# **INDEX**

0306.01	DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS	2
0306.02	RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE	2
0306.03	PUBLIC QUESTION TIME	2
0306.04	BUSINESS ARISING FROM MINUTES	3
0306.05	CONFIRMATION OF MINUTES FOR THE PREVIOUS MEETING	3
0306.06	REPORTS OF COMMITTEES AND MEMBERS	3
0306.07	HEALTH, BUILDING & TOWN PLANNING	4
0306.08	OFFER OF ASSISTANCE – LOCAL PLANNING STRATEGY AND TOWN PLANNING SCHEME	4
0306.09	RAILWAY HOTEL – APPLICATION FOR EXTENSION OF EMERGENCY ACCOMMODATION	4
0306.10	WORKS, PLANT, PARKS & GARDENS	4
0306.11	WA GROWING QUARTER - LOCATION OF SIGNAGE	4
0306.12	FINANCIAL & GENERAL PURPOSE	5
0306.13	MUNICIPAL SEAL – AFIXING OF	5
0306.14	MULLEWA COUNTRY WOMEN'S ASSOCIATION CENTRE - OFFER OF	5
0306.15	OFFICER FOR CRIME PREVENTION PROGRAMS MORAWA – FUNDING AND EMPLOYMEN OF	
0306.16	REGIONAL ARTS PROJECT OFFICER - CONTRIBUTION TO	6
0306.17	COMPLIANCE AUDIT RETURN - COMPLETION OF	6
0306.18	WORKS, PLANT, PARK & GARDENS	6
0306.19	WORKS SUPERVISORS REPORT	6
0306.20	MEETING RECONVENED	7
0306.21	RATES – WRITING OFF	7
0306.22	DAYLIGHTSAVING – FEEDBACK SOUGHT	7
0306.23	FINANCE REPORT 28 FEBRUARY 2006	7
0306.24	MULLEWA COMMUNITY TRUST – ALTERATION TO GUIDELINES	8
0306.25	RECREATION CENTRE CHARGES – WAIVER OF	8
0306.26	STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2006	8
0306.27	DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT	8
0306.28	NEW BUSINESS	9
0306.29	YOUTH BUS – APPLICATION FOR USE	9
0306.30	ACCOUNTS FOR PAYMENT	9
0306.31	PARENTS & FRIENDS ASSOCIATION OF OUR LADY OF MOUNT CARMEL – REQUEST FOR USE OF YOUTH BUS	
0306.32	AUTHORITIES – TRANSFER OF	10
0306.33	PAYMENT – DEPUTY CHIEF EXECUTIVE OFFICER	.11
0306.34	HOUSING AND PROPERTY INSPECTION	.11
0306.35	TABLED CORRESPONDENCE	12
0306.36	GENERAL BUSINESS	.12
0306.37	CLOSURE OF MEETING	. 12

# MINUTES OF THE ORDINARY MEETING OF THE SHIRE OF MULLEWA HELD IN THE COUNCIL CHAMBERS ON WEDNESDAY 15 MARCH 2006.

0306.01 DECLA	ATION OF OPENING/ANNOUNCEMENTS OF VISITORS
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1:05pm The President declared the meeting open.

0306.02 RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF

**ABSENCE** 

#### **PRESENT:**

Councillor A J Messina – President
Councillor B I N Thomas – Deputy President
Councillor G M Steele
Councillor J L Freeman
Councillor M D Tierney
Councillor M Kerkmans
Councillor L A Panting
Councillor L J Wainwright

(West Ward)
(East Ward)
(Central Ward)
(Central Ward)
(Central Ward)

Councillor N D Johnstone (South Ward) arrived 1:10pm.

#### **OFFICERS:**

Ms N J Holmes – Deputy Chief Executive Officer

#### **APOLOGIES:**

Nil

#### **LEAVE OF ABSENCE:**

Nil

#### **VISITORS**

Mullewa District High School Teacher: Sharon Cussons

Students: Raymond Papertalk, Kiarni Maher

#### 0306.03 PUBLIC QUESTION TIME

The visitors thanked Council for the opportunity to address them.

The students requested that thanks be directed to Christine Collard for opening the Youth Centre and requested an update on the position of the Youth Development Officer. The Deputy CEO advised that the process of recruitment of an officer would commence in the near future. The students enquired if the Youth Officer was in a position to organise trips out to Waterfall and cinema's in Geraldton. They were advised that there were processes in place to be followed to organise such outings.

The visitors thanked the Council for listening to their requests.

1:10pm The visitors left the meeting.

#### 0306.04 BUSINESS ARISING FROM MINUTES

COUNCIL DECISION: <u>Item 0206.08 – Delapidated Houses</u>

The President recounted a meeting that had taken place on 14 March 2006 between himself and Duncan Armstrong of Altorfer & Stowe. The President advised that Mr Armstrong had promised that progress to the next stage would be made in the next two weeks.

#### 0306.05 CONFIRMATION OF MINUTES FOR THE PREVIOUS MEETING

**Moved:** B I N Thomas **Seconded:** J L Freeman

COUNCIL DECISION: That the minutes of the Ordinary Meeting of Council held on 15

February 2006, as printed be confirmed.

CARRIED 9/0

#### 0306.06 REPORTS OF COMMITTEES AND MEMBERS

1.45pm Cr Steele left the meeting

Moved: BIN Thomas Seconded: M Kerkmans

COUNCIL DECISION: That

- The report of the Mullewa Telecentre Tourism Committee be received,
- For budget purposes a quote be obtained for the installation of a new air conditioner in the computer room at the Telecentre, and
- The air conditioner vent in the meeting room be relocated to alleviate the problem of noise coming from the air conditioner system.

**CARRIED 8/0** 

0306.07	HEALTH, BUILDING & TOWN PLANNING
0306.08	OFFER OF ASSISTANCE – LOCAL PLANNING STRATEGY AND TOWN PLANNING SCHEME

Moved: L A Panting **Seconded:** BIN Thomas

**COUNCIL DECISION:** 

That Council accept the offer of assistance by the Department for Planning & Infrastructure and WA Planning Commission to facilitate Councils Local Planning Strategy and Town Planning Scheme and that a workshop be convened with DPI representatives between 10am and 12 noon prior to the April 19 Ordinary meeting of Council.

**CARRIED 8/0** 

1.50pm Cr Panting declared a financial interest in Item 10.2.2 and left the meeting –

Cr Panting is the Manager of the Railway Hotel.

Cr Messina declared a financial interest in Item 10.2.2 and left the meeting.

Cr Messina is a member of the Hotel Syndicate.

Cr Thomas assumed the Chair.

1.51pm Cr Steele returned to the meeting

0306.09	RAILWAY HOTEL – APPLICATION FOR EXTENSION OF EMERGENCY
	ACCOMMODATION

Moved: N D Johnstone Seconded: G M Steele

**COUNCIL DECISION:** That Mr L Panting be advised that his application to extend the

Emergency Accommodation at the Railway Hotel, Mullewa, be

rejected.

CARRIED 4/3

1.53pm Cr Thomas left the meeting.

1.53pm Crs Thomas, Messina & Panting returned to the meeting.

0306.10	WORKS, PLANT, PARKS & GARDENS
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0306.11	WA GROWING QUARTER – LOCATION OF SIGNAGE	

1.59pm Cr Steele left the meeting

2.00pm Cr Steele returned to the meeting.

Moved: B I N Thomas Seconded: M D Tierney

000040

COUNCIL DECISION:

That the signs 'Mullewa – A Town of WA's Growing Quarter' be installed on the east and west side of the townsite replacing the townsite salinity signs.

CARRIED 9/0

0306.12 FINANCIAL & GENERAL PURPOSE

0306.13 MUNICIPAL SEAL – AFIXING OF

Moved: J L Freeman Seconded: L J Wainwright

COUNCIL DECISION: That authority be given to affix the Municipal Seal to the Transfer of

Land document 'Application for a New Title' for the purpose of finalising the amalgamation process for part lots 18 Thomas Street,

Mullewa, being land containing the Medical Centre

CARRIED 9/0

**0306.14** MULLEWA COUNTRY WOMEN'S ASSOCIATION CENTRE – OFFER OF

**Moved:** B I N Thomas **Seconded:** J L Freeman

COUNCIL DECISION: That Council hold this item in abeyance.

CARRIED 9/0

0306.15 OFFICER FOR CRIME PREVENTION PROGRAMS MORAWA – FUNDING AND EMPLOYMENT OF

**Moved**: J L Freeman **Seconded**: B I N Thomas

COUNCIL DECISION: That

- The Shire of Mullewa forms a partnership and agreement with the Shire of Morawa to jointly manage grant funding from the Department of Justice over the next two years, and
- The provision be made in the 2006/7 and 2007/8 budget for the purpose of leasing or purchasing and maintaining a suitable vehicle for use by the project officer.

CARRIED 9/0

**0306.16** REGIONAL ARTS PROJECT OFFICER – CONTRIBUTION TO

Moved: M D Tierney Seconded: L A Panting

COUNCIL DECISION: That the Shire of Mullewa supports the Arts and Cultural

Development Council and offers an in-kind contribution consisting of use of the Mullewa Youth Centre for projects relating to the Mid

West Creative Arts Program.

CARRIED 9/0

0306.17 COMPLIANCE AUDIT RETURN – COMPLETION OF

Moved: BIN Thomas Seconded: JL Freeman

COUNCIL DECISION: That

 The Compliance Audit Return be adopted as the official return for the Shire of Mullewa for the period 1 January to 31 December 2005 and certified by the Shire President and A/Chief Executive Officer as true and correct, to the best of their knowledge.

CARRIED 9/0

2.20pm Bob Roden entered the meeting.

0306.18 WORKS, PLANT, PARK & GARDENS

0306.19 WORKS SUPERVISORS REPORT

Moved: N D Johnstone Seconded: L A Panting

COUNCIL DECISION: That the Works Supervisor report including the Parks and Gardens

report and the Plant Mechanic report for the month of March 2006

be received.

CARRIED 9/0

Cr Thomas - advised that the southern end of Kelly Road requires attention.

- requested status of outside staff.

The Works Supervisor gave a brief update on road works program.

### **MEETING ADJOURNED FROM 2.44PM - 3.10PM**

#### 0306.20 MEETING RECONVENED

#### PRESENT:

Councillor A J Messina – President (West Ward) Councillor B I N Thomas – Deputy President (East Ward) Councillor G M Steele (South Ward) Councillor J L Freeman (Central Ward) Councillor M D Tiernev (Central Ward) Councillor M Kerkmans (East Ward) Councillor L A Panting (Central Ward) Councillor L J Wainwright (Central Ward) Councillor N D Johnstone (South Ward)

#### **OFFICERS:**

Ms N J Holmes - Deputy Chief Executive Officer

0306.21 RATES – WRITING OFF

Moved: J L Freeman Seconded: L J Wainwright

COUNCIL DECISION: That the amount of \$30.09 being for Interest, and \$4.05 being for

ESL penalty interest be written off.

CARRIED 9/0

0306.22 DAYLIGHTSAVING – FEEDBACK SOUGHT

Moved: M Kerkmans Seconded: B I N Thomas

COUNCIL DECISION: That Council opposes the introduction of daylight saving times in

Western Australia and advises the Association accordingly.

**CARRIED 8/1** 

**0306.23** FINANCE REPORT 28 FEBRUARY 2006

Moved: G M Steele Seconded: B I N Thomas

COUNCIL DECISION: That the Finance Report for the period ended 28 February 2006 be

received.

CARRIED 9/0

 0306.24
 MULLEWA COMMUNITY TRUST – ALTERATION TO GUIDELINES

 2.30pm
 Cr Panting left the meeting

 2.31pm
 Cr Panting returned to the meeting

 Moved:
 J L Freeman

 Seconded:
 B I N Thomas

COUNCIL DECISION: That the item be held over until the next Ordinary meeting of

Council

CARRIED 9/0

0306.25 RECREATION CENTRE CHARGES – WAIVER OF

Moved: L A Panting Seconded: M Kerkmans

COUNCIL DECISION: That Mr Hammersley be provided free usage of the Mullewa Recreation Centre Dining on 1 April 2006 subject to the following:

• The venue is left clean and tidy at the conclusion of hire.

- The Council is indemnified for any accident or injury arising from this undertaking, and
- The contribution of the Council to this undertaking is promoted.

CARRIED 9/0

0306.26 STATEMENT OF FINANCIAL ACTIVITY – FEBRUARY 2006

Moved: J L Freeman Seconded: N D Johnstone

COUNCIL DECISION: That the Statement of Financial Activity for the month of February

2006 be received.

CARRIED 9/0

0306.27 DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

Moved: N D Johnstone Seconded: B I N Thomas

COUNCIL DECISION: That

- The Deputy Chief Executive Officer's report for the month of March 2006 be received.
- A letter be forwarded to Christian Bros Agricultural School recommending that they investigate having a dedicated water source for fire fighting purposes.

- A letter of appreciation be forwarded to Craig Butler for his time as a Fire Control Officer of the Tenindewa Brigade, and
- A Fire Control Officer not be appointed until such time as the nominated person has completed the necessary training to take on the role of a FCO.

CARRIED 9/0

#### 0306.28 NEW BUSINESS

#### 0306.29 YOUTH BUS – APPLICATION FOR USE

**Moved:** *M Kerkmans* **Seconded:** *N D Johnstone* 

**COUNCIL DECISION:** 

That the Mullewa District High School be given permission to use the Youth bus between the hours of 8.30am - 9.30am for the remainder of the school term with the following conditions:

- The bus to be used for no other purpose than that of ferrying Mullewa District High School students to school.
- Mullewa District High School be responsible for fuel usage.
- Mullewa District High School indemnify the Shire of Mullewa against any incident arising during the period of use.
- The bus be returned to the Mullewa Shire depot daily in a clean condition.
- Nominated drivers be licensed appropriately and those drivers to supply evidence of such to the Shire of Mullewa before use, and
- Contribution of the Mullewa Shire be recognised.

**MOTION LOST 4/5** 

Council considered this to be a responsibility of the State Government and the issue of getting students to attend school should be addressed in conjunction with truancy officers

#### 0306.30 ACCOUNTS FOR PAYMENT

Moved: L A Panting Seconded: J L Freeman

COUNCIL DECISION: That:

The accounts numbered:

 Municipal
 Cheque No:
 9106 – 9129
 \$55,840.69

 Municipal
 Electronic Fund Trans
 2287 – 2343
 \$64,708.71

 Municipal
 Payroll & Fees
 \$47,480.63

Trust Cheque No 254 - 256 \$3,779.14

Totalling \$171,809.17 be passed for payment.

CARRIED 9/0

4.15pm Cr Freeman declared an interest in the following item and left the meeting. The extent of interest being an employee of Our Lady of Mt Carmel School.

4.15pm Cr Johnstone declared an interest in the following item and left the meeting. The extent of interest being his family are students of Our Lady of Mt Carmel

School.

0306.31 PARENTS & FRIENDS ASSOCIATION OF OUR LADY OF MOUNT CARMEL – REQUEST FOR USE OF YOUTH BUS

Moved: M Kerkmans Seconded: B I N Thomas

COUNCIL DECISION: That the Parents & Friends Association of Our Lady of Mount

Carmel be permitted to utilize the youth bus for the purpose of transporting participants to their annual quiz night on 31 March

2006 being held at the Mullewa Golf Club.

CARRIED 5/2

4.17pm Crs Freeman & Johnstone returned to the meeting.

0306.32 AUTHORITIES – TRANSFER OF

Moved: G M Steele Seconded: L A Panting

**COUNCIL DECISION:** 

That the authorities as granted to Mr Graham Stanley Wilks be hereby cancelled and that such authorities and appointments be granted to Mr Thomas Alfred Hartman from 20 March 2006 as listed below:

Item No. 2	Min No 9505.45	Delegation Authority to approve to persons to conduct a funeral in accordance with section 20 of Cemeteries Act.
3	9505.45	Authority to approve the laying down of pipelines under road reserves in accordance with Council policy.
4	9505.45	Authority to approve the issuing of permits for gates in accordance with Council policy.
5	9505.45	Authority to issue permits for usage of road trains within the Mullewa Shire in accordance with Council policy.
6.	9505.45	Authority to have designated staff issue Council purchase orders.
7	9705.58	Authority to speak on behalf of, and represent

		the views of the Mullewa Shire Council with the media and other third parties as appropriate.
9	9909.08	Authority to approve the installation of satellite dishes in accordance with the policy.
10	9910.24	Authority to make payments from the Municipal, Trust and Reserve Accounts.
11	9910.24	Authority to donate Council's resources on small community works.
12	9910.24	Authority to approve consumption of liquor at Council facilities.
13	9910.24	Authority to implement expenditure in accordance with the budget and other matters.
14	9910.24	Authority to issue building stop work orders.
24	0010.23	Authority to make payments from the Municipal Fund or the Trust Fund Bank accounts up to \$20,000.000.
29	0202.45	Authority to affix Municipal Seal and enter contracts on behalf of the Municipality.
34	0112.28	Authority to allocate tenancy of the single persons units in Burges Street in accordance with CHA conditions and at such rental to provide maximum benefit to Council.
36	0802.38	The CEO is authorised to issue permits to take flora from lands under the care and control of the Mullewa Shire Council.

CARRIED 9/0

# **0306.33** PAYMENT – DEPUTY CHIEF EXECUTIVE OFFICER

Moved: J L Freeman Seconded: M Kerkmans

COUNCIL DECISION: That a once only payment of \$5,000 be paid to the Deputy Chief

Executive Officer in lieu of higher duties carried out in the absence

of a Chief Executive Officer

CARRIED 9/0

### 0306.34 HOUSING AND PROPERTY INSPECTION

The President advised that a housing and property inspection would take place on 27 March 2006.

0306.35 TABLED CORRESPONDENCE

Moved: BIN Thomas Seconded: MD Tierney

COUNCIL DECISION: That the tabled correspondence for the month of February 2006 be

received.

CARRIED 9/0

### 0306.36 GENERAL BUSINESS

Queries were made on the progress of:

· Rural Street Addressing

Shire maps

# 0306.37 CLOSURE OF MEETING

The President closed the meeting at 4.28pm

These minutes were confirmed at a meeting on 19 April 2006

Signed:

A J Messina, President

Date: 19 April 2006