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MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 15th SEPTEMBER 2010.**0910.01 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1.06 pm The President declared the meeting open.

0910.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**PRESENT:**

Councillor A J (Nino) Messina – President	(West Ward)
Councillor B I N (Barbara) Thomas – Deputy President	(East Ward)
Councillor A J (Tony) Crudeli	(Central Ward)
Councillor J L (Julie) Freeman	(Central Ward)
Councillor M D (Mick) Tierney	(Central Ward)

OFFICERS:

Miss ME (Meagan) George – Debtors and Creditors
Miss JM (Jenna) May- Executive Secretary
Mrs BA (Belynda) Mills – Executive Secretary

APOLOGIES:

Councillor A J (Andrew) Messina	(South Ward)
Councillor K P (Kim) Keeffe	(South Ward)

LEAVE OF ABSENCE:

Nil

VISITORS:

Nil

0910.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

0910.04 PUBLIC QUESTION TIME

Nil

0910.05 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

0910.06 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**Moved:** *J L Freeman* **Seconded:** *B I N Thomas***COUNCIL DECISION:** **THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 18th AUGUST 2010, AS PRINTED BE CONFIRMED.****CARRIED 5/0****0910.07 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

0910.08 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

0910.09 REPORTS OF COMMITTEES/MEMBERS

Nil

0910.10 REPORTS OF OFFICERS**10.3 WORKS, PLANT, PARKS AND GARDENS****10.3.1 REGIONAL ROAD GROUP FUNDING – SUBMISSIONS 2011/2012**DATE OF MEETING: 15th September 2010

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: 706.03 2008/2009

PREVIOUS MINUTE/S & REFERENCE: 16th September 2009

DATE AND AUTHOR: 7 September 2010 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY

In accordance with the timetable as established by the Mid West Regional Road Group, program submissions have been prepared by Michael Keane, Greenfield Technical Services and submitted for road projects for the 2011/2012 financial year. In accordance with Regional Road Group direction, funding submission can only be considered on roads of regional significance. Priority is normally given to preservation works over construction works. At this time there is no indication of the level of funding for the Mid West Regional Project Pool for the 2011/2012 program.

Endorsement of this project funding submission is sought.

BACKGROUND: The following road projects have been submitted for funding through the Regional Road Group for the 2011/2012 financial year.

<i>Mingenew-Mullewa Rd</i>	6km reseal SLK 24-30 plus minor shoulder work	\$152,080
<i>Yuna Tenindewa</i>	Significant shoulder renewal ahead of reseal program	\$79,869

COMMENT: Due to the completion of the reseal program on the Nangetty Walkaway Road and the completion this year of the shoulder improvements on the Mingenev Mullewa Road, these are the only projects being submitted for the funding in 2011-2012.

CONSULTATION: Michael Keene has suggested that Council should look at submitting category 2 roads in the future. These roads include – Pindar-Tardun, Pallotine, Wongoondy-Tardun, Casuarinas, Peters and Williams. Michael Keane, Greenfield Technical Services - Bob Roden, Works Supervisor.

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: Funding is approved on the basis of local government contributing 1/3 of the cost.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN SUBMITTING PROJECTS FOR THE MINGENEV-MULLEWA ROAD AND THE YUNA TENINDEWA ROAD, UNDER THE REGIONAL ROAD GROUP LOCAL ROAD PROJECT FUNDING POOL, FOR THE 2011/2012 FINANCIAL YEAR BE ENDORSED.

Moved: *J L Freeman* **Seconded:** *A J Crudeli*

COUNCIL DECISION: **THAT THE ACTION OF THE CHIEF EXECUTIVE OFFICER IN SUBMITTING PROJECTS FOR THE MINGENEV-MULLEWA ROAD AND THE YUNA TENINDEWA ROAD, UNDER THE REGIONAL ROAD GROUP LOCAL ROAD PROJECT FUNDING POOL, FOR THE 2011/2012 FINANCIAL YEAR BE ENDORSED.**

CARRIED 5/0

10.4 FINANCE AND GENERAL PURPOSE

10.4.1 STATEMENT OF FINANCIAL ACTIVITY – AUGUST 2010

DATE OF MEETING: 15th September 2010
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & -

REFERENCE:
DATE AND AUTHOR: 6th September 2010. Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY
BACKGROUND: Financial Management Regulation 34 requires a Local Government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis.

COMMENT: Attached at **APPENDIX A** is the Statement of Financial Activity for August 2010.

CONSULTATION:
STATUTORY ENVIRONMENT: Local Government Act
Financial Management Regulations

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: **THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF AUGUST 2010 BE RECEIVED.**

Moved: *M D Tierney* **Seconded:** *B I N Thomas*

COUNCIL DECISION: **THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF AUGUST 2010 BE RECEIVED. CARRIED 5/0**

**SHIRE OF MULLEWA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 AUGUST 2011**

	31.08.10 Actual	31.08.10 Y-T-D Budget \$	2010/2011 Budget \$	Variances Budget to Y-T-D %
Operating				
Revenues/Sources				
General Purpose Funding	23,689	183,290	761,849	(87.08%)
Governance	7,972	332	26,526	2301.25%
Law, Order, Public Safety	9,520	9,480	46,272	0.42%
Health	0	0	272	#DIV/0!
Education and Welfare	21,107	54,609	119,483	(61.35%)
Housing	5,052	6,130	36,810	(17.58%)
Community Amenities	75,137	75,958	79,098	(1.08%)
Recreation and Culture	87,238	337,413	960,196	(74.15%)
Transport	187,360	2,666	980,539	6927.76%
Economic Services	5,078	8,875	151,444	(42.78%)
Other Property and Services	50,467	28,670	180,000	76.03%
	<u>472,620</u>	<u>707,423</u>	<u>3,342,489</u>	<u>(33.19%)</u>
(Expenses)/(Applications)				
General Purpose Funding	-28,398	-30,153	-186,538	5.82%
Governance	-56,826	-77,818	-304,403	26.98%
Law, Order, Public Safety	-40,584	-51,553	-243,773	21.28%
Health	-9,681	-13,302	-74,788	27.22%
Education and Welfare	-31,865	-39,255	-242,108	18.83%
Housing	-12,975	-24,094	-159,270	46.15%
Community Amenities	-52,244	-56,685	-371,447	7.83%
Recreation & Culture	-113,701	-143,881	-1,089,715	20.98%
Transport	-114,854	-123,951	-1,387,254	7.34%
Economic Services	-35,724	-56,567	-344,454	36.85%
Other Property and Services	-15,147	16,979	-139,005	189.21%
	<u>-511,999</u>	<u>-600,280</u>	<u>-4,542,755</u>	<u>14.71%</u>
Adjustments for Non-Cash (Revenue) and Expenditure				
(Profit)/Loss on Asset Disposals	-7,290	-7,290	-139,979	
Depreciation on Assets	0	0	1,254,964	
Capital Revenue and (Expenditure)				
Purchase Land and Buildings	0	0	-5,000	
Purchase Infrastructure Assets - Roads	-165,574	-165,574	-1,049,619	
Purchase Plant and Equipment	-218,179	-218,179	-1,499,295	
Purchase Furniture and Equipment	0	0	-26,000	
Proceeds from Disposal of Assets	34,136	34,136	215,150	
Repayment of Debentures	0	0	-38,905	
Transfers to Reserves (Restricted Assets)	0	0	-7,048	
Road Reseal & Community Trust Received	0	0	-300,000	
Road Reseal & Community Trust Expended	0	0	183,518	
Transfers from Reserves (Restricted Assets)	0	0	0	
ADD Net Current Assets July 1 B/Fwd	1,033,531	1,033,531	1,033,531	
LESS Net Current Assets Year to Date	2,227,657	2,362,717	0	
Amount Raised from Rates	<u>-1,590,411</u>	<u>-1,578,949</u>	<u>-1,578,949</u>	
Reason for Variance				
Reason for Variance	Sources	Variance \$		
General Purpose Funding	(87.08%)	-159,601	Grants Commission payments late	
Governance	2301.25%	7,640	Profit on Vehicle Sale	
Education and Welfare	(61.35%)	-33,502	Youth Program reimb. to be finalised	
Housing	(17.58%)	-1,078	Rental invoices out of sequence	
Recreation and Culture	(74.15%)	-250,175	Pool Grant not received	
Transport	6927.76%	184,694	MRWA projects invoiced	
Economic Services	(42.78%)	-3,797	C/Van park income not received	
Other Property and Services	76.03%	21,797	Private Works Income received	
Reason for Variance				
Reason for Variance	Applications	\$		
Governance	26.98%	20,992	YTD figures exceed actual - multiple accts	
Law, Order, Public Safety	21.28%	10,969	Bush Fire & CPO programs under YTD budget figures	
Health	27.22%	3,621	Medical Facility & Health programs under YTD budget figures	
Education and Welfare	18.83%	7,390	Youth Centre expenses under YTD budget figures	
Housing	46.15%	11,119	Housing maintenance under YTD budget figures	
Recreation & Culture	20.98%	30,180	YTD figures exceed actual - multiple accts	
Economic Services	36.85%	20,843	YTD figures exceed actual - multiple accts	
Other Property and Services	189.21%	-32,126	Labour & Plant costs over allocated	

SHIRE OF MULLEWA

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2010 TO 31 AUGUST 2011

NET CURRENT ASSETS

Composition of Estimated Net Current Asset Position

CURRENT ASSETS		
Cash - Unrestricted		811,749
Cash - Restricted		2,171,673
Receivables		1,641,482
Inventories		26,752
		<u>4,651,656</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions		-252,326
		<u>4,399,330</u>
Less: Cash - Reserves - Restricted		-674,853
Less: Cash - Restricted/Committed		<u>-1,496,820</u>
NET CURRENT ASSET POSITION		<u><u>2,227,657</u></u>

RATING INFORMATION

<u>RATE TYPE</u>	Rate in \$	Number of Prop.	Rateable Value \$	2010/11 Rate Revenue \$	2010/11 Interim Rates \$	2010/11 Back Rates \$	2010/11 Total Revenue \$	2010/11 Budget \$
Differential General Rate								
GRV Mullewa	10.330000	195	1,411,346	145,792	-321		145,471	146,404
GRV Pindar	13.304000	6	20,020	2,663			2,663	2,663
UV Agriculture	0.862900	299	151,752,080	1,309,469			1,309,469	1,307,453
UV Mining	21.840000	21	399,924	87,343	7,213	212	94,768	84,472
Sub-Totals		521	153,583,370	1,545,268	6,892	212	1,552,372	1,540,992
Minimum Rates	Minimum \$							
GRV Mullewa	321.05	72		23,437			23,437	23,116
GRV Pindar	83.48	12		1,002			1,002	1,002
UV Agriculture	238.50	40		9,302			9,302	9,540
UV Mining	286.65	15		4,300			4,300	4,300
Sub-Totals		139	0	38,040	0	0	38,040	37,958
Ex Gratia/Adjust. Totals							1,590,411	1,578,950
							1,590,411	1,578,950
							1,590,411	1,578,950

All land except exempt land in the Shire of Mullewa is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2010/11 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

10.4.2 FINANCE REPORT – AUGUST 2010
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DATE OF MEETING:	15 TH SEPTEMBER 2010
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	6 th September 2010. Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report presents a bank reconciliation of Councils bank accounts.
BACKGROUND:	A reconciliation of funds is carried out at end of each month for all of Councils bank accounts. The accounts are reconciled with the general ledger to ascertain accuracy of income and expenditure of the previous month.
COMMENT:	<p>BANK RECONCILIATION</p> <p>The Bank Reconciliation for the month of August 2010 is attached at APPENDIX B. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest.</p>
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31 st AUGUST BE RECEIVED.
Moved:	<i>J L Freeman</i>
Seconded:	<i>B I N Thomas</i>
COUNCIL DECISION:	THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31st AUGUST BE RECEIVED.

CARRIED 5/0

SHIRE OF MULLEWA
BANK RECONCILIATION
August 31, 2010

ACCOUNT	MUNICIPAL	CDA	TRUST	MCT	RESERVES	ROAD RESEAL
G.L. ACCOUNT NO.	160010	160010	161710	174310	185210	174510
Bank Statement Balance	93,166.54	715,634.00	50,387.59	411,093.14	674,852.65	1,085,527.12
Adjustments	(5,450.38)	-	5,450.38	-	-	-
Sub Total	87,716.16	715,634.00	55,837.97	411,093.14	674,852.65	1,085,527.12
Add O/S Deposits	15,683.05	-	40.50	-	-	-
Sub Total	103,399.21	715,634.00	55,878.47	411,093.14	674,852.65	1,085,527.12
Less O/S Cheques	4,068.35	-	376.10	-	-	-
CASH BALANCE	99,330.86	715,634.00	55,502.37	411,093.14	674,852.65	1,085,527.12
Cash Balance as at 01/07/10	819,486.22	764,634.00	57,598.09	411,093.14	674,852.65	1,085,527.12
Receipts Year to Date	571,591.31	313,000.00	1,210.00	-	-	-
Receipts this Month	545,221.12	278,000.00	180.50	-	-	-
<u>Less</u>						
Payments Year to Date	597,052.82	280,000.00	1,221.40	-	-	-
Payments this month	524,280.91	360,000.00	2,264.83	-	-	-
CASH BALANCE	814,964.92	715,634.00	55,502.36	411,093.14	674,852.65	1,085,527.12

CDA Cash Balance included in Municipal Cash Balance

STATEMENT OF CASH POSITION

August 31, 2010

Cash on Hand				400.00
Municipal Funds				99,330.86
Invested Municipal Funds	Interest Rate:	4.00%		715,634.00
Mullewa Community Trust	Interest Rate:	4.87%		411,093.14
Reserve Funds	Interest Rate:	4.87%		674,852.65
Road Reseal Funds	Interest Rate:	4.87%		1,085,527.12
				<u>2,986,837.77</u>

Represented by:

Reserves:	Leave Fund	115,000.00
	Building Reserve	222,947.00
	Aerodrome Reserve	26,000.00
	Medical Centre Reserve	105,900.00
	Effluent Scheme Reserve	58,019.15
	Plant Reserve	146,986.50
	Mullewa Community Trust	411,093.14
	Road Reseal Fund	1,085,527.12
	Available funds	815,364.86
				<u>2,986,837.77</u>

All accounts held with Commonwealth Bank Australia

10.4.3 ACCOUNTS FOR PAYMENT- SEPTEMBER 2010

DATE OF MEETING:	15 th September 2010		
LOCATION/ADDRESS:	-		
NAME OF APPLICANT:	-		
FILE REFERENCE:	-		
PREVIOUS MINUTE/S & REFERENCE:	-		
DATE AND AUTHOR:	2 nd September 2010. Noelene Holmes, Deputy Chief Executive Officer		
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.		
SUMMARY:	The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.		
BACKGROUND:	Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.		
COMMENT:	Attached to this report is a list detailing all cheques drawn and direct debits since the last Council meeting. The summary of the schedule of accounts to be passed for payment totalling \$ 323,176.88 the following:		
	<u>Municipal Account</u>		
	Cheque No.	10566-10586	\$19,160.10
	Electronic Fund Trans	EFT-6195- EFT 6251	\$182,936.88
	Payroll & Fees	PAYROLL	\$87,304.39
	<u>Trust Account</u>		\$128.13
	Cheque No.	446-449	\$33,647.38
		Total:	\$323,176.88
CONSULTATION:	Nil		
STATUTORY ENVIRONMENT:	Local Government Act and Regulations		
POLICY IMPLICATIONS:	There are no known policy implications at this time.		
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.		
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.		
VOTING REQUIREMENT:	Simple majority		
OFFICER RECOMMENDATION	THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.		
	<u>Municipal Account</u>		
	Cheque No.	10566-10586	\$19,160.10
	Electronic Fund Trans	EFT-6195- EFT 6251	\$182,936.88
	Payroll & Fees	PAYROLL	\$87,304.39
	<u>Trust Account</u>		\$128.13
	Cheque No.	446-449	\$33,647.38
		Total:	\$323,176.88
Moved:	<i>M D Tierney</i>	Seconded:	<i>A J Crudeli</i>
COUNCIL DECISION:	THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.		

<u>Municipal Account</u>			
Cheque No.		10566-10586	\$19,160.10
Electronic	Fund	EFT-6195- EFT 6251	\$182,936.88
Trans			
Payroll & Fees		PAYROLL	\$87,304.39
<u>Trust Account</u>			
Cheque No.		446-449	\$33,647.38
		Total:	\$323,176.88
			CARRIED 5/0

10.4.4 REQUEST FOR WAIVING COST – TOWN HALL

DATE OF MEETING:	15 TH September 2010
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	Mullewa Local Drug Action Group
FILE REFERENCE:	ADM0056
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report requests fee to be waived for use of The Town Hall.
BACKGROUND:	Correspondence has been received from Helen Byron, Chair, Mullewa Drug Action Group, requesting that the fee charged for using the Mullewa Town Hall be waived.
COMMENT:	The cost associated with this hire is \$60. The Mullewa Drug Action Group is an initiative from the Mullewa Alcohol and Other Drug Management Strategy and the Community, with assistance from the Health Promotion Officer has formed the group under the strategy and should be supported. A copy of the letter from Mullewa Drug Action Group is attached at APPENDIX C.
CONSULTATION:	Nil
STATUTORY ENVIRONMENT:	
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	The hire fee for this event is \$60,00
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple Majority
OFFICER RECOMMENDATION	THAT MULLEWA DRUG ACTION GROUP BE ADVISED THAT THE FEE OF \$60.00 WILL BE WAIVED TO HOLD THE DRUG ACTION GROUP EVENT, MULLEWA GOT TALENT, THE MULLEWA TOWN LESSER HALL ON NOVEMBER 27, 2010.

Moved: *B I N Thomas* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT MULLEWA DRUG ACTION GROUP BE ADVISED THAT THE FEE OF \$60.00 WILL BE WAIVED TO HOLD THE DRUG ACTION GROUP EVENT, MULLEWA GOT TALENT, THE MULLEWA TOWN LESSER HALL ON NOVEMBER 27, 2010. CARRIED 5/0**

10.4.5 COMMUNITY SPORT & RECREATION FACILITIES FUND – (CSRFF 2011/2012)
--

DATE OF MEETING: 15th September 2010

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: 15th October 2008, 15 July 2009, 21st July 2010.

DATE AND AUTHOR: 7 September 2010 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY Report provides further information to Council regarding the opportunity to make application to receive 1^{1/3} funding consideration under the 2011/2012 Department of Sport and Recreation CSRFF program for stage 3 improvements to the Mullewa Swimming Pool.

BACKGROUND: The 2011/2012 CSRFF funding program was recently advertised and applications close September 30th 2010 with the Local Government. Local Government is then required to consider the applications and prioritize them before forwarding to the Department by October 31st, 2010. These grants are also available to community organisations.

Council has previously agreed to utilise Royalties for Regions funding to stage an upgrading program over a 3 year period to improve the facilities at the pool. The plant room was replaced in stage 1 and stage 2, involving replacing the main inlet to the pool, tiling the pool 'bowl' and replacing the scum gutters with a "level deck" (Wetdeck) and associated equipment, has commenced.

It has been agreed that Council again make application for further funding to assist with the costs of implementing stage 3 which would involve work to the change rooms, ablutions, first aid room, staff area and entry.

COMMENT: This matter was considered at the Council meeting held 21st July, 2010 whereby it was resolved "**THAT COUNCIL SUPPORT THE APPLICATION TO THE DEPARTMENT OF SPORT AND RECREATION BY OCTOBER 31, 2010, FOR THE STAGE 3 UPGRADE OF THE MULLEWA SWIMMING POOL WHICH WOULD INVOLVE WORK TO THE CHANGE ROOMS, ABLUTIONS, FIRST AID ROOM, STAFF AREA AND ENTRY**"

At the time of the July report an estimate of the cost of the stage 3 works had not been received, however, there was an indication in the report that suggested that it would cost around \$200,000 - \$300,000. An estimate is being put together and will be tabled at the meeting.

CONSULTATION: Councillors, Staff, Dept Sport & Recreation and Community.

STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	As an indication stage 3 will cost around \$200,000 - \$300,000 and if an application is successful the stage 3 project will need to be considered in the 2011/2012 budget. Council's contribution will depend on the number of partners in the project as CSRFF will only fund a third.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL SUPPORT THE APPLICATION TO THE DEPARTMENT OF SPORT AND RECREATION BY OCTOBER 31, 2010.
Moved:	<i>B I N Thomas</i>
Seconded:	<i>J L Freeman</i>
COUNCIL DECISION:	THAT COUNCIL SUPPORT THE APPLICATION TO THE DEPARTMENT OF SPORT AND RECREATION BY OCTOBER 31, 2010. CARRIED 5/0

10.4.6 WUBIN MULLEWA ROAD- WIDENING

DATE OF MEETING:	15 th September 2010
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	MAIN ROADS WA
FILE REFERENCE:	RD166
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	7 September 2010 – Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Main Roads WA are requesting consent to widen road reserve.
BACKGROUND:	The attached letter and plans at APPENDIX D has been received from Main Roads WA requesting consent to obtain additional land to be dedicated as road reserve. As can be noted in the letter, MRWA require additional land to carry out improvements to the Wubin Mullewa Road at 183.6 to 185 SLK.
COMMENT:	The widening work on the Wubin Mullewa Road at 183.6 to 185 SLK in the work that MRWA has requested Council carry out on a cost plus basis. To obtain additional land, MRWA requires the approval of the local authority under the Land Administration Act. There appears no reason that Council would object to this request.
CONSULTATION:	
STATUTORY ENVIRONMENT:	Land Administration Act, Section 56.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	MRWA Indemnifies Council against all costs and charges relating to this dedication action.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL ADVISE MAIN ROADS WA THAT- "THE SHIRE OF MULLEWA, AT ITS MEETING OF 15th SEPTEMBER 2010, CONCURRED TO THE DEDICATION OF THE LAND, THE SUBJECT OF MAIN ROADS DRAWINGS 1060-68, 1060-69 AND 1060-70, AS A ROAD UNDER SECTION 56 OF THE LAND ADMINISTRATION ACT."

Moved: *B I N Thomas* **Seconded:** *A J Crudeli*

COUNCIL DECISION: **THAT COUNCIL ADVISE MAIN ROADS WA THAT- "THE SHIRE OF MULLEWA, AT ITS MEETING OF 15th SEPTEMBER 2010, CONCURRED TO THE DEDICATION OF THE LAND, THE SUBJECT OF MAIN ROADS DRAWINGS 1060-68, 1060-69 AND 1060-70, AS A ROAD UNDER SECTION 56 OF THE LAND ADMINISTRATION ACT."** **CARRIED 5/0**

10.5 CHIEF EXECUTIVE OFFICERS REPORT

10.5.1 BUSH FIRE GROUP – MEETING OF

DATE OF MEETING: 15th September 2010

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: ADM0107

PREVIOUS MINUTE/S & REFERENCE: 16th September 2009

DATE AND AUTHOR: 7 September 2010 – Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Deputy Chief Bush Fire Control Officer.

SUMMARY: Report submits Bush Fire Group recommendations for adoption.

BACKGROUND: The Mullewa Bushfire Group met on Monday, 6th September, and has provided a set of minutes with recommendations to Council.

COMMENT: Attached at **APPENDIX A** is a copy of the minutes of the Group meeting for adoption.

Recommendation from the group follow –

- Kestral Wind Meters be purchased for all Fire Control officers
- It is suggested that the weather parameters can be conducted in the field or at Home /Office by down loading calculator from the CSIRO website at <http://www.csiro.au/products/Fire-Danger-And-Spread-Calculator.html>
- New radio to be purchased for Murray Preston.
- Arrangements to be made for Peter Freeman to have his radio tested in Geraldton.
- Application be made for 2 more water tanks through Lotterywest.

CONSULTATION: -

STATUTORY ENVIRONMENT:	Bush Fires Act 1954
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple Majority
OFFICER RECOMMENDATION	<p>THAT THE MINUTES OF THE MULLEWA BUSHFIRE GROUP MEETING HELD ON TUESDAY, 6th SEPTEMBER 2010, BE RECEIVED AND THE FOLLOWING RECOMMENDATIONS ADOPTED –</p> <ul style="list-style-type: none"> • KESTRAL WIND METERS BE PURCHASED FOR ALL FIRE CONTROL OFFICERS • IT IS SUGGESTED THAT THE WEATHER PARAMETERS CAN BE CONDUCTED IN THE FIELD OR AT HOME /OFFICE BY DOWN LOADING CALCULATOR FROM THE CSIRO WEBSITE AT HTTP://WWW.CSIRO.AU/PRODUCTS/FIRE-DANGER-AND-SPREAD-CALCULATOR.HTML • NEW RADIO TO BE PURCHASED FOR MURRAY PRESTON. • ARRANGEMENTS TO BE MADE FOR PETER FREEMAN TO HAVE HIS RADIO TESTED IN GERALDTON. • APPLICATION BE MADE FOR 2 MORE WATER TANKS THROUGH LOTTERYWEST.

Moved: *M D Tierney* **Seconded:** *B I N Thomas*

COUNCIL DECISION:	<p>THAT THE MINUTES OF THE MULLEWA BUSHFIRE GROUP MEETING HELD ON TUESDAY, 6th SEPTEMBER 2010, BE RECEIVED AND THE FOLLOWING RECOMMENDATIONS ADOPTED –</p> <ul style="list-style-type: none"> • KESTRAL WIND METERS BE PURCHASED FOR ALL FIRE CONTROL OFFICERS • IT IS SUGGESTED THAT THE WEATHER PARAMETERS CAN BE CONDUCTED IN THE FIELD OR AT HOME /OFFICE BY DOWN LOADING CALCULATOR FROM THE CSIRO WEBSITE AT HTTP://WWW.CSIRO.AU/PRODUCTS/FIRE-DANGER-AND-SPREAD-CALCULATOR.HTML • NEW RADIO TO BE PURCHASED FOR MURRAY PRESTON. • ARRANGEMENTS TO BE MADE FOR PETER FREEMAN TO HAVE HIS RADIO TESTED IN GERALDTON. • APPLICATION BE MADE FOR 2 MORE WATER TANKS THROUGH LOTTERYWEST CARRIED 5/0
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<p>10.5.2 MAIN ROADS – MID WEST LOCAL COUNCILS SERVICES AGREEMENT-UPDATE</p>

DATE OF MEETING:	15 September 2010
LOCATION/ADDRESS:	
NAME OF APPLICANT:	
FILE REFERENCE:	
PREVIOUS MINUTE/S &	16 th June 2010, 21 st July 2010, 18 August 2010.

REFERENCE:	
DATE AND AUTHOR:	7 th September 2010, Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY:	Report provides information on the progress of the Services Agreement.
BACKGROUND:	There have been two workshops held since the last report to Council. The first was held on Wednesday, 25 th August, 2010 and notes from that meeting are attached separately (Mullewa CEO did not attend this meeting) The second workshop was held on Thursday, 2nd September, 2010 and notes from that meeting are attached separately (Mullewa CEO attended this meeting)
COMMENT:	<p>The first workshop was for local governments to work through a number of tasks relation to the requirements of the service agreement. This was carried out and is documented in the notes from that meeting. The second workshop was the bringing together of the local government CEO's, Work Supervisors and Main Roads to workshop the following tasks –</p> <p><i>Session 1- Road Inspections; Attendees required Peter Cartwright, Tim Glenister, Wayne Anderson plus LGA representatives</i></p> <p><i>Session 2 - Routine Maintenance; Attendees required Peter Cartwright, Tim Glenister and Wayne Anderson plus LGA representatives</i></p> <p><i>Session 3 – Emergency Response; Tim Glenister, Peter Cartwright, Mark Salt, Peter Herbert and Wayne Anderson plus LGA representatives</i></p> <p><i>Session 4 – Litter Collection; Tim Glenister, Peter Cartwright and Ian Hamilton plus LGA representatives</i></p> <p><i>Session 5 – Specific Maintenance; Tim Glenister, Peter Cartwright, Mark Salt and Wayne Anderson plus LGA representatives</i></p> <p><i>Session 6 – Risk Management – Tim Glenister, Peter Cartwright, Wayne Anderson, Mark Salt plus LGA representatives</i></p> <p>There was considerable discussion on the staffing for the agreement. The main concern revolved around the appointment and location of the Network Manager. There was consensus that the Net Work Manager should be located within Main Roads and that Main Roads would try to identify appropriate, qualified and experienced people to fill the position.</p> <p>A further workshop is planned to cover the Governance for the agreement and it is envisaged that the agreement would be in an advanced stage to be able to be presented to all Local Governments at the October Council meeting for consideration for sign off.</p>
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority
OFFICER RECOMMENDATION THAT COUNCIL NOTE THE PROGRESS OF THE MAIN ROADS – MID WEST LOCAL COUNCILS SERVICES AGREEMENT.

Moved: *J L Freeman* **Seconded:** *A J Crudeli*

COUNCIL DECISION: **THAT COUNCIL NOTE THE PROGRESS OF THE MAIN ROADS – MID WEST LOCAL COUNCILS SERVICES AGREEMENT.**
CARRIED 5/0

10.5.3	LOCAL GOVERNMENT REFORM - UPDATE
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DATE OF MEETING: 15 September 2010
 LOCATION/ADDRESS:
 NAME OF APPLICANT:
 FILE REFERENCE: ADM0067
 PREVIOUS MINUTE/S & REFERENCE: 18 February 2009, 18 March, 2009, 22 April 2009, 20 May 2009, 17 June 2009, 19th August 2009, 17 February 2010, 17th March 2010, 21st April 2010, 19 May 2010, 16 June 2010, 21 July 2010, 18 August 2010.

DATE AND AUTHOR: 7 September 2010, Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.
 SUMMARY

Report updates Council on the progress in the Local Government Reform process, and recommends receiving information.

BACKGROUND: To allow council the opportunity to discuss any matters that arise from the reform process a report will be submitted each month in the Council agenda.

COMMENT: The Agenda of the recent meeting of the Joint Structural Reform Committee are attached at **APPENDIX B** for council to note.

CONSULTATION: President
 STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
 POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.
 VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE INFORMATION ON STRUCTURAL REFORM BE RECEIVED.

Moved: *A J Crudeli* **Seconded:** *B I N Thomas*

COUNCIL DECISION: **THAT THE INFORMATION ON STRUCTURAL REFORM BE RECEIVED.**
CARRIED 5/0

13 DELEGATED AUTHORITY

13.1 MUNICIPAL SEAL – EXERCISING DELEGATED AUTHORITY TO AFFIX

DATE OF MEETING:	15 th September 2010
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	1 st September 2010- Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report seeks endorsement for affixing the Municipal seal
BACKGROUND:	<p>The Department for Child Protection have made available funding for the Mullewa Youth Service. The funding enables the Shire to employ a youth officer and carry out various activities for Young People at Risk.</p> <p>To access this funding the Shire is required to enter into an agreement with the Department. The Agreement was signed and sealed on 1st September 2010.</p> <p>The term of the agreement is 1 October 2010 to 30 September 2013.</p>
COMMENT:	<p>In accordance with Delegation No. 29 granted by Council at Minute No. 0607.16 the Municipal Seal was affixed as follows:</p> <p>‘Services for Youth People at Risk – Mullewa Youth Service’ Council’s policy on the use of the Municipal Seal is such:</p> <p><i>The Shire President and the Chief Executive Officer are delegated authority to enter into arrangements on behalf of the Municipality including the affixation of the Municipal Seal, subject to the following conditions:</i></p> <ul style="list-style-type: none"> ▪ <i>Entering into such arrangements and the affixation of the Municipal Seal shall only occur where there is a time limitation that precludes authority being received from the Council, and</i> ▪ <i>On each and every occasion where an arrangement is entered into on behalf of the Municipality and/or the Municipal Seal is affixed, the particulars of such an arrangement are to be reported to the subsequent meeting of Council.</i>
CONSULTATION: STATUTORY ENVIRONMENT:	Local Government Act 1995 Child Care Services Act 2007
POLICY IMPLICATIONS:	Policy No. 614 – Delegation of Authority to Affix Municipal Seal
FINANCIAL IMPLICATIONS:	2010/2011 Budget contains income and expenditure allocated to Mullewa Youth Service.
STRATEGIC IMPLICATIONS:	Enters into an agreement for the provision of Mullewa Youth Service
VOTING REQUIREMENT:	Absolute majority
OFFICER RECOMMENDATION	THAT THE EXERCISE OF DELEGATED AUTHORITY BY THE SHIRE

PRESIDENT AND CHIEF EXECUTIVE OFFICER IN AFFIXING THE MUNICIPAL SEAL TO DEPARTMENT OF CHILD PROTECTION – MULLEWA YOUTH SERVICE - BE ENDORSED.

Moved: J L Freeman **Seconded:** B I N Thomas

COUNCIL DECISION: **THAT THE EXERCISE OF DELEGATED AUTHORITY BY THE SHIRE PRESIDENT AND CHIEF EXECUTIVE OFFICER IN AFFIXING THE MUNICIPAL SEAL TO DEPARTMENT OF CHILD PROTECTION – MULLEWA YOUTH SERVICE - BE ENDORSED.**
CARRIED BY ABSOLUTE MAJORITY 5/0

13.2	MUNICIPAL SEAL – EXERCISING DELEGATED AUTHORITY TO AFFIX
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DATE OF MEETING: 15th September 2010

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE:

PREVIOUS MINUTE/S & -

REFERENCE:

DATE AND AUTHOR: 1st September 2010- Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

Report seeks endorsement for affixing the Municipal seal

BACKGROUND:

The Department of Families, Community Services and Indigenous Affairs have contributed funding of \$100,000 towards the construction of the 'Men's Shed'. This agreement has been formalised by the imprint of the Seal

The Agreement was signed and sealed on 1st September 2010.

COMMENT:

In accordance with Delegation No. 29 granted by Council at Minute No. 0607.16 the Municipal Seal was affixed as follows:

'Department of Families, Community Services and Indigenous Affairs'

Council's policy on the use of the Municipal Seal is such:

The Shire President and the Chief Executive Officer are delegated authority to enter into arrangements on behalf of the Municipality including the affixation of the Municipal Seal, subject to the following conditions:

- *Entering into such arrangements and the affixation of the Municipal Seal shall only occur where there is a time limitation that precludes authority being received from the Council, and*
- *On each and every occasion where an arrangement is entered into on behalf of the Municipality and/or the Municipal Seal is affixed, the particulars of such an arrangement are to be reported to the subsequent meeting of Council.*

CONSULTATION:

STATUTORY

Local Government Act 1995

ENVIRONMENT:	
POLICY	Policy No. 614 – Delegation of Authority to Affix Municipal Seal
IMPLICATIONS:	
FINANCIAL	2009/2010 – funds were utilised to construct ‘The Mens shed’
IMPLICATIONS:	
STRATEGIC	Enters into an agreement for the funding of construction for the ‘Mens
IMPLICATIONS:	Shed’
VOTING REQUIREMENT:	Absolute majority
OFFICER	
RECOMMENDATION	THAT THE EXERCISE OF DELEGATED AUTHORITY BY THE SHIRE PRESIDENT AND CHIEF EXECUTIVE OFFICER IN AFFIXING THE MUNICIPAL SEAL TO THE AGREEMENT – DEPARTMENT OF FAMILIES, COMMUNITY SERVICES AND INDIGENOUS AFFAIRS’ BE ENDORSED.

Moved: *J L Freeman* **Seconded:** *M D Tierney*

COUNCIL DECISION: **THAT THE EXERCISE OF DELEGATED AUTHORITY BY THE SHIRE PRESIDENT AND CHIEF EXECUTIVE OFFICER IN AFFIXING THE MUNICIPAL SEAL TO THE AGREEMENT – DEPARTMENT OF FAMILIES, COMMUNITY SERVICES AND INDIGENOUS AFFAIRS’ BE ENDORSED.**

CARRIED BY ABSOLUTE MAJORITY 5/0

0210.13 CLOSURE OF MEETING
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The President closed the meeting at 2.00pm.

These minutes were confirmed at a meeting on 20 th October 2010:

Signed:

A J Messina, President

Date: