

Heritage Advisory Committee

Meeting Minutes

Meeting Name	Heritage Advisory Committee (HAC)	Meeting No.	D-21-019862
Meeting Date	Tuesday 23 February 2021		
Meeting Time	9.30am-10.30am		
Meeting Location	Geraldton Regional Library – Randolph Stow Room 1		
Attendees	Cr. Jerry Clune (JC) (Deputy Chair) Cr. Tarleah Thomas (TT) Phil Melling (PM) Leigh O'Brien (LO) Tanya Henkel (TH) Trudi Cornish (TC) Marilyn McLeod (MM) Gary Warner (GW) Lorin Cox (LC) Karrie Elder (KE) Rose Ann Jupp (RJ) Gary Martin (GM) Annette Burton (AB) (Minutes)	By Invitation	
		Apologies	Cr. Natasha Colliver (NC) (Chair) Cr. Sally Elphick (SE) Cr. Victor Tanti (VT) Karl Haynes (NTWA) Rita Stinson (RS)
		Distribution	

1. Welcome and Apologies

JC opened the meeting and welcomed those present. The apologies from those unable to attend the meeting were accepted.

2. Previous Minutes and Action Log

The Minutes of the previous meeting held on 3 November 2020.

Recommendation:

That the minutes of the Heritage Advisory Committee Meeting held on 3 November 2020 as with the changes to section 4.2 and 4.5 as previously circulated, be adopted as a true and accurate record of proceedings.

Moved: TH

Seconded: MM

CARRIED BY CONSENSUS

Action Log

Two items on the Action Log – HAC-024 and HAC-025 are in progress and no outcomes to report at this stage.

3. Agenda Items

3.1 Heritage Buildings – Recent Fires (PM)

PM reported that two properties on Marine Terrace received fire damage over the last month. The Radio Theatre has internal damage but hopefully the external façade can be saved. PM is hoping to view inside the property soon.

The Blue Heelers Tavern (former Victoria Hotel) – has sustained significant damage and the City of Greater Geraldton (CGG) has issued an Emergency Building Order, which will allow the immediate demolition of building.

JC advised that the Fire Brigade moved art held in the Yamaji Art building to prevent it from being damaged by water and smoke.

3.2 Review of Council Policy 1.9 Commemorative Plaques (TC)

TC advised that Council Policy 1.9 Commemorative Plaques is due for review in 2021. Minor changes were discussed. TC will also circulate the policy for review to the HMAS Sydney II Memorial Advisory Committee for their input.

3.3 Proposed works to exterior and adjacent areas of Geraldton Regional Art Gallery (State Heritage listed property) (TC)

A Concept Plan for a Wildflower Sculpture Garden to be installed in the Art Gallery Park was included in the Tabled Documents. This has moved into the Detailed Design Phase. TC advised that preliminary advice had been received from the CGG Heritage Advisor and also the State Heritage Office.

TH said that the mural on the large external wall near the carpark was a great idea and would engage the public looking at the building.

TC advised that EOI's for the mural will be promoted to Midwest artists and that feedback had been received that this should be themed more broadly than just wildflowers.

GM stated that originally in the Gallery Master Plan it was suggested that a second story could be added above the public toilets for the storage of artwork. He asked if this was still going to go ahead.

PM advised that instead the idea of a purpose-built building at an external site, not only for the storing of artwork, but also for the City's heritage collection, items from QPT and City archives, was now being considered.

LO asked if the changes to the garden will still be suitable to hold events?

TC advised that yes the garden design was being developed with a view of the area being used for events.

3.4 Mullewa Pioneer Cemetery (TC)

TC advised that the Mullewa Pioneer Cemetery Memorial Wall is in the process of being built and will hold all the names of the 398 people buried on the site. The signage has been carefully prepared and worded to acknowledge the Yamaji People buried on the site. The Wall will be opened as a part of the Mullewa 125th Celebrations on 26 March.

3.5 Time Capsule – 150 Years of Local Government (LC)

LC advised that the City of Greater Geraldton is planning to create a time capsule for the 150 years of Local Government. The CGG have asked the public to submit ideas in regard to what should be placed in the capsule. The Capsule will be opened in 50 years. Location and date of placement to be determined after public consultation pending tonight's motion at the council meeting.

Library Heritage Services have created a display in the Heritage Services section of the Library to commemorate the 150 years.

3.6 Centenary of Royal Australian Air Force (RAAF) (TC)

TC advised that Heritage Services is working with the RSL to develop a display and pull-up banners to be on display at the Geraldton Airport during May- June 2021, plus for any events held during this time.

3.7 Centenary – Air Mail Services in Australia (TC)

TC advised that Heritage Services and GW are working together to produce a small booklet to provide information on the history of flight out of Geraldton, beginning from 1921 to the present day.

GW advised that he has found some fantastic photos and interesting newspaper articles during his research.

3.8 Improved and New Interpretive Signage – HMAS Sydney II Memorial (Tour Guide information), Drummonds Cove, Old Tenindewa Store (LC)

LC advised that a new sign has been installed at Tenindewa Store which was an initiative of the Tenindewa Progress Association. CGG were able to provide graphic design support and advice. The HMAS Sydney II memorial sign promoting tours has been replaced. The Seaview Cottage sign in Drummond Cove has been reworked and replaced. LC wishes to thank the Geraldton Historical Society, Walkaway Station Museum and Greenough Museum and Gardens for cooperation in locating relevant images. A high resolution image of Mary Drummond provided by the Geraldton Historical Society was utilised in the final version. LC also wishes to thank TH for Seaview Cottage content and image contribution.

3.9 Element 9 – Batavia Shipwreck Footprint in Batavia Park (TC)

TC advised that City has received correspondence from the Batavia Coast Maritime Heritage Association stating they wish to progress with the next station of the Batavia Park Plan which is Element 9.

PM advised that this currently being reviewed.

3.10 Geraldton – Mt Magnet Rd – Main Roads Works (KE)

KE advised that they have sent reports to Main Roads in regard to areas and places of Heritage Significance that may be impacted by the proposed road works. At this stage no further plans or information has been received from Main Roads.

3.11 Federation Park Entry Statement Update (TC)

SE sent a report to advise that the limestone walls are now complete and the Wonthella Progress Association is currently working with Phil Doncon in regards to capturing the heritage and life in Wonthella. It is hoped that the drawings will be ready to be presented to the Art Committee meeting on 8 March 2021.

4. General Business

4.1 National Trust Registration of Significant Trees (Leaning Tree) (TC)

TC advised that the Leaning Tree in Greenough has been placed on the National Trust Registration this is a status factor only and doesn't have any legal restrictions or obligations.

4.2 Update from Coordinator Heritage Services (LC)

LC advised of the following upcoming events:

- National Trust, Australian Heritage Festival. 18 April to 19 May 2021. Geraldton Library have tentative plans in place to hold a Junior Historical Fiction Writing Workshop.
- WA Regional Tourism Conference 3 May to 5 May 2021 to be held in Geraldton.
- Zoom Events:
 - Heritage Tourism Workshop 25 February 2021 12.30pm to 7.00pm.
 - The Spirit of Trails Conference 14 March to 16 March 2021.
- Encounters 2021 South West Heritage Conference, Busselton 22 April to 23 April 2021 – Exploring the State's Heritage through a new lens.

4.3 Update from Community Museums

4.3.1. Bluff Point Lighthouse Keepers Cottage

No representative present at the meeting and no report presented.

4.3.2. Greenough Museum and Gardens (GM)

We had 2,368 visitors to the museum in 2020, which is a drop of approx. 250 on the previous year. Considering we were closed for over two months (including Easter) it is not too bad a result. Local visitation stayed the same at 17% and 76% of visitors were West Australians. In 2019 40% of visitors were either International or from the Eastern States, not surprisingly, this figure dropped to 7%.

We now have a great crew maintaining the gardens and grounds. Di has been promoted to Chief Gardener. New volunteers Aaron & Matt from Active Industries have been coming out one morning a week since November. That month, the MEEDAC crew rebuilt the rose arch which blew down during strong winds. Bob commenced volunteering as a grounds man in February.

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During 2020, 123 objects and photos were donated to the collection. Highlights include 11 documents associated with the former Shire of Greenough from John Ley, 30 objects and a secretaire-bookcase from Lila Gudgeon, and a copy of "Colonial Furniture of Western Australia 1829-1910" from Geoff & Marjolein Towler. The very significant Pead tilt-top table made at Greenough in the 1870s was also purchased.

The Covid QR code was installed on 27 November 2020.

CGG held a Committee Strategy Planning Workshop on 5 December 2020. New vision statement: 'To create a welcoming, Greenough museum complex and community space that is sustainable and engages all people'. Have agreed to apply for DGR (Deductible Gift Recipient) status, and to employ a professional web designer to create a stronger online presence.

A Collections Workshop funded by a CGG Community Grant was held here on 9 December 2020. Great to have a representative from the Irwin District Historical Society attend. The museum was closed from 1 to 15 February 2021. During this time 84 items were listed on the Collections WA webpage and the Rand watercolour underwent conservation work in Perth (funded from the National Library Community Heritage grant).

We are planning an Exhibition called "Treasures from Your Wardrobe" and are asking members of the public to bring pieces of clothing that they have saved over the years.

JC asked if the many schools visit the museums?

GM advised that schools do visit and in particular Walkaway School have indicated that they would like to make arrangements for this year. He said last year Geraldton Grammar School borrowed items to use for class room presentations. GM advised that he would love to have a volunteer, possibility a former school teacher, who could promote the Museum at the schools.

4.3.3. Walkaway Station Museum (RJ)

We have been closed for the last eight weeks but when we were out working we have had people come to the door so we have let them come through. I would say we had about forty people come through in that time.

We had the two lovely people who work at Martins Mill come across and do a huge clean for us.

We have purchased two lock up metal cupboards, one for all the soldiers stuff and one for the newspapers. We will purchase another two so we can sort the office and newspapers into locked cupboards. We will also rewrap the 1800's newspapers into a pocket made from acid free plastic and tape. We haven't known where to start with these but after four years of storage we can start.

We also have a new sign at the front of the museum with the opening hours on it.

We will open again on the 2 March 2021.

GW asked do you have the entire archive of Newspapers from the Geraldton Guardian?

RS The records have been digitised by the State Library of Western Australia but the Walkaway Museum has the paper copies.

4.4 Renaming of Mullewa Pool (TT)

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TT advised that the Mullewa Pool will be renamed after Dr Docherty who was a long term resident who used the pool daily. They are planning to reveal the change of name during the 125 year celebrations on the 26 March 2021.

TT asked if Heritage Services are planning on storing the information from Dr Docherty records?

LC advised that plans are in place to digitise the information and then return the actual items back to the family. The records won't be open to the public due to the sensitive nature of the medical records but after considerable time frame they will then become available.

4.5 Records from Bennetts Elite Storage (MM)

MM advised that she still has the records from the closure of the store and that she is searching for a permanent home for the records.

5. Next Meeting Date

Proposed date of the next meeting is Tuesday 18 May 2021. Calendar invitation to be circulated.

6. Close

There being no further business the meeting closed at 10.25am

Signed (Deputy Chair – Cr. Jerry Clune)

Date



City of
Greater Geraldton
a vibrant future



Heritage Advisory Committee Meeting

Date of Meeting: 23 February 2021

**TABLED
PHOTOGRAPHS/DOCUMENTS**



PO Box 101 Geraldton WA 6531
Geraldton Civic Centre T 08 9956 6600 F 08 9956 6674
Mullewa Office T 08 9961 1007 F 08 9961 1206
E council@cgg.wa.gov.au W www.cgg.wa.gov.au
ABN 55 907 677 173

Heritage Advisory Committee - Action Log (D-18-092775)

Log #	Meeting Date	Agenda Item #	Action	Resp. Person	Status <small>(Ongoing / Complete / Next Agenda)</small>
HAC - 024	3/11/2020	4.1 Bill Sewell Complex Renaming	GM asked if there could be plans in place regarding the dual naming of the Central Greenough Museum. NC asked TC to find out about this	TC	In progress, no outcomes to report at this stage.
HAC-025	3/11/2020	4.6 Traffic Bypass	MM asked if we could prepare a list for any places or buildings of significance that may be impacted by the traffic bypass.	PM/KE	In progress, no outcomes to report at this stage.

City of Greater Geraldton

1.9 COMMEMORATIVE PLAQUES

SUSTAINABILITY THEME

Community

OBJECTIVES

The City of Greater Geraldton (The City) from time to time receives requests for placement of commemorative plaques in public locations in the Greater Geraldton Region.

This policy deals with the format, installation, maintenance and approval of commemorative plaques:

- Specifically, in the grounds of HMAS *Sydney* II Memorial Site on Mount Scott (as delineated in Appendix 1 Memorial Boundaries, HMAS *Sydney* II Memorial, Conservation Framework); and
- On all other encompassing structures in the Greater Geraldton region.

Plaques will commemorate:

- Military service for those Australian and Allied nation units pertaining to HMAS *Sydney* II.
- The significant contribution of members of the public to the cultural, social, industrial, political or economic development of the Greater Geraldton Region.

POLICY STATEMENT

This policy provides guidance on the eligibility and style of commemorative plaques as well as the process and responsibilities of The City and the Applicant.

POLICY DETAILS

1. HMAS *Sydney* II Memorial Site

1.1. Guidelines

The following guidelines relate to eligibility for the installation of commemorative plaques in the area shown as the Narrative Space on the grounds of the HMAS *Sydney* II Memorial site on Mount Scott.

- All Australian and Allied nations recognised Ex-Service organisations or unit associations whose service is related to the HMAS *Sydney* II are eligible to request the installation of a plaque.
- An Australian unit is considered to be a Royal Australian Navy ship, Ship's company or element thereof, RAAF squadron, or detachment thereof. Allied Nation units should follow similar guidelines. Consideration may also be given to commemorating organised groups of units pertaining to HMAS *Sydney* II that served together at the one time.
- Proposals for placement will only be considered if they are put forward by the recognised governing body of a recognised Ex-Service organisation or Unit Association. Proposals from individuals or non-veteran groups purporting to represent a unit (such as re-enactment groups or similar) will not be considered.

- Wording on plaques must be approved by HMAS Sydney II Advisory Committee. Text should be written following research from a wide range of authoritative sources and be accompanied by written verification by a suitably qualified historian.
- Text must be provided to The City for proofing and checking prior to manufacture of the plaque.
- All production and installation costs will be borne by the association proposing the plaque.
- The City will provide a written quote for installation at the time of a request.

1.2. Plaque Design

Plaques must conform to The City's plaque design specifications in material, size and style as follows:

- Engraved stainless steel.
- Dimensions 450mm x 350mm.
- Any sponsorship recognition will be through use of approved wording or logo which will take up no more than 10% of the overall plaque design.
- Sponsorship recognition will be positioned in a way that does not detract from the commemorative focus of the plaque.

Plaques will be placed randomly within gardens, walkways and walls at locations, as approved by The City, adjacent to the formal Commemorative Space as delineated on the map contained in Appendix 1. The City will determine the location of the plaque in accordance with its management plan for Mount Scott, while also taking into account any existing plaques, current and future landscaping plans and other features.

In the event of the future construction of the Wall of Attributes design concept, the Wall of Attributes will supersede the area adjacent to the formal Commemorative Space with regard to location for the installation of commemorative plaques.

2. Encompassing Structures (Memorial Seating and Other Structures)

2.1. Guidelines

Groups, families or individuals may nominate a deceased person or a group who has made a highly significant contribution to the cultural, political, economic, industrial or social development of the City of Greater Geraldton or the Greater Geraldton region during their lifetime.

Unless otherwise agreed, the applicant must meet all costs associated with design, manufacture and installation of the plaque. The City will provide a written quote for design, manufacture and installation at the time of a request.

Plaques will be placed on seating within gardens and parks or fixed objects/structures in the Greater Geraldton region. Applicants are invited to nominate a preferred site (general location) for the placement of the plaque. However, this will depend on available seating as well as taking into account any existing plaques, current and future landscaping plans and other features.

The City will consider the option of the applicant purchasing a seat for a specific location. This will be undertaken and approved on an individual basis.

Plaques do have a finite life and, while every reasonable effort will be made to extend the life of the plaque, The City cannot guarantee that a plaque will remain at the designated site indefinitely. The plaque shall be located and maintained at the designated site for a period of not less than 10 years from the time of installation, with

the exception of the site being redeveloped or the use of the site changing significantly in character. Prior to any change to the location every reasonable attempt will be made to contact the Applicant to discuss the relocation. Should the plaque be lost or vandalised, repair and replacement costs remain the responsibility of the donor of the plaque. Payment in full will be required prior to the commencement of work.

2.2. Plaque Design

2.2.1. Memorial Seating

- A rectangular metal plaque – maximum size 100mm x 200mm.
- 3mm brass or 1.6mm stainless steel.
- One plaque is permitted per seat.
- No imagery to be used.
- Typeface should be clearly legible and text should be centered.
- Maximum text of 70 words, depending on size of plaque.
- Proposed text will be brief and language accessible to the public.
- Installation to be on the backrest of seat or bench.

2.2.2. Walls, Fences or Rocks

- A rectangular metal plaque – maximum size 300mm x 200mm.
- 3mm brass or 1.6mm stainless steel.
- One plaque is permitted per object.
- No imagery to be used.
- Maximum text of 100 words depending on size of plaque.
- Proposed text will be brief and language accessible to the public.
- Installation to be on the face of the wall, fence or rock.

3. Application

Applications should be addressed to:

**The Chief Executive Officer
City of Greater Geraldton
PO Box 101
GERALDTON WA 6531**

Applicants will be advised in writing of the progress of their application within one month of receipt of their application.

No application will be considered outside this process.

KEY TERM DEFINITIONS

City means the City of Greater Geraldton.

Narrative Space is an area reserved for narrative elements regarding HMAS *Sydney* II, her life, loss and discovery, which serve educational purposes. As the “buffer” between the Commemorative Space and Grounds, its use is permitted for quiet and respectful activities only.

Commemorative Space is the area committed to the core function of the Memorial and is only to be used for private contemplation and reflection, approved ceremonies and tour visits accompanied by authorised Guides.

ROLES AND RESPONSIBILITIES

Infrastructure Services will provide advice and guidance on development and production elements and manage installation.

The Geraldton Regional Library Heritage Services Team will ensure historically accurate and edited text and maintain a register of plaques.

The Director Development and Community Services is responsible for ensuring this policy is implemented, maintained and reviewed on a biennial basis.

WORKPLACE INFORMATION/REFERENCES

HMAS *Sydney* II Memorial Geraldton Conservation Framework (D-13-82679)

HMAS *Sydney* II Memorial Public Facility – Wall of Attributes (D-18-067190)

Military Memorials of National Significance Act 2008

POLICY ADMINISTRATION

Directorate		Officer	Review Cycle	Next Due
Development and Community Services		Manager Libraries, Heritage & Gallery	Biennial	2021
Version	Decision Reference	Synopsis		
2.	DCS420 – 27 August 2019	Policy Review		

APPENDIX 1 – Memorial Boundaries, HMAS Sydney II Memorial, Conservation Framework



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Operator:	
Department:	
Drawing No.:	
Date: 12/11/0	Scale: 1:1000

CONCEPT PLAN PREFERRED OPTION - WILDFLOWER SCULPTURE GARDEN

DRAFT

DURLACHER ST

CHAPMAN ST



Proposed feature lighting to sculpture

Proposed feature lighting to facade

Seating deck and plinths

Proposed feature lighting to facade

Bollarded entry

Seating Decks & Plinths

Linear strips of differing materiality.

Opportunity to celebrate wildflowers of the region

Wildflower mural by local artist to assist wayfinding

6 x 15 min parking bays for visitor centre only

Discrete shelter between gallery entry and toilets, not fixed to building.

Relocated 'back of house' access

Relocated toilets. Two separate accessible toilets.

Opportunity for commissioned and temporary / rotating local artwork.

Seating Decks & Plinths

Linear strips of differing materiality.

Opportunity to celebrate wildflowers of the region

Linear grid of palm trees create shade and maintain usable space below

Potential for open events space.

Uplighting to building facade and sculptures.

Existing Alfresco

Agenda Item 3.8

Report from Councillor Elphick RE Federation Park Mural in Wonthella

The limestone walls are now complete and the WPA is currently working with Phil Doncon in regards to capturing the heritage and life in Wonthella.

The photos below give you a good idea of the concept we're working with though changes will be made (Phil is currently working on those). The yellow background is from an old map of Wonthella c.1957. The images represent the tomato growing, Marsden's & Marsden's trucking business, the Wonthella Cash Store, the Memorial Hall, Allendale Primary School, the train, and the Geraldton Poultry Farm. As soon as we have updated drawings that we're happy with then I can send them through. I'm hoping we'll have finalised drawings to present at the Art Committee meeting, 8 March 2021. However, this gives you a good idea of the concept.



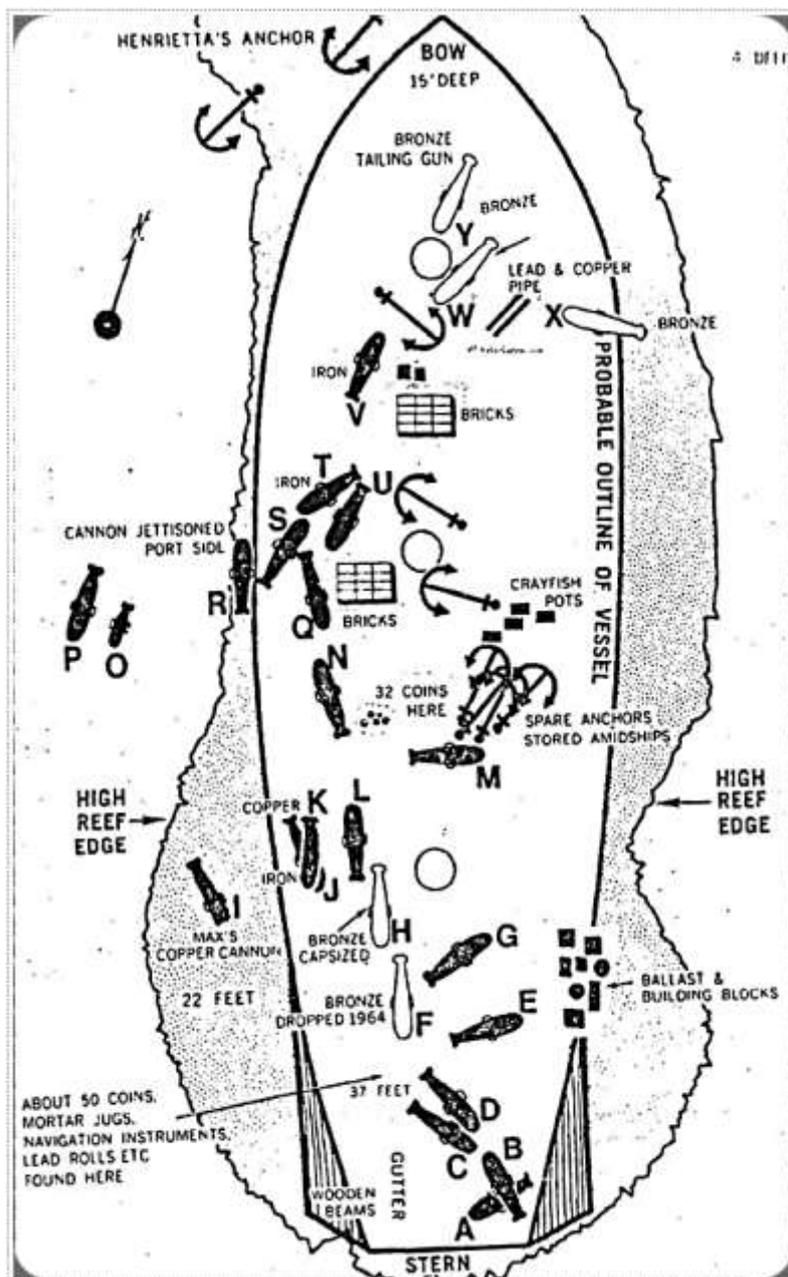
Batavia Coast Maritime Heritage Association



1 February 2021

Mr Ross McKim
CEO
City of Greater Geraldton
Cathedral Avenue
Geraldton 6539 WA
Dear Ross

The BCMHA is wishing to progress the next installation in Batavia Park as per our development plan approved in principle by the City in 2015. This is Element 9, "Scaled-down *Batavia* Shipwreck Footprint", as sketched by Navy divers in 1963. The version by Hugh Edwards is shown below. Note the text will not be included.



Location: Set into area currently bitumen-surfaced beside the main pathway as shown below.

Scale: Scaled down to approx. 9 metres overall length (the *Batavia* was 45.28 metres) and 4.5 metre width.

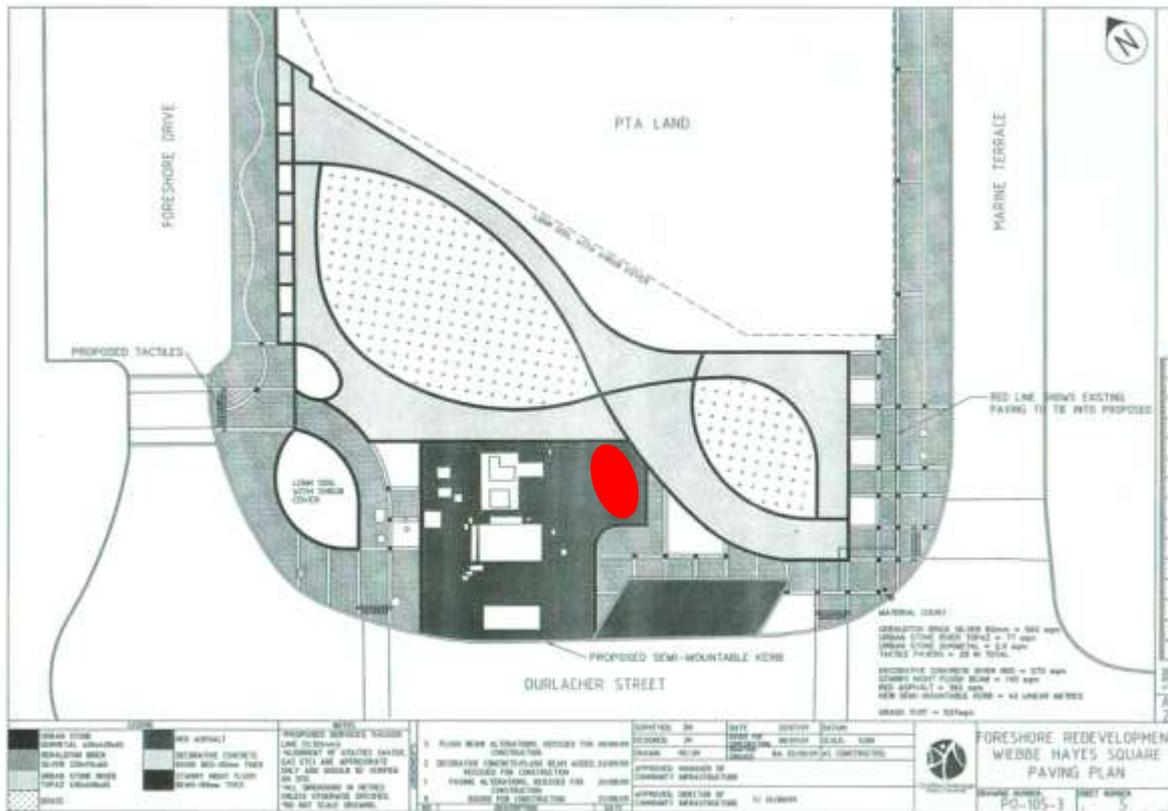
Materials: As with our previous installations, the objective is to ensure that all potential risks are eliminated and that only minimal maintenance will be required over the coming decades.

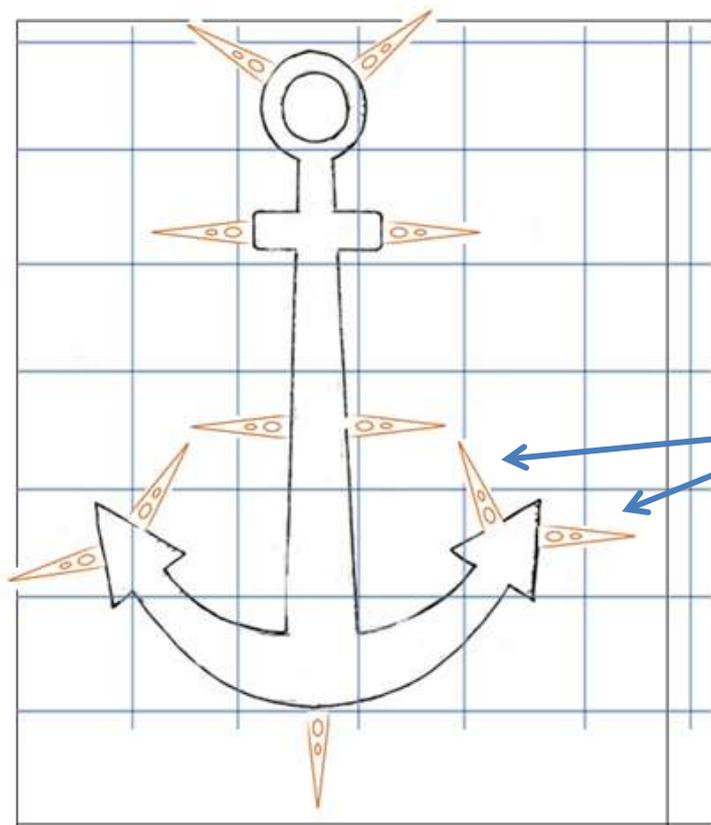
The various metal objects will be CNC cut to shape in appropriate materials – Brass sheeting for brass cannons, copper sheeting for copper cannon, corten steel for iron cannons, fired clay brick for bricks, 360SS for coins. Thicknesses 3-5mm min.

Construction: The bitumen pavement will be excavated to a depth of 150 mm to the perimeter extent required and refilled with concrete to retain a trafficable surface. The various objects will be set into the concrete before setting, each secured by several deep insertion lugs (see next page) that will bond with the concrete to prevent any lifting. The exposed concrete will be surfaced with shell aggregate to simulate the ocean floor.

Services: No services run through this site as per 'BeforeYouDig' search.

Note: All components will be built to ensure they present no trip or laceration risk with rounded top edges. The embedding technique will ensure the components remain in situ. The BCMHA has the appropriate insurance to cover members and volunteers who may be involved in the installation.





**Embedding lugs to
be bent at 90°.**

Eg: anchors scaled down to approx. 600mm length.

Example of embedding lugs: The perforated extensions (shown in orange) will be bent at 90°. When pressed and vibrated into the wet concrete the perforations will provide the permanent attachment required. All objects will be similarly treated.

The location for an interpretive plaque is yet to be decided.

As there is considerable work and fundraising to precede this installation – as with our previous elements – we seek your approval of the project. This will be a further step towards the completion of all installations and ensure the Park is a significant part of the developing maritime heritage trail well before the 2029 400th anniversary of the *Batavia* shipwreck.

Yours sincerely

Howard Gray

Chair

Batavia Coast Maritime Heritage Association

PO Box 2537

Geraldton WA 6531

**Batavia Coast Maritime
Heritage Association**

