Catholic Bishop of Geraldton Centacare Family Services for the Men's Hub Community Connection Space.
- d. APPROVE \$1,500 to Lions Cancer Institute Inc for Special Children's Big Day Out
- e. APPROVE \$20,000 to Geraldton Regional Cricket Board for Cricket Wicket Preparation.
- f. APPROVE \$5,000 to Geraldton Regional Junior Rugby Union Association Inc. for Super Rugby Union Festival Event.
- g. APPROVE \$12,500 to Wandina Playgroup Inc for Permanent Home for Wandina Playgroup.
- h. APPROVE \$1,500 to Scouts WA – Woorree Scouts Group for Hoverball Archery Target Equipment.
- i. APPROVE \$886 to Hellenic Society of Geraldton for publication of A Commemorative History of the Church of the Archangels.
- j. NOT APPROVE the remaining applications.

**CARRIED BY CONSENSUS**

**5. Update on Awarded Community Funding**

Refer Confidential Attachment 5 – Awarded Community Funding Report.

This report has been developed to provide an update to the Committee on projects that have previously been awarded funding through the Community Grants Program, Festival and Event Funding and Service Agreements.

This provides the status of all current funding including details for projects acquitted during the 2020-21 financial year.

Amendments have been made to the current application forms to allow this report to better reflect the outcomes moving forward.

**6. General Business**

Round 26 of the Community Grants Program will open 10 January 2022 with applications to be submitted by 23 February 2022. The Community Grants Committee Meeting will be held late April 2022. Preference of day and time will be discussed with the Committee early January 2022.

**7. Close**

There being no further business the Chair closed the meeting at 3.15pm.