

Bush Fire Advisory Committee – Greenough

Meeting Agenda

Meeting Name	Greenough BFAC Meeting	Meeting No.	2 / 2019
Meeting Date	Monday, 11 March 2019	Meeting Time:	7.00pm
Meeting Location	Cape Burney Bush Fire Brigade Station 5 Hull Street, Cape Burney		
Committee Members	Cr Jerry Clune, Chair Cr Robert Hall Cr Michael Reymond Murray Smith, Emergency Operations Officer, Chief Bush Fire Control Office Captain and Fire Control Officer - Cape Burney Brigade Captain and Fire Control Officer - Eradu Brigade Captain and Fire Control Officer - Moonyoonooka Brigade Captain and Fire Control Officer - Waggrakine Brigade Captain and Fire Control Officer - Walkaway Brigade	By Invitation	DBCA, DFES, VFRS
		Apologies	
		Distribution	Attendees, Councillors

1. WELCOME & APOLOGIES

2. MINUTES OF PREVIOUS MEETING

- 2.1. Review of Minutes | Meeting held 17 September 2018
- 2.2. Review of actions from previous meeting

3. REPORTS

- 3.1. Captains Reports
- 3.2. Fire Control Officer Reports
- 3.3. Chief Bush Fire Control Officer Report

4. GENERAL BUSINESS

- 4.1. Alignment of Restricted Burning Times and Prohibited Burning Times.
- 4.2. Triple Zero Reporting of Fires

5. DATE OF NEXT MEETING

6. CLOSE

Bush Fire Advisory Committee – Greenough

Meeting Minutes

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1. WELCOME AND APOLOGIES

Cr Clune declared the meeting open at 7pm. Apologies were noted as above.

2. MINUTES OF PREVIOUS MEETING

The following changes to the previously circulated minutes were requested:

Correct Mike Raykos's name in Attendees.

Item 5.1 Working with Children – Correct to 'Working with Children and Police Clearance'.

Committee Recommendation:

RECOMMENDED that the minutes of the Bush Fire Advisory Committee – Greenough held on 10 March 2018 be amended as above and adopted as a true and correct record of proceedings.

MOVED N Johnstone SECONDED M Teale

CARRIED BY CONSENSUS

2.1. Review of actions from previous meeting:

ACTION: Get mapping from neighbouring Shires to identify standpipe locations – Will be raised at upcoming DOAC.

OUTCOME: Localised issue between Chiefs to determine most appropriate water source. *COMPLETE*

ACTION: Investigate possible trial of full face respirators. Potential issues– maintenance, regulation of internal temperature of wearers, and ability to talk on UHF radios.

OUTCOME: Respirators distributed to Moonyoonooka, Cape Burney and Waggrakine brigades for trial during upcoming season (Three to each brigade). *REVIEW IN FEB/MARCH 2019*

ACTION: Murray to speak to St John Ambulance to develop a training calendar

OUTCOME: Have liaised with St Johns to develop specialised training for bush fire members. *ONGOING*

ACTION: Scheduling of brigade vehicle servicing.

OUTCOME: Will be covered in General Business. *COMPLETE*

ACTION: Investigate possibility of brigades attending Water Corporation controlled burns.

OUTCOME: Comment from Murray Smith, mitigation works conducted in Kalbarri with WC, DFES, BFB worked well. *COMPLETE*

ACTION: Working with Children Checks and Police Clearances.

OUTCOME: Formal process for checks not yet in place. Working through logistics of setting up for Volunteer Bushfire Brigades. Timeframes to be confirmed. Rework of membership forms could be part of this process. *ONGOING*

3. REPORTS

3.1. Captains

Mark Teale, Waggrakine Bush Fire Brigade

Busy period. 13 burns conducted. 12 community/social events, 9 callouts.

Membership at 26 people. AGM held 10 June 2018.

Neil Johnstone, Moonyoonooka Bush Fire Brigade

Approx. 12 incidents attended over the past six months. Upcoming burns planned once grass has dried off.

Ian Grant, Eradu Bush Fire Brigade

Nothing to report.

Rob Roffey, Cape Burney Bush Fire Brigade

6 callouts. 4 new members.

Walkaway Bush Fire Brigade

No report as Captain is an apology. Noted however that AGM is scheduled for 19 September 2018.

4. GENERAL BUSINESS

4.1. Current Fire Control Offices

ACTION List of current Fire Control Officers to be distributed before season commences (Murray Smith)

4.2. Servicing

Hose testing and fire blankets have been serviced.

Servicing of Oxy Socks is scheduled.

UHF Radios have been upgraded.

Equipment Audit is complete. All trucks now have full set of gear.

Pre-season inspections – will be conducted by the City of Greater Geraldton Depot Workshop. Servicing will occur on-site at brigade sheds.

4.3. Local Government Grant Scheme

Applications will be submitted for Cape Burney Light Tanker and Bulk Water Tanker.

4.4. 2019/20 New Appliance Program

Six out of twelve trucks are due for replacement in 2018/19 financial year.

Three in current program and three in indicative program – post 2019.

See attachment on replacement schedules.

4.5. City Capital Works Program

Advised that nominations are now open for the City's 2019/20 Capital Works Program. If members have suggestions they should be presented to CGG Fire Services for consideration.

Discussed sites and locations for future Eradu Fire Shed, and renovation of Cape Burney Station.

ACTION: Produce and send updated map of weather stations (Brendan Wilson)

4.6. Prohibited Burning Times

All in consensus that there should be no change to prohibited burning times and dates.

4.7. Engagement of Contractors During Incidents

Log Books to record contractor hours distributed. These are to be used during the coming season to identify and validate incoming invoices from Contractors to ensure fiscal management of the accounts.

Brendan Wilson advised brigades that when a contractor is engaged during an incident, the Chief Bush Fire Control Officer (Murray) should be advised as soon as is practical.

Reiterated that administrative processes are not to hinder fire control activities during an incident.

4.8. Deputy Chief Bush Fire Control Officer

Position currently vacant following the redundancy of Craig Wing.

EOI to be issued in coming weeks. The City is hoping to fill prior to the upcoming fire season.

4.9. Comments from the Floor

QUERY: Rob Roffey – VLO position is vacant. How will that impact on brigades?

RESPONSE: This is a DFES role and not an LG position. This role will be located in the MWG DFES office and provide support to LG and also assist with incident management support.

QUERY: Rob Roffey – Deployment teams – will this be like last year. I.e. Captains were not aware and left short staffed.

RESPONSE: Brigade members should be encouraged to consult with the Brigades captain and/or leadership team to ensure appropriate coverage in their brigade response area.

QUERY: Mark Teale – Waggrakine BFB have identified a high fuel load on the north side of the river, specifically Kultown Drive, Waggrakine.

ACTION: The City is aware of some high fuel loads in the Chapman River Regional Park and will be working on a program of mitigation with the City's Environmental Team and key CRRP stakeholders. (Murray Smith)

QUERY: Mark Teale – Noticed that a number of DFES training courses have been cancelled recently due to low numbers. Waggrakine Brigade are willing to make up numbers if required, so courses can run. Suggested DFES may advertise vacancies on Facebook etc.

RESPONSE: DFES advised further programs now being programmed to coincide with the end of winter sporting seasons.

QUERY: Ian Grant – Can CelFi mobile repeater be fitted to Eradu appliance

ACTION: Eradu 4.4 to go to ML Communications on return from Perth to have CelFi mobile repeater fitted. (Murray Smith).

QUERY: Mark Teale – Reminded attendees of the Rich Maslen / Steve Macdonald Award to nominate suitable members for this award.

5. NEXT MEETING

Next meeting to be held Monday, 11 March 2019 at 7pm. Maximum duration of 90 minutes.

Tentative venue: Cape Burney Bush Fire Brigade – 5 Hull Street, Cape Burney

6. MEETING CLOSURE

Meeting closed at 8.16pm.

ATTACHMENTS: Appliance/Fleet Program
CCPS Retrofit Program
Map: Location of Standpipes and Water Storage Tanks

ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS:

ACTION NO.	ACTION	RESPONSIBILITY	STATUS
GBFAC-001	<p>Full Face Respirators</p> <p>Investigate possible trial of full-face respirators. Potential issues– maintenance, regulation of internal temperature of wearers, and ability to talk on UHF radios.</p> <p>Respirators distributed to Moonyoonooka, Cape Burney and Waggrakine brigades for trial during upcoming season (Three to each brigade).</p>	Murray Smith	Review in Feb/March 2019
GBFAC-002	<p>St John Ambulance Training Calendar</p> <p>Murray to liaise with St Johns to develop specialised training for bush fire members.</p>	Murray Smith	Ongoing
GBFAC-003	<p>Working with Children Checks and Police Clearances.</p> <p>Formal process for checks not yet in place. Working through logistics of setting up for Volunteer Bushfire Brigades. Timeframes to be confirmed. Rework of membership forms could be part of this process.</p>	Murray Smith	Ongoing
GBFAC-004	<p>Current FCOs</p> <p>List of current Fire Control Officers to be distributed before season commences.</p>	Murray Smith	NEW
GBFAC-005	<p>Weather Stations</p> <p>Produce and send updated map of weather stations.</p>	Brendan Wilson	NEW
GBFAC-006	<p>Fuel Load, north Side of Chapman River</p> <p>Waggrakine BFB have identified a high fuel load on the north side of the river, specifically Kultown Drive, Waggrakine.</p> <p>The City is aware of some high fuel loads in the Chapman River Regional Park and will be working on a program of mitigation with the City's Environmental Team and key CRRP stakeholders.</p>	Murray Smith	NEW
GFAC-007	<p>Mobile Repeater / Eardu</p> <p>Eradu 4.4 to go to ML Communications on return from Perth to have CeIFi mobile repeater fitted.</p>	Murray Smith	NEW

FIRE NOTICES – CURRENT DATES

LGA	Area/District	RBT (Permit Required)	PBT	RBT (Permit Required)
Chapman Valley	Zone 2 (Excludes Yuna Brigade Area)	07/09 ↔ 20/10	21/10 ↔ 14/02	15/02 ↔ 29/3
	Zone 4 (Yuna Brigade Area)	14/08 ↔ 30/09	01/10 ↔ 31/01	01/02 ↔ 14/03
City of Greater Geraldton	General Semi Rural & Central/Built Up Areas	15/03 ↔ 17/10 (All of the year outside PBT Period)		18/10 ↔ 14/03
	Broadacre (Excludes Mullewa District)	07/09 ↔ 17/10	18/10 ↔ 14/03	15/03 ↔ 07/04
	Broadacre (Mullewa District)	01/10 ↔ 31/10	01/11 ↔ 28/02	01/03 ↔ 15/03
Northampton		01/09 ↔ 14/10	15/10 ↔ 1/03	02/03 ↔ 15/04

FIRE NOTICES – PROPOSED DATES

LGA	Area/District	RBT (Permit Required)	PBT	RBT (Permit Required)
Chapman Valley	Zone 4 (Excludes Yuna Brigade Area)	01/09 ↔ 14/10	15/10 ↔ 14/02	15/02 ↔ 07/04
	Zone 2 (Yuna Brigade Area)	01/09 ↔ 14/10	15/10 ↔ 14/02	15/02 ↔ 07/04
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	Broadacre (Mullewa District)	01/10 ↔ 31/10	01/11 ↔ 28/02	01/03 ↔ 15/03
Northampton	Whole of Shire	01/09 ↔ 14/10	15/10 ↔ 4/02	15/02 ↔ 07/04