

HMAS Sydney II Memorial Advisory Committee

Meeting Minutes

Meeting Name	HMAS Sydney II Memorial Advisory Committee	Meeting No.	5/2018		
Meeting Date	Monday 3 September 2018				
Meeting Time	4.00pm to 5.00pm				
Venue	City of Greater Geraldton Civic Centre, Committee Meeting Room				
Committee Members:	Cr Michael Reymond	Chairperson	By Invitation	Ross McKim	CEO, City
	Cr Natasha Colliver	Councillor		David Emery	Manager, City
	Cr Lewis Freer	Councillor	Apologies	Ian Holthouse	Naval Associ
	Don Rolston	Warden		Cr G Bylund	Councillor
	Trevor Beaver	Rotary		Trevor Ralph	Voluntary Guides
	Di Gilleland	Rotary	Distribution	Committee Members, Proxies, CEO	
	Spike Jones	Naval Association			
	Stephen Butler	RSL			
	Ian Heberle	RSL			
	David l'anson	Voluntary Guides			
Chris Lee	Director, City				
Ebony Enright	Support Staff, City				

1. WELCOME & APOLOGIES

Chairperson Cr Reymond declared the meeting open at 4pm. Apologies were noted as above.

2. MINUTES OF PREVIOUS MEETING

RECOMMENDED that the minutes of the HMAS Sydney II Memorial Advisory Committee meeting held on 6 August 2018, as previously circulated, be adopted as a true and correct record of proceedings.

MOVED Cr Colliver **SECONDED Don Rolston**
CARRIED BY CONSENSUS

3. REVIEW AND UPDATE ACTION REGISTER

Action Register Items which remain 'Ongoing'
HMAS-037, HMAS-049, HMAS-051, HMAS-055

Action Register Items that are now 'Complete' - HMAS-050

Action Register Items discussed – HMAS-056 – Commemorative service.

Don Rolston provided update on planning of 2018 Commemorative Service. Discussed attendance of distinguished guest (Warrant Officer Mary Grogan) and possible liabilities this visit may present.

4. CORRESPONDENCE

4.1. Incoming Correspondence

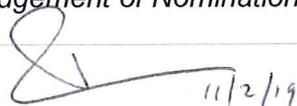
Review and confirmation of incoming correspondence register.

Nomination for Warden received from Don Rolston

4.2. Outgoing Correspondence

Review and confirmation of outgoing correspondence

Acknowledgement of Nomination for Warden received from Don Rolston


11/2/19

5. MEMORIAL COMMUNITY MANAGEMENT, MARKETING & PLANNING (ToR Item D)

5.1. Public Facilities – Discuss Concept Designs –

Trevor Beaver distributed a motion, attachment to minutes.

Cr Reymond distributed a motion, attachment to minutes.

All agreed with contents of both motions presented. It is noted that Geraldton Voluntary Tour Guides preferred option is Concept Design Option 2 however; as the toilets are a priority, they are prepared to support Option 3 and 3A.

Following discussion the following Committee Recommendation was reached:

COMMITTEE RECOMMENDATION

1. That Council
 - (a) Rescind Council Resolution IS157 made on 26 September 2017 regarding the public facilities at the HMAS Sydney II Memorial.
 - (b) Adopt the Smith Sculptors Concept Designs 3 and 3A as the preferred designs for the Memorial;
 - (c) Allocate funds in FY2018/19 for design and construction of toilets facilities as per Concept Design 3; and,
 - (d) Provide in principle support for construction of facilities as per Concept Design 3A to allow Rotary and RSL to pursue funding opportunities in the future.
2. That City officer engage the Smith Sculptors to develop a 15% design brief and cost estimates for Concept Designs 3 and 3A.

**MOVED Trevor Beaver SECONDED Cr Colliver
CARRIED BY CONSENSUS**

ACTION:

Minister Tinley be provided with an update of the Committee's recommendation and preferred option. (Ross McKim)

6. GENERAL BUSINESS

6.1. Nomination of Warden / Sub Warden – *Cr Reymond*

COMMITTEE RECOMMENDATION

That the committee accept the nomination of Don Rolston for the role of Warden of the HMAS Sydney II Memorial, for the two year period commencing 19 November 2018.

MOVED D I'Anson SECONDED S Butler

6.2. Nomination of Sub Warden – *Cr Reymond*

Cr Reymond noted that, according to Conservation Framework, the role of Sub Warden is decided by RSL and the Naval Association. Nominations for this role have been received from Stephen Butler (RSL), and Spike Jones (Naval Association).

ACTION:

Stephen Butler and Spike Jones to report back to the Committee at the next meeting regarding their respective organisations consent for a second Warden.

7. NEW BUSINESS

Nil

8. DATE OF NEXT MEETING

Monday, 12 November 2018 at 4pm.

9. CLOSE

Meeting closed by Chairperson at 5.03pm.

MOTION

HMAS Sydney II Memorial Public Facilities Project

Project Brief – Provide facilities to include the following elements –

- Suitable public toilets
- Public communal space
- Suitable accommodation for Tour Guides

Two concepts provided by Smith Sculptors have satisfactorily embraced the above brief, therefore, we express our appreciation to them.

- Following careful consideration of all the options, as well as matters of compatibility with the Memorial and high visitor numbers, the HMAS Sydney II Advisory Committee has concluded that Option 3 is the preferred option in total as presented. The two components of Option 3 and 3A constitute a single project.
- The HMAS Sydney II Advisory Committee recommends to Council that Option 3 be accepted and progressed to construction in full as presented. Therefore, the two parts of Option 3 is one complete project ie. 3 and 3A together.
- Council to engage with Smith Sculptors to prepare final detail plans and working drawings and discuss with the HMAS Sydney II Advisory Committee minor variations to locating Part 3A on the hillside.
- Council implement the strategy presented by the Mayor whereby Council's contribution of funds be added to by an application to Lotteries WA for any excess, supported by Minister Tinley, Veteran Affairs, WA.
- Council may wish to consider discussing with a 'Not for Profit' Organisation to be the Proponents of this project in a similar way the Memorial proper was constructed.

**Motion from the City of Greater Geraldton HMAS Sydney II Memorial
Committee - 03 Sep 18**

This committee recommends that:

- the motion approving the construction of the EPS Plan No 2 (dated 6th June 2017) – Reference Item IS 157 26th September 2017 be rescinded.

- That Council approve the proposed revised designs by Smith & Co – Option 3A - comprising of two parts –
 - the Visitor Guide Facility and HMAS Sydney 11 Bridge observation deck above the communal space built into the hill
 - a public toilet facility at the rear of the car park linked to the entrance with a footpath and commemorative retaining wall of attribute.

- That Council fund and construct the revised toilet design.

- That Council permit the Visitor Guide and Communal space under the observation deck to be funded and built by a designated community project team who will also be responsible for sourcing all funds required before commencement.

- That Council contribute up to \$100,000 towards the funds required to construct the Visitor Guide Facility.

NOTE

- (a) The buildings are NOT another element. It is a facility to provide support services to the already existing five elements that are now there and shall for ever remain. It is NOT and never was incumbent that the ratepayers should fund its construction, nor were Smith's now or ever going to charge a design fee.
- (b) Geraldton is the home of the HMAS *Sydney* II Memorial, a nationally recognised, heritage listed Memorial of enormous historical and cultural significance to the descendants and families of the many men lost, to the Geraldton community that saw fit to construct it, the nation's service men and women, and to the broader Australian community. For that reason, we encourage council to reconsider their

decision in favour of the option the committee proposed as a measure of respect to the National Significance the HMAS *Sydney* II Memorial holds.

Moved:

Seconded:

Vote: For:

Against: