
INDEX

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	2
RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
PUBLIC QUESTION TIME	3
APPLICATIONS FOR LEAVE OF ABSENCE	3
CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION.....	3
PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS.....	4
REPORTS OF COMMITTEES/MEMBERS.....	4
REPORTS OF OFFICERS.....	4
10.3 WORKS, PLANT, PARKS & GARDENS.....	4
10.3.1 Tenders – Front End Loader.....	4
10.3.2 Main Roads Integrated Service Agreements.....	5
10.4 FINANCE AND GENERAL PURPOSE	7
10.4.1 Statement Of Financial Activity.....	7
10.4.2 Finance Report 31 st December 2008.....	8
10.4.3 Accounts For Payment	8
10.4.4 Budget Submissions 2009/2010 – Request For Submissions	10
10.4.5 Insurance – Property Valuations.....	11
10.4.6 Compliance Audit Return – Completion Of.....	12
10.4.7 Regional & Local Community Infrastructure Fund – 2008/09	13
10.4.8 Royalties For Regions – Country Local Government Fund.....	15
10.4.9 April Meeting Date – Change Of.....	17
10.4.10 Mullewa Swimming Pool – Review Of Entry Fee Removal.....	19
10.4.11 Request For Waiving Cost – Hire Of Recreation Centre.....	21
10.4.12 Finance Report 31 st January 2009.....	22
10.4.13 Statement Of Financial Activity.....	23
10.4.14 Accounts For Payment	23
10.4.15 Budget – Review As At 31 st December 2008.....	25
10.5 CHIEF EXECUTIVE OFFICERS REPORT	27
10.5.1 Victorian Bush Fires.....	27
10.5.2 Local Government Reform Strategies.....	29
NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING	30
ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	30
DELEGATED AUTHORITY.....	30
CLOSURE OF MEETING	30

MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY, 18 FEBRUARY 2009.**0209.01 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

1:00pm The President declared the meeting open.

0209.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE**PRESENT:**

Councillor A J (Nino) Messina – President	(West Ward)
Councillor B I N (Barbara) Thomas – Deputy President	(East Ward)
Councillor M (Mike) Kerkmans	(East Ward)
Councillor J L (Julie) Freeman	(Central Ward)
Councillor M D (Mick) Tierney	(Central Ward)
Councillor L J (Linda) Wainwright	(Central Ward)
Councillor A J (Tony) Crudeli	(Central Ward)
Councillor K P (Kim) Keeffe	(South Ward)
Councillor A J (Andrew) Messina	(South Ward)

OFFICERS:

Mr TA (Tom) Hartman - Chief Executive Officer
Ms NJ (Noelene) Holmes – Deputy Chief Executive Officer

APOLOGIES:

Nil

LEAVE OF ABSENCE:

Nil

VISITORS

Mullewa District High School

Teacher: Esmeralda Pang
Students: Kieran Crudeli
Josiah Pearce

0209.03 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

0209.04 PUBLIC QUESTION TIME

Kieran Crudeli and Josiah Pearce from Mullewa District High School asked the following questions:

1. *What is the Shire doing at the ANZAC Memorial Park? Is there going to be an upgrade?*

The CEO advised that it was an upgrade with new paving, flag pole and gardens.

2. *What are the ladies doing in the Moorheads building?*

The CEO advised that the ladies were doing a mosaic project for the new Monsignor Hawes Heritage Walk.

3. *What is the meaning of the arches that have been put on the paths?*

The CEO advised that the arches symbolised the architecture of the work of Monsignor Hawes.

4. *What is the significance of the statues of the cows, man on the horse and dog that have been put in the main street?*

The CEO advised that steel cut outs represent the historical presence of the De-grey Stock Route.

0209.05 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

0209.06 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Moved: *J L Freeman* **Seconded:** *L J Wainwright*

COUNCIL DECISION: **THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 17TH DECEMBER 2008, AS PRINTED BE CONFIRMED.**

CARRIED 9/0

Moved: *J L Freeman* **Seconded:** *B I N Thomas*

COUNCIL DECISION: **THAT THE MINUTES OF THE ANNUAL MEETING OF ELECTORS HELD ON 17TH DECEMBER 2008, AS PRINTED BE CONFIRMED.**

CARRIED 9/0

0209.07 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

0209.08 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

0209.09 REPORTS OF COMMITTEES/MEMBERS

Nil

0209.10 REPORTS OF OFFICERS**10.3 WORKS, PLANT, PARKS & GARDENS****10.3.1 TENDERS – FRONT END LOADER**

DATE OF MEETING:	18 February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	111
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report raises matter for Council to invite tenders for the supply of a Front End Loader in the 120kw net power range to replace P2503 Komatsu WA-270-3H; and recommends an invitation to tender be advertised.
BACKGROUND:	Council has listed in the Plant Replacement Program to replace the existing Komatsu FEL in the 2009/10 financial year.
COMMENT:	As can be noted the existing Komatsu loader is listed to be replaced in the 2009/10 financial year. However, this machine over the past 12 months has shown that major repairs will be required in the very near future. It is considered that Council should call tenders now and due to the tender process and the supply time line the change over is likely to occur around the start of the new financial. Obviously to achieve this outcome Council will need to allow for this expenditure in the 2009/10 budget. As this machine is a critical part of Councils road construction program it will need favourable consideration. A point to keep in mind is the budget figure for the change over will be a known and not an estimate as is the normal case.
CONSULTATION:	Work Supervisor Mechanic.
STATUTORY ENVIRONMENT: POLICY IMPLICATIONS:	Local Government (Functions & General) Regulations. There are no known policy implications at this time.

FINANCIAL IMPLICATIONS:	Is listed in the 2009/10 Plant Replacement Program and will need to be considered in the 2009/10 budget.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL INVITE TENDERS FOR THE SUPPLY OF A NEW 4WD ARTICULATED FRONT END LOADER IN THE 120KW RANGE TO REPLACE PMW5025 KOMATSU WA270-3.
Moved:	<i>M Kerkmans</i>
Seconded:	<i>Andrew J Messina</i>
COUNCIL DECISION:	THAT COUNCIL INVITE TENDERS FOR THE SUPPLY OF A NEW 4WD ARTICULATED FRONT END LOADER IN THE 120KW RANGE TO REPLACE PMW5025 KOMATSU WA270-3.
	CARRIED 9/0

10.3.2 MAIN ROADS INTEGRATED SERVICE AGREEMENTS

DATE OF MEETING:	18 February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	105.07
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report submits a proposal for Council to agree to include its Roads of Regional Significance into the Main Roads Mid West Road Network under the proposed Integrated Service Arrangements.
BACKGROUND:	<p>Building on the lessons learnt from the first 6-8 years of the TNCs, investigation of international practices in the provision of integrated road services, and following extensive consultation with internal and external stakeholders, Main Roads is proposing a new approach for the next generation of operational asset management and road services delivery.</p> <p>The new approach will ensure the provision of road management services continues after the existing contracts expire and will offer a number of opportunities for industry, Local Government and Main Roads to collaborate in a manner that will support growth, development and excellence in road management services.</p> <p>Current LG involvement in Main Roads maintenance delivery is relatively ad hoc and provides only limited short-term benefits to both parties. Although there are some long-term arrangements in place, most of these are in the Metropolitan Region where LGs deliver a range of maintenance services e.g. graffiti removal, removal of abandoned vehicles and verge mowing etc. Similar examples in rural areas include the provision of services such as emergency response assistance e.g. removal of trees across roads.</p>

Main Roads recognises and understands the benefits of using LGs in service delivery. These benefits extend to the ongoing sustainability of regional towns. Whilst the prime focus of the ISAs is Main Roads' infrastructure, there is an opportunity to develop an integrated approach that includes Local Government roads in the ISAs i.e. significant local roads of strategic importance. This approach has the potential of providing increased economies of scale and improving road network operations and maintenance for these strategic routes.

Main Roads held an industry briefing session last December at which Michael Keane attended on behalf of the MWRC and has submitted his report. Main Roads now intends to initiate the ISA procurement process beginning with the calling of Expression of Interest early March. Main Roads are very keen to have joint ownership discussions with Local Governments prior to the opening of the Expression of Interest period.

COMMENT:

At the last MWRC meeting held in Three Springs, Michael Keane presented his DRAFT report which has been recently forwarded to Councillors, but is attached for further reference. It must be noted that the comments and conclusions detailed in Michaels report may change following the discussions with Main Roads.

At the Three Springs meeting it was agreed that the MWRC meet with Brian Noble from Main Roads WA in Geraldton on the 11th of February to discuss the opportunities further.

This meeting was held and resulted in a mutually satisfying outcome. The result being that Michael Keane has been requested to develop a submission, in consultation with Brian Noble to be submitted prior to the end on February to Main Roads WA.

There was consensus that the MWRC adopt the model that allows Main Roads WA and Local Government to become joint owners of the network with a contractual arrangement with the private sector. This model allows Local Government to become involved with carrying out work on the network without having to go through a selection process which will involve compliance issues, although there will be a need for skill development in road maintenance/construction and asset management. However, to strengthen the joint ownership Local Government needs to seriously consider including their roads of regional significance in the network. Council roads that fit this category are the Mingenew – Mullewa Road, Carnarvon – Mullewa Road, Yuna – Tenindewa Road and the Nangetty – Walkaway Road. This agreement needs to be included in the submission indicated above.

The process has a long way to go, however the option favoured at the moment presents Local Government the opportunity to develop something aspirational with Main Roads as a partner/joint owner.

CONSULTATION:

STATUTORY
ENVIRONMENT:
POLICY
IMPLICATIONS:
FINANCIAL
IMPLICATIONS:
STRATEGIC

There are no known statutory implications at this time.

There are no known policy implications at this time.

There are no known financial implications at this time.

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL SUPPORTS THE INCLUSION OF THE MINGENEW–MULLEWA ROAD, CARNARVON–MULLEWA ROAD, YUNA–TENINDEWA ROAD AND THE NANGETTY–WALKAWAY ROAD INTO THE PROPOSED INTERGRATED SERVICE ARRANGEMENTS.

Moved: *B I N Thomas* **Seconded:** *A J Crudeli*

COUNCIL DECISION: **THAT COUNCIL SUPPORTS THE INCLUSION OF THE MINGENEW–MULLEWA ROAD, CARNARVON–MULLEWA ROAD, YUNA–TENINDEWA ROAD AND THE NANGETTY–WALKAWAY ROAD INTO THE PROPOSED INTERGRATED SERVICE ARRANGEMENTS.**

CARRIED 9/0

10.4 FINANCE AND GENERAL PURPOSE

10.4.1 STATEMENT OF FINANCIAL ACTIVITY

DATE OF MEETING: 18 February 2009

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: -

DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.

SUMMARY

BACKGROUND: Financial Management Regulation 34 requires a local government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis.

COMMENT: Attached at **APPENDIX A** is the Statement of Financial Activity for December 2008.

CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF DECEMBER 2008 BE RECEIVED.

Moved: *J L Freeman* **Seconded:** *A J Crudeli*

COUNCIL DECISION: THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF DECEMBER 2008 BE RECEIVED.

CARRIED 9/0

10.4.2 FINANCE REPORT 31ST DECEMBER 2008

DATE OF MEETING: 18 February 2009
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.
 SUMMARY
 BACKGROUND:

COMMENT: **BANK RECONCILIATION**
 The Bank Reconciliation for the month of December 2008 is attached at **APPENDIX B**. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest.

CONSULTATION:
 STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
 POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31ST DECEMBER 2008 BE RECEIVED.

Moved: *K P Keefe* **Seconded:** *J L Freeman*

COUNCIL DECISION: THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31ST DECEMBER 2008 BE RECEIVED.

CARRIED 9/0

10.4.3 ACCOUNTS FOR PAYMENT

DATE OF MEETING: 18 February 2009
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE:	-																					
DATE AND AUTHOR:	Noelene Holmes, Deputy Chief Executive Officer																					
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.																					
SUMMARY:	The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.																					
BACKGROUND:	Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.																					
COMMENT:	Attached to this report at APPENDIX C is a list detailing all cheques drawn and direct debits since the last Council meeting. The summary of the schedule of accounts to be passed for payment totalling \$ 220,815.13 covers the following:																					
	<table border="0"> <tr> <td colspan="3"><u>Municipal Account</u></td> </tr> <tr> <td>Cheque No.</td> <td>10032 - 10053</td> <td>\$ 39,914.36</td> </tr> <tr> <td>Electronic Fund Trans</td> <td>4717 - 4762</td> <td>\$ 116,559.41</td> </tr> <tr> <td>Payroll & Fees</td> <td>VARIOUS</td> <td>\$ 64,095.76</td> </tr> <tr> <td colspan="3"><u>Trust Account</u></td> </tr> <tr> <td>Cheque No.</td> <td>368 - 370</td> <td>\$ 245.60</td> </tr> <tr> <td></td> <td>Total:</td> <td>\$ 220,815.13</td> </tr> </table>	<u>Municipal Account</u>			Cheque No.	10032 - 10053	\$ 39,914.36	Electronic Fund Trans	4717 - 4762	\$ 116,559.41	Payroll & Fees	VARIOUS	\$ 64,095.76	<u>Trust Account</u>			Cheque No.	368 - 370	\$ 245.60		Total:	\$ 220,815.13
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<u>Trust Account</u>																						
Cheque No.	368 - 370	\$ 245.60																				
	Total:	\$ 220,815.13																				
CONSULTATION:	Nil																					
STATUTORY ENVIRONMENT:	Local Government Act and Regulations																					
POLICY IMPLICATIONS:	There are no known policy implications at this time.																					
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.																					
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.																					
VOTING REQUIREMENT:	Simple majority																					
OFFICER RECOMMENDATION	<p>THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.</p> <table border="0"> <tr> <td colspan="3"><u>Municipal Account</u></td> </tr> <tr> <td>Cheque No</td> <td>10032 - 10053</td> <td>\$ 39,914.36</td> </tr> <tr> <td>Electronic Fund Trans</td> <td>4717 - 4762</td> <td>\$ 116,559.41</td> </tr> <tr> <td>Payroll & Fees</td> <td>VARIOUS</td> <td>\$ 64,095.76</td> </tr> <tr> <td colspan="3"><u>Trust Account</u></td> </tr> <tr> <td>Cheque No.</td> <td>368 - 370</td> <td>\$ 245.60</td> </tr> <tr> <td></td> <td>Total:</td> <td>\$ 220,815.13</td> </tr> </table>	<u>Municipal Account</u>			Cheque No	10032 - 10053	\$ 39,914.36	Electronic Fund Trans	4717 - 4762	\$ 116,559.41	Payroll & Fees	VARIOUS	\$ 64,095.76	<u>Trust Account</u>			Cheque No.	368 - 370	\$ 245.60		Total:	\$ 220,815.13
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Cheque No.	368 - 370	\$ 245.60																				
	Total:	\$ 220,815.13																				
Moved:	<i>J L Freeman</i>	Seconded:	<i>B I N Thomas</i>																			
COUNCIL DECISION:	<p>THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.</p> <p><u>Municipal Account</u></p>																					

Cheque No	10032 - 10053	\$ 39,914.36
Electronic Fund Trans	4717 - 4762	\$ 116,559.41
Payroll & Fees	VARIOUS	\$ 64,095.76
<u>Trust Account</u>		
Cheque No.	368 - 370	\$ 245.60
	Total:	\$ 220,815.13

CARRIED 9/0

10.4.4 BUDGET SUBMISSIONS 2009/2010 – REQUEST FOR SUBMISSIONS

DATE OF MEETING:	18 th February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	206
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report advises of the requirement to submit projects for consideration in the forthcoming 2009/2010 budget
BACKGROUND:	In accordance with Council's Policy No. 502 - All projects which Councillors wish to be considered in the budget deliberations should be submitted to the Chief Executive Officer by April 1.
COMMENT:	Submissions should include supporting documents and detail costs to enable staff to use the information to support the projects' inclusion in the draft budget.
CONSULTATION:	
STATUTORY ENVIRONMENT:	Nil
POLICY IMPLICATIONS:	Council Policy 502 Budget Preparation
FINANCIAL IMPLICATIONS:	Assist with preparation of 2009/2010 Budget
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT COUNCIL NOTE THE CONTENTS OF THIS REPORT AND THAT SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE 2009/2010 DRAFT BUDGET BE SUBMITTED TO THE CHIEF EXECUTIVE OFFICER BY 1 APRIL 2009.
Moved:	<i>B I N Thomas</i>
Seconded:	<i>L J Wainwright</i>
COUNCIL DECISION:	THAT COUNCIL NOTE THE CONTENTS OF THIS REPORT AND THAT SUBMISSION OF PROJECTS FOR CONSIDERATION IN THE 2009/2010 DRAFT BUDGET BE SUBMITTED TO THE CHIEF EXECUTIVE OFFICER BY 1 APRIL 2009.

CARRIED 9/0

10.4.5 INSURANCE – PROPERTY VALUATIONS

DATE OF MEETING: 18TH February 2009

LOCATION/ADDRESS:

NAME OF APPLICANT:

FILE REFERENCE: 104

PREVIOUS MINUTE/S &
REFERENCE:

DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report presents property valuation report

BACKGROUND: A provision was made in the 2008/2009 budget to engage the services of a valuer to assess Councils properties and provide a current valuation for insurance purposes. This project has now been completed and the report is presented for Councils information. This task cost \$17,981.55 of which 40% is subsidised by Local Government Insurance Services.

COMMENT: The valuations are supplied on the basis that the construction of a building having the same area and utility; but built in the modern idiom conforming to current regulations and materials.

The reinstatement with the new value would include the following elements:

- Present rebuilding costs
- Allowances for cost escalation during the lead-time of planning, calling tenders, construction and fit out
- Professional fees
- Removal of debris
- Costs escalation in likely time between the insurance anniversary date end that of any happening

The attachment at **APPENDIX D** shows the current values used for insurance and the proposed value. In most cases the valuation is substantially under the recent valuation supplied. This results in councils properties being under insured. The report also identified some depot items that were not included on the schedule.

Council's property insurance has the following endorsement: *Average Clause – Under Insurance*. This means that Council should insure for full value which may be replacement, indemnity or market value depending on the type of insurance cover arranged. If you are under insured your claim may be reduced in proportion to the amount of under insurance.

Contact has been made with Councils insurers, who also received a copy of the report, and they have advised that they will adjust Councils property schedule to reflect the valuations and issue a new premium for each property that is affected.

CONSULTATION:	LG Insurance Services – Jodie Connell
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	Increased insurance premiums.
STRATEGIC IMPLICATIONS:	To ensure that councils property is adequately insured.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT THE VALUATION REPORT FROM AVP VALUERS BE RECEIVED AND THAT THE 'REINSTATEMENT WITH NEW VALUE' AS LISTED IN THE 'BUILDINGS AND IMPROVEMENTS INSURANCE VALUATION' SCHEDULE OF THE REPORT BE USED FOR INSURANCE VALUATION PURPOSES.
Moved:	<i>M Kerkmans</i>
Seconded:	<i>B I N Thomas</i>
COUNCIL DECISION:	THAT THE VALUATION REPORT FROM AVP VALUERS BE RECEIVED AND THAT THE 'REINSTATEMENT WITH NEW VALUE' AS LISTED IN THE 'BUILDINGS AND IMPROVEMENTS INSURANCE VALUATION' SCHEDULE OF THE REPORT BE USED FOR INSURANCE VALUATION PURPOSES.
	CARRIED 8/1

10.4.6 COMPLIANCE AUDIT RETURN – COMPLETION OF

DATE OF MEETING:	18 th February 2009
FILE REFERENCE:	204
DATE AND AUTHOR:	2 nd February 2009 – Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	OF The Author has no Disclosure of Interest.
BACKGROUND:	The Department of Local Government and Regional Development requires local governments to determine the level of compliance with the Local Government Act and associated Regulations by completing a "Compliance Audit Return"
	The Compliance Audit Return is to be
	<ul style="list-style-type: none"> • Presented to Council at a meeting of the Council; • Adopted by the Council; and • Recorded in the minutes of the meeting in which it is adopted.
	A certified copy of the report and the relevant copy of the minutes must be submitted to the Director General of the Department of Local Government and Regional Development by 31 March 2009.
COMMENT:	The completion of the Compliance Audit Return is mandatory and acts as a form of self-regulation, it is intended to seek compliance from local government and should serve as a checklist to remind employees and

Councillors of their statutory obligations.

The Compliance Audit for the period 1 January to 31 December 2008 was sent out under separate cover.

STATUTORY ENVIRONMENT:

The provision of a Compliance Audit Return is in accordance with the Local Government Act 1995.

POLICY IMPLICATIONS:

There are no known policy implications at this time.

FINANCIAL IMPLICATIONS:

There are no known financial implications at this time.

STRATEGIC IMPLICATIONS:

There are no known strategic implications at this time.

OFFICER RECOMMENDATION

THAT THE COMPLIANCE AUDIT RETURN BE ADOPTED AS THE OFFICIAL RETURN FOR THE SHIRE OF MULLEWA FOR THE PERIOD 1 JANUARY TO 31 DECEMBER 2008 AND BE DULY CERTIFIED BY THE SHIRE PRESIDENT AND CHIEF EXECUTIVE OFFICER AS TRUE AND CORRECT, TO THE BEST OF THEIR KNOWLEDGE.

Moved:

J L Freeman

Seconded:

L J Wainwright

COUNCIL DECISION:

THAT THE COMPLIANCE AUDIT RETURN BE ADOPTED AS THE OFFICIAL RETURN FOR THE SHIRE OF MULLEWA FOR THE PERIOD 1 JANUARY TO 31 DECEMBER 2008 AND BE DULY CERTIFIED BY THE SHIRE PRESIDENT AND CHIEF EXECUTIVE OFFICER AS TRUE AND CORRECT, TO THE BEST OF THEIR KNOWLEDGE.

CARRIED 9/0

10.4.7 REGIONAL & LOCAL COMMUNITY INFRASTRUCTURE FUND – 2008/09

DATE OF MEETING: 18 February 2009

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE: -

PREVIOUS MINUTE/S & REFERENCE: 17 December 2008

DATE AND AUTHOR: Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY

Report submits for endorsement, the projects developed and submitted for approval under the Regional & Local Community Infrastructure Funding Program.

BACKGROUND:

At the December 2008 meeting Council considered a report for the development of projects under the Federal Government's Regional & Local Community Infrastructure Fund. Council resolved –

THAT COUNCIL AUTHORISE THE CEO TO DEVELOP PROJECTS INVOLVING-

- MULLEWA SWIMMING POOL FENCING AND SHADE STRUCTURES,
- TENNIS COURT FENCING,
- REFUSE SITE FENCING,
- CARAVAN PARK LAWN RETICULATION,
- RETICULATION AROUND TOWN HALL, YOUTH CENTRE,
- RETICULATION OF THE HEART PARK.

AND SUBMIT FOR APPROVAL.

CARRIED 7/0

COMMENT: Due to the time constraint Council indicated that projects be developed under the broad headings adopted and be submitted for approval. Following the receipt of quotes the following projects were submitted –

- MULLEWA SWIMMING POOL PERIMETER FENCE REPLACEMENT PROJECT
The project involves replacing the 250m of existing deteriorated chain wire perimeter fence surrounding the Mullewa Public Swimming Pool. The fence will be replaced with a specifically designed heavy duty security/pool tubular fencing. The replacement fencing includes gates.

The Mullewa Swimming Pool was constructed in 1963 and requires major renovation which includes replacing all the fencing. The existing fence will be replaced by a commercial grade security fence featuring heavy duty posts, rails and uprights all completed in a decorative finish.

- MULLEWA WATERWISE RETICULATION PROJECT
The project involves the installation of a reticulation system to irrigate the grassed areas of the Mullewa Swimming Pool, Lions Park, Heart Park and Mullewa Caravan Park. This work will allow areas to be watered at night due to the day time restrictions in the Mid West Region in the interest of the Statewide Water Wise Project.

This project will be new construction and involve the contract supply of materials, installation of pipes, pumps, sprinklers, valves and controllers.

CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

IMPLICATIONS:

These projects total \$107,000. The grant totals \$100,000. The \$7000 shortfall can be covered by the various existing maintenance budgets or the Royalties for Regions funding.

STRATEGIC

IMPLICATIONS:

There are no known strategic implications at this time.

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL ENDORSE THE ACTIONS OF THE CEO IN SUBMITTING THE LISTED PROJECTS FOR REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM 2008-09

Moved:

M Kerkmans

Seconded:

A J Crudeli

COUNCIL DECISION:

THAT COUNCIL ENDORSE THE ACTIONS OF THE CEO IN SUBMITTING THE LISTED PROJECTS FOR REGIONAL AND LOCAL COMMUNITY INFRASTRUCTURE PROGRAM 2008-09

CARRIED 9/0

10.4.8 ROYALTIES FOR REGIONS – COUNTRY LOCAL GOVERNMENT FUND

DATE OF MEETING: 18 February 2009

LOCATION/ADDRESS: -

NAME OF APPLICANT: -

FILE REFERENCE:

PREVIOUS MINUTE/S &
REFERENCE:

DATE AND AUTHOR: 10 February 2009 - Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report submits Royalties for Regions projects for 2008-09 funding and recommends Council endorsement.

BACKGROUND: Following the launch of the Country Local Government Fund on 16th December 2008, the attached letter at **APPENDIX E** has been received from the Department of Local Government and Regional Development which details the program and guidelines.

COMMENT: As can be noted under the conditions in the guidelines, Council is to complete the Country Local Government Fund Acceptance form outlining the projects prior to receiving the initial annual funds.

Funding must be spent on infrastructure expenses.

Due to the time constraints the following list of projects have been developed and submitted to the Department for approval. These projects have been based around the previous discussion which indicated a mix of new and renewed infrastructure projects.

Royalties to Regions estimated costs of construction**Country Local Government Fund (CLGF)-
2008-09****\$573,715**

item	notes	unit	area	rate	total
1 Tennis Courts					
Resurface Courts	Resurface remaining 3 courts	item	-		\$80,000
Removal & erect new fencing	Remove existing fencing and replace with new PVC coated (black) chain wire. (materials included \$10,000)	Metres	300	\$88	\$26,499
Sub-total					\$106,499
2 Swimming Pool					
Shade Structures	Replace existing shade structures	item	8	\$1,625	\$13,000
Major Upgrade	Additional Contribution towards new plant room & pipework	Item	1	\$100,000	\$100,000

General	Replace Litter Bins	Item	12	\$140	\$1,680
Sub-total					\$114,680
3 Refuse Site					
Replace internal fencing	Erect chain wire fencing removed from pool & tennis courts.	metres	600	\$35	\$21,000
Sub-total					\$21,000
4 New Depot					
Complete works	Paint floor 7400, garden shed & pump 1000, East side cover for oil dump 8500, Hose, reels pump for oils 10500, Pit step 2000, Airlines 3000, Wash down bay 25000, Sump 5000.	Items	1	\$62,400	\$62,400
Fencing	Tidy up existing chain wire fence	Item	1	\$2,500	\$2,500
Sub-total					\$64,900
5 Sewerage System					
Upgrade Works		Item	1	\$140,516	\$140,516
Sub-total					\$140,516
6 Water Storage tanks					
Extra Tanks	Provide extra storage capacity at Rec centre for oval and caravan park irrigation	Item	1	\$10,000	\$10,000
Sub-total					\$10,000
7 Play Ground Equipment					
Lions Park	Install new playground equipment	Item	1	\$20,000	\$20,000
Sub-total					\$20,000
8 Footpaths					
Lay new path	New 2.0m wide red asphalt path from information bay to railway station & Callaghan park on Rail Heritage loop (as per Bike Plan)	m2	1220	\$30	\$36,600
Prep work	Labour & Plant	day	4	\$480	\$1,920
Plant	Loader & Bobcat	Hrs	8	\$100	\$800
Sub-total					\$39,320
9 Housing					
Major renovations	Carry out extra renovations following inspections to be conducted end February	Item	1	\$50,000	\$50,000

Sub-total						\$50,000
10	Oval renovation					
	Turf rejuvenation	De-compact oval surface	Item	1	\$5,000	\$5,000
	Oval Perimeter Litter Bins	Purchase & Installation	Item	12	\$150	\$1,800
Sub-total						\$6,800
Total Capital Works						\$573,715
NOTE						

Reticulation of swimming Pool, Hall/youth ctr, heart park, caravan park and erecting the pool fence are in the Federal funding program. Other funding has been applied for the footpath to the MDHS, Mills and Thomas streets.

There is some flexibility in the program with the nominated projects, and could be changed around, however Council must ensure that the funding is spent on infrastructure.

CONSULTATION:

STATUTORY

There are no known statutory implications at this time.

ENVIRONMENT:

POLICY

There are no known policy implications at this time.

IMPLICATIONS:

FINANCIAL

There are no known financial implications at this time.

IMPLICATIONS:

STRATEGIC

There are no known strategic implications at this time.

IMPLICATIONS:

VOTING REQUIREMENT:

Simple majority

OFFICER

RECOMMENDATION

THAT COUNCIL ENDORSE THE ACTIONS OF THE CEO IN SUBMITTING THE LISTED PROJECTS FOR THE 2008-09 COUNTRY LOCAL GOVERNMENT FUND.

Moved:*M Kerkmans***Seconded:***Andrew J Messina*

COUNCIL DECISION:

THAT COUNCIL ENDORSE THE ACTIONS OF THE CEO IN SUBMITTING THE LISTED PROJECTS FOR THE 2008-09 COUNTRY LOCAL GOVERNMENT FUND.

CARRIED 9/0**10.4.9 APRIL MEETING DATE – CHANGE OF**

DATE OF MEETING:

18th February 2009

LOCATION/ADDRESS:

NAME OF APPLICANT:

FILE REFERENCE:

101.03

PREVIOUS MINUTE/S &

REFERENCE:
DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.
SUMMARY: Report submits proposal to alter the April 2009 Ordinary Council Meeting Date.

BACKGROUND: Traditionally ordinary meetings of Council are held on the 3rd Wednesday of each month (except January).

COMMENT: The third Wednesday of April 2009 falls immediately after the Easter period and due to a short time frame between Easter and the meeting date it is proposed that the date be amended to the fourth Wednesday of April 2009, being the 22nd.

Compulsory advertising in accordance with Regulation 12)(1) of the Local Government Administration Regulations was published in the Geraldton Guardian in January 2009.



Any change to a meeting date once advertised requires local public notice to be given.

CONSULTATION: Chief Executive Officer

STATUTORY ENVIRONMENT: **Local Government Administration Regulations;**
12. Public notice of council or committee meetings —
s. 5.25(1)(g)
(1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
(a) the ordinary council meetings; and

- (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.
- (2) A local government is to give local public notice of any change to the date, time or place of a meeting referred to in subregulation (1).

Local Government Act 1995

1.7. Local public notice

(1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be —

- (a) published in a newspaper circulating generally throughout the district;
 (b) exhibited to the public on a notice board at the local government's offices; and
 (c) exhibited to the public on a notice board at every local government library in the district.

(2) Unless expressly stated otherwise it is sufficient if the notice is —

- (a) published under subsection (1)(a) on at least one occasion; and
 (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than —
 (i) the time prescribed for the purposes of this paragraph; or
 (ii) if no time is prescribed, 7 days.

POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known policy implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority

OFFICER RECOMMENDATION	THAT THE ORDINARY MEETING OF COUNCIL SCHEDULED FOR 15 TH APRIL 2009 BE RESCHEDULED TO 22 ND APRIL 2009 AND RELEVANT ADVERTISING IN ACCORDANCE WITH THE LOCAL GOVERNMENT ADMINISTRATION REGULATIONS (12) (2) AND THE LOCAL GOVERNMENT ACT 1995 S1.7 BE UNDERTAKEN.
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Moved: *M Kerkmans* **Seconded:** *Andrew J Messina*

COUNCIL DECISION:	THAT THE ORDINARY MEETING OF COUNCIL SCHEDULED FOR 15TH APRIL 2009 BE RESCHEDULED TO 22ND APRIL 2009 AND RELEVANT ADVERTISING IN ACCORDANCE WITH THE LOCAL GOVERNMENT ADMINISTRATION REGULATIONS (12) (2) AND THE LOCAL GOVERNMENT ACT 1995 S1.7 BE UNDERTAKEN.
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CARRIED 8/1

10.4.10 MULLEWA SWIMMING POOL – REVIEW OF ENTRY FEE REMOVAL
--

DATE OF MEETING:	18 February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	609.01
PREVIOUS MINUTE/S &	20 December 2006, 19 September 2007, 15 October 2008

REFERENCE:
 DATE AND AUTHOR: Tom Hartman, Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.

SUMMARY: Report reviews the free entry period over the 2008/09 School holidays.

BACKGROUND: At the Ordinary meeting of Council held 19 September 2007, Council resolved to allow free entry to the Mullewa Swimming Pool for the remainder of the 2007/08 school holiday period. This allowance has continued and was resolved in the 2008/09 budget.

COMMENT: I requested the Swimming Pool Manager to record activities over this period. His report follows-

POOL MANAGERS REPORT –2008/09
FREE POOL ENTRY DURING SCHOOL HOLIDAYS 2008/2009

I believe Free Entry over the Christmas Holidays was again very successful with good numbers over the whole period. As advised last year the one free entry per day rule seems to keep the kids in the pool longer than normal and I think we must keep this rule for all future trials.

The behaviour of the children was excellent. There was one incident with graffiti on the front of the pool.

The inflatable crocodile was put out as much as possible with the help from the Youth Centre Manager who also helped with supervision on crowded days. This helped with the problem experienced last year where I needed someone in the kiosk to monitor who goes in and out we could solve that problem. On a few days we got up to about 150 patrons.

As can be noted in the above report, the attendance over this period was again good. The behaviour of the kids was considered excellent.

The new “inflatable” was again a hit.

There is again more positive reasons for Council to consider introducing the same concession for the next Christmas school holiday period and supervision, activities and budget adjustments should be addressed during the 2009/10 budget estimates.

CONSULTATION: Pool Manager

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: Matter will require consideration at the 09/10 budget meeting.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION THAT COUNCIL CONSIDER FREE ENTRY INTO THE MULLEWA SWIMMING POOL DURING THE 2009/2010 CHRISTMAS SCHOOL HOLIDAY PERIOD AND CONSIDER THE MATTER DURING THE 2009/2010 BUDGET DELIBERATIONS.

Moved: *J L Freeman* **Seconded:** *M Kerkmans*

COUNCIL DECISION: **THAT COUNCIL CONSIDER FREE ENTRY INTO THE MULLEWA SWIMMING POOL DURING THE 2009/2010 CHRISTMAS SCHOOL HOLIDAY PERIOD AND CONSIDER THE MATTER DURING THE 2009/2010 BUDGET DELIBERATIONS.**

CARRIED 9/0

2:25 – 2:26pm Cr Freeman declared a financial interest in the following item. The interest being an employee of OLMC.

10.4.11 REQUEST FOR WAIVING COST – HIRE OF RECREATION CENTRE

DATE OF MEETING: 18 February 2009
LOCATION/ADDRESS: -
NAME OF APPLICANT: Our Lady of Mt Carmel School
FILE REFERENCE: 211.01
PREVIOUS MINUTE/S & REFERENCE: -
DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST: Author has no disclosure of interest.
SUMMARY: Report requests fee to be waived for use of Recreation Centre.

BACKGROUND: Correspondence has been received from Andrea Moyses, Principal of Our Lady of Mount Carmel School requesting that the fee charged for using the Mullewa Recreation Centre be waived.

COMMENT: OLMC used the stadium at the recreation centre for an hour on five occasions between 29th October and 12th December for the purpose of sport. The cost associated with this hire is \$257.50

Had the request been received prior to use and free use granted, the usual conditions would have been applied and there would have been little cost to Council for cleaning the facility.

A copy of the letter from OLMC is attached at **APPENDIX F**

CONSULTATION: Nil
STATUTORY ENVIRONMENT: There are no known policy implications at this time.
POLICY IMPLICATIONS: An invoice for \$257.50 has been raised. Interest earned from the Mullewa Community Trust 2008/2009: \$5,036.47
FINANCIAL IMPLICATIONS:

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple Majority

OFFICER RECOMMENDATION THAT OUR LADY OF MOUNT CARMEL SCHOOL BE ADVISED THAT THE FEE OF \$257.50 WILL BE WAIVED AND COST ASSOCIATED WITH THE HIRE WILL BE FUNDED FROM THE MULLEWA

COMMUNITY TRUST INTEREST.

Moved: *L J Wainwright* **Seconded:** *K P Keeffe*

COUNCIL DECISION: **THAT OUR LADY OF MOUNT CARMEL SCHOOL BE ADVISED THAT THE FEE OF \$257.50 WILL BE WAIVED AND COST ASSOCIATED WITH THE HIRE WILL BE FUNDED FROM THE MULLEWA COMMUNITY TRUST INTEREST.**

CARRIED 8/0

10.4.12 FINANCE REPORT 31ST JANUARY 2009
--

DATE OF MEETING: 18 February 2009
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer

DISCLOSURE OF INTEREST: Author has no disclosure of interest.
 SUMMARY
 BACKGROUND:

COMMENT: BANK RECONCILIATION

The Bank Reconciliation for the month of January 2009 is attached at **APPENDIX G**. The CDA account is a Cash Deposit Account where excess Municipal funds are transferred to obtain maximum interest.

CONSULTATION:
 STATUTORY ENVIRONMENT: There are no known statutory implications at this time.
 POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: There are no known financial implications at this time.
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION **THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31ST JANUARY 2009 BE RECEIVED.**

Moved: *J L Freeman* **Seconded:** *K P Keeffe*

COUNCIL DECISION: **THAT THE FINANCE REPORT FOR THE PERIOD ENDED 31ST JANUARY 2009 BE RECEIVED.**

CARRIED 9/0

10.4.13 STATEMENT OF FINANCIAL ACTIVITY

DATE OF MEETING:	18 February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	
BACKGROUND:	Financial Management Regulation 34 requires a local government to prepare a 'Statement of Financial Activity' reporting on the sources and applications of funds on a monthly basis.
COMMENT:	Attached at APPENDIX H is the Statement of Financial Activity for January 2009.
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.
VOTING REQUIREMENT:	Simple majority
OFFICER RECOMMENDATION	THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JANUARY 2009 BE RECEIVED.
Moved:	<i>Andrew J Messina</i>
Seconded:	<i>J L Freeman</i>
COUNCIL DECISION:	THAT THE STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH OF JANUARY 2009 BE RECEIVED.

CARRIED 9/0**10.4.14 ACCOUNTS FOR PAYMENT**

DATE OF MEETING:	18 February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Noelene Holmes, Deputy Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	The purpose of this report is to provide details of cheques drawn and direct debit entries made to Council's bank account during the month, to be passed for payment by Council.

BACKGROUND: Clause 11 of the Local Government (Financial Management) Regulations provides that a Local Government shall develop procedures for the authorisation of payments. Clause 12 of the Regulations requires a schedule of cheques drawn to be presented at the next Ordinary Meeting following preparations of the list.

COMMENT: Attached to this report is a list detailing all cheques drawn and direct debits since the last Council meeting.

The summary of the schedule of accounts to be passed for payment totalling \$ 339,364.38 covers the following:

Municipal Account

Cheque No.	10054 - 10076	\$ 69,115.73
Electronic Fund Trans	4763 - 4839	\$ 200,420.34
Payroll & Fees	VARIOUS	\$ 69,599.31

Trust Account

Cheque No.	371 - 373	\$ 229.00
Total:		\$ 339,364.38

CONSULTATION: Nil

STATUTORY ENVIRONMENT: Local Government Act and Regulations

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

Municipal Account

Cheque No	10054 - 10076	\$ 69,115.73
Electronic Fund Trans	4763 - 4839	\$ 200,420.34
Payroll & Fees	VARIOUS	\$ 69,599.31

Trust Account

Cheque No.	371 - 373	\$ 229.00
Total:		\$ 339,364.38

Moved: *J L Freeman* **Seconded:** *A J Crudeli*

COUNCIL DECISION: THAT THE ACCOUNTS FOR PAYMENT LISTED ON THE SCHEDULE AS PRESENTED BE PASSED FOR PAYMENT.

Municipal Account

Cheque No	10054 - 10076	\$ 69,115.73
Electronic Fund Trans	4763 - 4839	\$ 200,420.34
Payroll & Fees	VARIOUS	\$ 69,599.31

Trust Account

Cheque No.	371 - 373	\$ 229.00
Total:		\$ 339,364.38

CARRIED 9/0

10.4.15 BUDGET – REVIEW AS AT 31ST DECEMBER 2008

DATE OF MEETING: 18 February 2009
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: 206
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Noelene Holmes, Deputy Chief Executive Officer
 DISCLOSURE OF INTEREST: Author has no disclosure of interest.
 SUMMARY: Report addresses requirement to conduct a budget review

BACKGROUND: Local Governments are required to conduct a budget review between 1 January and 31 March each financial year. This is a requirement covered by Regulation 33A of the Local Government (Financial Management) Regulations 1996. The intention of the legislation is to ensure local governments conduct at least one review between six and nine months into a financial year.

COMMENT: A review has been conducted as at the end of December 2008 and is presented in the 'Schedule' format with a total at the end of each program. The comparison is between the actual and the budget figure. Capital items are included on the last page of the attachment. The following items are brought to your attention:

<u>GENERAL PURPOSE INCOME</u>		Current Year Actual Amount
Rate Revenue		
0011	Rates Levied All Areas – Additional income	1,441,370
9983	Instalment Fee – Additional income	2,880
9993	Instalment Income – Additional income	4,190
Other General Purpose Income		
0352	EFTPOS/Bpay Fees – Company providing service liquidated	2
0372	Bank Charges – Over spend can be compensated from above	976
4903	Interest on Invest – Additional income	85,776
<u>GOVERNANCE</u>		
General Governance		
0012	Conference Expenses – monitoring expenditure, reduced by reimbursements – GL0033 \$2,539	9,025
Regional Local Government		
0252	RLG Expenses – projects not initiated	28,159
Administration General		
0282	Superannuation – not expected to reach budget figure	100,031
0432	Office Expenses – monitoring expenditure, reduced by insurance refund & book sales	7,091
0303	Reimbursements – Error in valuation rebate reduced by \$4,000	3,833
<u>LAW, ORDER & PUBLIC SAFETY</u>		
Fire Prevention		
0703	Fines & Penalties – accts to be finalised for clearing of blocks	2,000
Other Law, Order & Public Safety		
0932	Other Expenses – offset by GL0933 Grants	7,083
0933	Grants – Offset by GL 0932	7,056
<u>WELFARE SERVICES</u>		
Care of Families & Children		
1003	Youth Bus Hire – Additional income	5,185
1032	CYDO Expenses – Morawa – Project finalised	3,520
1042	Community Youth Development Officer – Project finalised	0
1013	CYDO Grant – Project finalised	4,590
1016	CYDO Small Grant Expenses – Project finalised	3,316

2102	Youth Asst Wages – to be offset against GL1052 YDO Wages	11,848
1402	Scholarship Grant – unlikely to be expended	0

RECREATION & CULTURE

	Other Recreation & Sport	
2915	Grants & Contributions – additional income	332,428
	Other Culture	
2105	Grants – Other Culture – MW Arts Development funding	8,502

TRANSPORT

	Const. Sts. Rds. Bridges & Depots	
3265	Other Grants – MRWA Contribution Gray Street	99,459
	Mtce. Sts. Rds. Bridges & Depots	
3392	Maintenance Grading – monitoring expenditure	242,915
3322	Harvest Routes – Over expended	108,751

ECONOMIC SERVICES

	Tourism & Area Promotion	
3993	Chgs – Caravan & Camping – Additional income	17,194
4003	50% Caravan Long Term – Additional income	15,475
4032	Commissions Paid C/van Park – Additional expenditure	1,032
	Building Control	
4062	Sundry Expenses – Consultant & clean up not yet expended	3,749

OTHER PROPERTY & SERVICES

	Public Works Overheads	
3272	Depot Mtce – Includes Insurance on W/Ways Depot – GL 4423	26,235
4412	Works Super Ute – Allocation to be adjusted from Plant Op Costs	0
4423	Reimbursements – Insurance from W/Ways Depot	11,816

CAPITAL EXPENDITURE – ACQUISITION/CONSTRUCTION OF ASSETS

C = Completed

P = In Progress

Over Expenditure

Photocopier - \$120

Lawn Mower - \$14,454

Depot Construction - \$13,412

The items listed above do not warrant any change to the current budget at this stage. The statement of financial activity dated 31st December 2008 shows the performance and financial position of the Shire of Mullewa to be overall satisfactory in accordance with the 2008/2009 budget. Should Councillors have any queries on the budget review please directed them to me prior to meeting day.

Regulation 33A(2) and (3) of the Regulations require that the result of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the local governments financial performance and financial position and determine whether or not to adopt the review, any part of the review or any recommendations made in the review. Regulation 33A(4) states that within 30 days after the Council has made a determination, a copy of the review and determination is to be provided to the Department of Local Government and Regional Development.

CONSULTATION:

Chief Executive Officer

STATUTORY

Local Government Act

ENVIRONMENT:

Financial Management Regulations

33A. Review of budget

(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.

(2A) The review of an annual budget for a financial year must —

- (a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 (b) consider the local government's financial position as at the date of the review; and
 (c) review the outcomes for the end of that financial year that are forecast in the budget.
 (2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.
 (3) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendations made in the review.
 (4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

POLICY IMPLICATIONS: There are no known policy implications at this time.
 FINANCIAL IMPLICATIONS: Review of budget in accordance with regulations.
 STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.
 VOTING REQUIREMENT: Absolute Majority

OFFICER RECOMMENDATION THAT THE BUDGET REVIEW CARRIED OUT AS AT THE 31ST DECEMBER 2008 AND AS PRESENTED BE ADOPTED; AND THAT THE DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT BE ADVISED IN ACCORDANCE WITH THE REQUIREMENTS OF THE FINANCIAL MANAGEMENT REGULATIONS.

Moved: *K P Keefe* **Seconded:** *Andrew J Messina*

COUNCIL DECISION: THAT THE BUDGET REVIEW CARRIED OUT AS AT THE 31ST DECEMBER 2008 AND AS PRESENTED BE ADOPTED; AND THAT THE DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT BE ADVISED IN ACCORDANCE WITH THE REQUIREMENTS OF THE FINANCIAL MANAGEMENT REGULATIONS.

CARRIED 9/0

10.5 CHIEF EXECUTIVE OFFICERS REPORT

10.5.1 VICTORIAN BUSH FIRES APPEAL

DATE OF MEETING: 18 February 2009
 LOCATION/ADDRESS: -
 NAME OF APPLICANT: -
 FILE REFERENCE: -
 PREVIOUS MINUTE/S & REFERENCE: -
 DATE AND AUTHOR: Tom Hartman, Chief Executive Officer
 DISCLOSURE OF INTEREST: OF Author has no disclosure of interest.
 SUMMARY: Report raises the disastrous Victorian Bush Fires and recommends Council consider a contribution to the appeal.
 BACKGROUND: The recent and on going devastating bush fires in Victoria are well documented and need not be again reported here.

There have been a number of suggestions from the public and Councillors that Council may wish to consider contributing to the bush fire appeals.

COMMENT: Council has funding in its donation budget amounting to \$3,000 that may be considered.

There is a local clothing collection effort that is under way and some council staff is involved. Contact has been made and information has been given by Father Brian Morrison, from crisis care centre, about transport etc. He also indicated that the need at present is for new sheets, towels and toiletries. He indicated that agencies have been overwhelmed by the amount of clothing and toys that has been received.

CONSULTATION:

STATUTORY ENVIRONMENT: There are no known statutory implications at this time.

POLICY IMPLICATIONS: There are no known policy implications at this time.

FINANCIAL IMPLICATIONS: There are no known financial implications at this time.

STRATEGIC IMPLICATIONS: There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION: THAT COUNCIL CONSIDER A CONTRIBUTION TO THE VICTORIAN FIRE APPEAL

Moved: *B I N Thomas* **Seconded:** *L J Wainwright*

COUNCIL DECISION: **THAT COUNCIL CONTRIBUTE \$2,000 TO THE VICTORIAN FIRE APPEAL**

CARRIED 9/0

3:25pm – 3:50pm Meeting adjourned

PRESENT:

Councillor A J (Nino) Messina – President	(West Ward)
Councillor B I N (Barbara) Thomas – Deputy President	(East Ward)
Councillor M (Mike) Kerkmans	(East Ward)
Councillor J L (Julie) Freeman	(Central Ward)
Councillor M D (Mick) Tierney	(Central Ward)
Councillor L J (Linda) Wainwright	(Central Ward)
Councillor A J (Tony) Crudeli	(Central Ward)
Councillor K P (Kim) Keeffe	(South Ward)
Councillor A J (Andrew) Messina	(South Ward)

OFFICERS:

Mr TA (Tom) Hartman - Chief Executive Officer
Ms NJ (Noelene) Holmes – Deputy Chief Executive Officer

10.5.2 LOCAL GOVERNMENT REFORM STRATEGIES
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DATE OF MEETING:	18 February 2009
LOCATION/ADDRESS:	-
NAME OF APPLICANT:	-
FILE REFERENCE:	-
PREVIOUS MINUTE/S & REFERENCE:	-
DATE AND AUTHOR:	Tom Hartman, Chief Executive Officer
DISCLOSURE OF INTEREST:	Author has no disclosure of interest.
SUMMARY	Report raises for discussion the current issue of Local Government Reform Strategies recently announced by the Minister for Local Government.
BACKGROUND:	On the 5 th February 2009, the Minister made an announcement on Local Government Reform Strategies. This announcement is detailed in the attached Circular No 01-2009 at APPENDIX A .
COMMENT:	<p>The announcement has prompted a series of correspondence from WALGA. A special meeting of the WALGA State Council has been called for 4th March 2009, and Zones are requested to meet prior to that date. An agenda is being prepared including a background report and will be circulated for the Zone meeting.</p> <p>A meeting of the Northern Country Zone of WALGA is called for Friday, 27th February 2009, in Geraldton, prior to the State Council meeting to allow feed back to the WALGA meeting.</p> <p>I have endeavoured to forward the emails on this matter to Councillors where possible to keep up with the developments.</p> <p>I consider this is an ideal time for Council to discuss the contents of the Minister's announcement and I have also attached a "Draft" Discussion Paper at APPENDIX B that has been prepared by Stan Scott, CEO, Shire of Perenjori. Stan has agreed for me to present this to Council for what it is – a discussion paper, but one in which I think raises some very good points.</p> <p>Obviously the strategy announced by the Minister that relates to voluntary amalgamations and reduction of elected members is the topic that is now being widely discussed.</p>
CONSULTATION:	
STATUTORY ENVIRONMENT:	There are no known statutory implications at this time.
POLICY IMPLICATIONS:	There are no known policy implications at this time.
FINANCIAL IMPLICATIONS:	There are no known financial implications at this time.
STRATEGIC IMPLICATIONS:	There are no known strategic implications at this time.

VOTING REQUIREMENT: Simple majority

OFFICER RECOMMENDATION THAT COUNCIL DISCUSS THE AMALGAMATION AND OTHER ISSUES AND RAISE ANY MATTERS TO THE ATTENTION OF THE NORTHERN COUNTRY ZONE MEETING.

Moved: *J L Freeman* **Seconded:** *K P Keeffe*

COUNCIL DECISION: **THAT COUNCIL DISCUSS THE AMALGAMATION AND OTHER ISSUES AND RAISE ANY MATTERS TO THE ATTENTION OF THE NORTHERN COUNTRY ZONE MEETING.**

CARRIED 9/0

Moved: *J L Freeman* **Seconded:** *K P Keeffe*

COUNCIL DECISION: **THAT COUNCIL DELEGATES ATTENDING THE NORTHERN COUNTRY ZONE MEETING CONSIDER THE DEBATE AND VOTE ACCORDINGLY**

CARRIED 9/0

0209.11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

0209.12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
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Nil

0209.13 DELEGATED AUTHORITY

Nil

0209.14 CLOSURE OF MEETING

The President closed the meeting at 4:15pm.

These minutes were confirmed at a meeting on 18 March 2009:

Signed:

A J Messina, President

Date: