

Greater Geraldton Crime Prevention Committee

Meeting Minutes

Meeting Name	Greater Geraldton Crime Prevention Committee	Meeting No.	4 – D-23-028101
Meeting Date	Friday, 14 April 2023		
Meeting Time	10:00am		
Meeting Location	The Greenough Room – Civic Centre - 63 Cathedral Avenue		
Attendance by Electronic Means	<i>In accordance with the Local Government (Administration) Regulations 1996 regulation 14C (2) - Attendance has been authorised by the Mayor for Cr Name/Voting Member to attend this meeting by electronic means.</i>		
Attendees	Cr Bob Hall (Chair) Cr Jennifer Critch Cr Michael Reymond (Proxy)	By Invitation	
	Tim Milnes – Community Representative Robert Grace – WAPOL Michael Mongoo WAPOL Jamaica Byrnes - Youth Dept Justice Lara Dalton - Local Member Jesse Steele – CGG Lydia Young – CGG Fiona Norling - CGG Shauni Norman SN (Minutes)	Apologies	Cr Natasha Colliver (Deputy Chair) Max Walker – Mullewa POL Merle Meyer – Dept. of Justice Peter Treharne - CGG Talya Quinn – PCYC Rhys Marjoram – WAPOL (Proxy for OIC Geraldton) Michael Hall – WAPOL Samantha Harring – Dept. Justice Terry Brennan – Geraldton Streetwork Andrew Greaves – MEEDAC Simon Phillips – MHCDS Kieran Rigter – Desert Blue Connect Colleen Ethell – Hope Joanne Fabling - MWCCI Leonie Taylor – Community Representative
		Leave of Absence	
		Distribution	As listed
Purpose of Committee	The Community Safety and Crime Prevention Plan was Adopted by Council 24 July 2018 (DCS376). The City will host the Greater Geraldton Crime Prevention Committee, which is the overarching committee for Crime Prevention in the City. Refer to Committee Book		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

1 Welcome and Apologies

The Chair welcomed the members and apologies were noted from:

NC	TB
MW	AG
MM	SP
PT	KR
TQ	CE
MH	JF
SH	LT

2 Acknowledgement of Country

The Chair would like to respectfully acknowledge the Yamatji people who are the Traditional Owners and First People of the land on which we meet/stand. I would like to pay my respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of Yamatji people.

3 Disclosure of Interests

No disclosures.

4 Minutes of Previous Meeting – 13 December 2022

Recommended that the minutes of the Greater Geraldton Crime Prevention Committee held on 13 December 2022 as previously circulated, be adopted as a true and correct record of proceedings.

COMMITTEE DECISION:

MOVED:JC SECONDED:BH

CARRIED

5 Community Crime Prevention Report – Lydia Young

Highlights from report:

School holiday program will see the Mullewa Youth Centre have extended trading hours.

GSAC running Friday Night Basketball in Mullewa

Nan's High Tea – Building Connecting with the Community and those of which the children who attend the Centre.

Nanga Bush Camp – Tomorrow Starts Today on 01 – 05 May 2023

Sundays by the Sea, Sunset Yoga and Films on the Foreshore are working towards space activation during the Autumn School Holidays.

Keeping Kids in School initiative launch due in term two of School.

Centacare running Connect, Respect, Arise program with Joshua Joseph.

Community Safety Plan final draft is being reviewed by the City's EMT and will be circulated to the Committee once completed.

TM attended the meeting at 10:37am

Noted official naming is the "Geraldton Youth Centre" removing the suburb naming and past building names.

6 Police Retail Reporting Package – (Robert Grace)

Police will trial and distribute a 'Retail Reporting Package' to local businesses. The package will ensure that evidence gathering is commenced at the earliest opportunity and it will hopefully reduce the reporting / investigation time for both retailers and police.

Retailers can report online and supply CCTV footage, statements and how to issue banning notices with the role out of this package.

Noted rock throwing has seen a decrease and Officers are always taking the paraphernalia from youth if seen to be suspicious.

7 Organisation Updates

Noted the City has not been successful in the latest round of funding from the Department of Justice and requested if LD can advocate for the City to get a review in the decision.

Noted the Target One Twenty group works with the Domestic Violence and the Mental Health of families not just engaging with the young people but the whole family to gain positive results and rehabilitation.

8 General Business

FN requested WAPOL Youth Crime Prevention Officer to contact the City's team to discuss ideas for collaboration.

Noted the issues with an increase of anti-social behaviour, graffiti and safety within the City Centre.

9 Date of next meeting

Thursday, 29 June 2023 at 10:00am.

10 Close

There being no further business the Chair closed the meeting at 11:35am



City of
Greater Geraldton
a vibrant future



GREATER GERALDTON CRIME PREVENTION COMMITTEE MEETING

TABLED DOCUMENTS

- Item 4. Minutes Previous Meeting 13 December 2023**
- Item 5. Community Crime Prevention Report April 2023**
- Item 6. WAPOL Retail Reporting Package**

14 April 2023

Greater Geraldton Crime Prevention Committee

Meeting Minutes

Meeting Name	Greater Geraldton Crime Prevention Committee	Meeting No.	4 – D-22-164103
Meeting Date	Tuesday 13 December 2022		
Meeting Time	10:00am		
Meeting Location	Function Room – Civic Centre (63 Cathedral Avenue)		
Attendees	Cr Natasha Colliver (Deputy Chair) Cr Jennifer Critch VIA ELECTRIC MEANS Cr Bob Hall (Chair)	By Invitation	
	Talya Quinn – PCYC Michael Hall – WAPOL Joanne Fabling - MWCCI	Apologies	Cr Michael Reymond (Proxy) Tim Milnes – Community Representative Simon Phillips – MHCDS Gina Rainbird – Hope Sarah Hilton Max Walker – Mullewa POL Rob Grace – WAPOL Lara Dalton - Local Member Patricia Papertalk Samantha Harring – Dept. Justice Terry Brennan – Geraldton Streetwork Andrew Greaves – MEEDAC Chaili Shiosaki – MEEDAC Merle Meyer – Dept. of Justice Kieran Rigter – Desert Blue Connect Colleen Ethell – Hope
	Shane WAPOL Leonie Taylor – Community Representative VIA ELECTRONIC MEANS Chris Martin WAPOL Peter Treharne CGG Jesse Steele – CGG Lydia Young – CGG Aidan Salmon – CGG Fiona Norling - CGG Corryn Bull – RUKPA	Leave of Absence	
	Shauni Norman SN (Minutes)	Distribution	
Purpose of Committee	The Community Safety and Crime Prevention Plan was Adopted by Council 24 July 2018 (DCS376). The City will host the Greater Geraldton Crime Prevention Committee, which is the overarching committee for Crime Prevention in the City. Refer to Committee Book		

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[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1. Welcome & Apologies

The Chair welcomed the members and apologies were noted from:

- Tim Milnes
- Simon Philips
- Gina Rainbird
- Sarah Hilton
- Max Walker
- Rob Grace
- Michael Reymond
- Colleen Ethell
- Lara Dalton
- Patricia Papertalk
- Samantha Harrington
- Terry Brennan
- Andrew Greaves
- Chaili Shiosaki
- Merle Meyre
- Kieran Rigter

2. Disclosure of Interests

No disclosures of interest were made.

3. Attending Meetings Electronically – Amendment to Regulations

Noted by the Committee

4. Minutes of Previous Meeting

Committee Recommendation:

RECOMMENDED that the minutes of the Greater Geraldton Crime Prevention Committee held on 30 September 2022 as previously circulated, be adopted as a true and correct record of proceedings.

COMMITTEE DECISION:

MOVED NC, SECONDED BH

CARRIED

5. Community Crime Prevention Report – Lydia Young

Highlights from Report

Applications for grant funding have been submitted to the Department of Justice to assist in staffing at the new Youth Hub (old Club Rocky's building)
School holiday program has been launched for Mullewa and the City.

NACC will start the Youth Ranger program in July 2023 along with Aboriginal School Traineeships.

Working with Department of Education to get "keeping kids in school" initiative back up and running.

Noted that there are crossovers in some areas e.g. WAPOL, PCYC, the Schools and the City.
Suggestion for regular email updates on programs that would benefit those organisations to assist in better planning.

ACTION: LY, TQ and MH to discuss options for regular updates.

JF attended electronically at 10:16am

The Dismantle Bike program has put in a grant on behalf of the City and will run workshops in Mullewa during the January School holidays.

6. General Business

Youth Hub (Club Rocky's) – Jesse Steele Update.

The City purchased the building in May 2022 on Pass Street Wonthella, it was deemed a suitable location for a youth facility. There has been considerable delays in the design process, which is now expected from UDLA before Christmas close down, once the design has been reviewed the procurement process will begin. The City has been successful with Dept. Justice funding applications in the past. The City has applied for Dept. Justice funding and are still waiting on notification of the application being successful to staff the building and run programs at the facility once it is completed.

Rock Throwing/bush clearing -Joanne Fabling – MWCCI

Concerned with the current issue of continuous rock throwing along the Highways and requesting to keep the bushes cleared back off the highway and if there are plans for regular maintenance.

The City has been working with Main Roads and have completed the removal works on their land along areas of North West Coastal Highway; the remainder of the areas falls back to the property owners which can be difficult to contact. PCYC is working on creating RAP videos with the at risk children to assist in the education against rock throwing.

Western Australian Police Update (WAPOL)

CM noted condolence to the families of the lives lost in QLD.

CM – Crime has risen 0.4% this financial year, with damage to property, stealing offences and motor vehicle theft.

Rock Throwing has seen over 200 processed and is continuing to be worked on with identifying the children, families and their addresses.

Noted that their office is the second business centre in the State.

Operation Heat Shield has commenced and will continue until March 2023, which aims to work on hotspots with officers on the ground creating a high visibility presence.

MH – Residential and businesses can register their CCTV, the initiative only allows WAPOL to see which residents have CCTV installed not viewing access, unless requested for enquiries.

ACTION: FN to follow up the City should be register as WAPOL already have access to their network.

ACTION: LY to work with the Marketing and Communications Team for the City to potentially promote the registering of CCTV to residents and business which can assist in apprehension.

LT Left the meeting at 10:52am

PCYC – Talya Quinn Update

The Strong Safe Sisters program was a great success and are now working on a younger age group to have a similar program.

Have had some very successful JJT referrals which has seen three gain employment.

Have now secured a boxing coach from Northam PCYC which will see Boxing, MMA and Kickboxing classes start again in 2023.

FN and PT left at 11:02am

Rangeway Progress Accusation Update – Corryne Bull

Kids from out of town have already started to arrive which creates tension in the suburb. Progress association have gotten engravers from Bunnings and hire out for residents to use so stolen items can be returned

WAPOL have provided neighbourhood watch packs which get handed out at all community gatherings, this assist in their planned initiative of “get to know your neighbour” which better connect the residents, making them feel safer.

7. Date of next meeting

The next meeting is scheduled for Thursday, 30 March 2023 at 10:00am.

8. Close

There being no further business the meeting closed at 11:13am



Community Crime Prevention Report - April 2023

Strategy 1: Breaking cycles and building futures through social development.

Department of Local Government, Sport and Culture released a Connecting to Country program to support organisations undertaking on country activities. A funding application has been submitted to deliver two on-country camps in the second half of 2023 once the Tomorrow Starts Today funding has ceased.

An extensive school holiday program has been planned for the Mullewa Youth Centre over the April holidays. The program will see some old favourites return with many new and exciting programs. The Youth Centre will have extended hours on Tues – Thurs to meet the school holiday needs.

Nans High Tea is being hosted at Mullewa Youth Centre monthly – the initiative aims to build connection and relationships with families and the community.

Preston from GSAC is running a Friday night basketball program from 5-7pm in Mullewa.

The next Tomorrow Starts Today camp will be hosted at Nanga Bush Camp from 1-5 May. The camp will focus on cultural learning, risk taking, teamwork, and survival skills. The camp is being attended by youth workers from Meedac, Department of Communities, Geraldton Flexible Learning Centre, WAPOL, and the City.

PCYC Safe Space is run on Thursday nights from 4-7pm. The City continues to be extremely supportive of this late night program for young people.

Skate Today continues to run successfully from the Wonthealla Skate Park on Wednesdays 5-7pm during school terms. With a view to curb anti-social behavior in the area by positive role modelling and a sense of ownership by young people of the facility. There has been great feedback from community members, with ownership and safety coming back to the skate park.

Midnight Basketball is set to start again on Friday 12 May for an 8-week tournament. Each session will be open to young people 12+ from 7-10.30pm with food and transport home provided. The tournament will run in partnership with Midnight Basketball Australia, Meedac, GSAC, PCYC, WAPOL, and Streetsies.

Strategy 2: Designing out crime.

There has been extensive activation of Rocks Laneway facilitated by Euphorium. A huge variety of activities and workshops have been hosted in the space with great attendance and feedback. The activation of the space has seen a reduction in crime and anti-social behavior during these times.

Strategy 3: Reduce the fear of crime.

Space activation along the Foreshore has been a focus with school holiday programs, Sundays by the Sea, Films on the Foreshore, Sunset Yoga, health and wellbeing programs and community events. This is viewed as a strategy to reclaim public space and reduce the fear of crime.

Strategy 4: Reducing the harmful effects of alcohol and other drugs.

Alcohol and drug free events being hosted during the April school holidays; a Day in the Laneway and Headspace Youth Week Celebration.

Informative workshops will run as part of the Midnight Basketball tournament and will be facilitated by a variety of local professionals covering topics such as AOD use, emotional regulation and crisis management skills.

Strategy 5: Reducing anti-social behaviour.

The Department of Education is in the final stages of approving the Keeping Kids in School initiative for launch in term 2.

Soda Sessions have been hosting free circus and sounds workshops on the grassed area next to the Geraldton Yacht Club from 3-5pm on Saturdays. They are taking a small break and will restart again on 29 April.

Centacare has been running a Connect, Respect, Arise program facilitated by Aboriginal Community Advocate Joshua Joseph. The program is tailored for young men aged 14 – 24 and is delivered in Geraldton and Mullewa. The program is set to start again next term and the Mullewa program will run every second session on country with local elders.

Community Safety Plan update.

The Community Safety Plan has been reviewed and the final draft is with management for approval.

Geraldton Retail Reporting Package

Prepared by Senior Constable Rob Grace 15353
MWG Crime Prevention and Diversity Officer

Geraldton Police Station, 21 Marine Terrace
Geraldton WA 6530 - 9923 4555

Mid.West-Gascoyne.Community.Engagement@police.wa.gov.au

Introduction

The Geraldton Retail Reporting Package has been created to allow business representatives to accurately record information when reporting offences to police.

Police encourage business representatives to report the matter and start evidence gathering as soon as practicable. This information will be used by police to investigate the reported incident. Timely evidence gathering allows the investigation process to commence at the earliest possible opportunity.

The instructions are not exhaustive. Should you have any queries or require assistance with the package please email the Mid West-Gascoyne Community Engagement Team at the above email address.

Examples of a Statement of Complaint and Witness Notes have been included in the package. These examples are for reference only. Each statement / Witness Notes will change for each incident and the information should adjust accordingly.

Reporting Process:

Stealing with violence:

Please note: If violence is threatened / used by the suspect at any time immediately prior to, during or after the incident **and a person's safety is at risk**, contact 000 immediately. Police need to attend this job.

If the offender has left the store and there is no further risk to any person, please contact to 131 444. Police need to attend these types of incidents ASAP.

Standard Retail Theft:

Online:

Recommended when offenders have left the store or the incident is identified after the fact.

<https://www.police.wa.gov.au/Police-Direct/Report-Stolen-or-Damaged-Property>

- Stealing incidents can be reported on line if the value is under \$10 000.
- The online form will prompt you to enter your details, a brief version of events and allow you to nominate a witness, a suspect, CCTV availability and list one stolen property item. (About 7 minutes to complete)
- The form will create an "SDP" number (Not a report number) and will email you to say it has been successfully lodged.
- You will receive an email within 7 days with an Incident Report number and the opportunity to add further stolen products.
- The incident report will be allocated to an Officer at the Geraldton Police who will investigate the matter.
- The officer will contact you and send an electronic link for you to upload CCTV and may request you email through other documents from the Reporting Pack
- This process removes the necessity for you to wait on the phone saving you time and ensures all matters are reported in an expedient manner.

Phone:

Recommended when offenders have left the store or incident is identified after the fact and you prefer not to report online.

- Contact 131444 or 9923 4555 (Geraldton Police Station)
- Provide details as requested.
- The call taker will provide you an incident report number.
- Complete Geraldton Retail Reporting Package
- The incident report will be allocated to an Officer at the Geraldton Police who will investigate the matter.
- The officer will contact you and arrange to send an electronic link for you to upload CCTV or attend and physically collect.
- You may be requested to email through documents from the Reporting Pack.

Completing the Geraldton Retail Reporting Package

1. Report the matter online or via phone.
2. Review and prepare the CCTV footage of the incident. This can be provided to police electronically or physically via USB or CD.
3. Print transaction receipt to obtain values of the item/s stolen. This assists when police request restitution.
4. Print / provide copy of certificate of incorporation.
5. Complete witness statement by filling in as much of the blank details as you can. Do not sign the statement until requested by police – (They are required to witness the signature)
6. **Banning Notices** – If you wish for police to serve a Banning Notice on the offender, please provide a signed Banning Notice. If the offenders details are unknown to you, please leave that section of the document blank.
7. Review the check list and ensure you have completed all the steps.

You have now completed your bit! Your incident will be allocated to an officer at the Geraldton Police Station who will contact you and arrange for the Reporting Pack and CCTV to be emailed / collected.

If there are any issues regarding the reporting process, please email Senior Constable Grace 15353 on Mid.West-Gascoyne.Community.Engagement@police.wa.gov.au

Statement Instructions

Each incident reported to police will require at least one statement. This depends on how many employees witnessed the incident, who supplied CCTV and other requested documents including a receipt for the goods, Certificate of Incorporation etc.

The preference is for one representative to supply CCTV and other documents required (Receipt, Certificate of Incorporation etc).

This will cut down on the number of employees that would need to provide statements and attend court if the matter proceeds to trial.

There may be some incidents where this is not possible. If one employee downloads CCTV and another provides documents then they must each provide a statement and detail on what they provided.

Stealing Incident Reporting Checklist:

- Report the incident to police online
OR
- Report the incident to police on 131 444 / 9923 4555
 - Review and prepare CCTV
 - Print transaction receipt
 - Print certificate of incorporation
- Endorse and Complete details on "Banning Notice"
 - Complete witness statement - (Do not sign)

_____ (Name)

STATES

1. I am ____ years of age and currently reside at an address known to police.

2. I am currently employed as a _____ at _____, Geraldton.

3. At _____ on _____ the ____ of _____ 20__, there was a _____ incident at _____, Geraldton.

4. EXHIBIT I have since reviewed the incident and downloaded the footage. I now present that footage.

5. I would describe the person responsible as _____

6. The items stolen included _____

Statement of _____ continued.

7. These items were valued at \$_____,
the _____ property of _____.

8. EXHIBIT I now produce a voided receipt showing
the value of the item/s.

9. The registered business name is _____
trading as _____

10. EXHIBIT I now produce a copy of the Certificate
of the Registration of a Company.

11. The person made no attempt to pay for
the items before leaving the store. At no
stage did I or anyone else in the store
give consent to take those items.

12. This statement is true to the best of my
knowledge and belief. I have made this
statement knowing that, if it is tendered
in evidence, I will be guilty of a crime if I
have wilfully included in the statement
anything that I know to be false or that I
do not believe is true.

Signed _____

Witnessed at _____

On _____ at _____

By _____

Rank _____ Reg _____

Police Witness signature

Banning Notice
Proof of Service Copy

TO: _____

ADDRESS: _____

This notice is to formally advise you that you are no longer welcome in _____, and under the *Western Australia - Criminal Code Act Compilation Act 1913*, this company now forbids you from entering or remaining on the premises in which it carries on business.

The intent of this notice is to inform you:

Your implied right to enter this premises is removed as of this time and date for the period mentioned below. Should you re-enter the premises you will be viewed as a trespasser and the police will be called and may take action against you for trespassing.

This notice is hereby in force and will remain in force for a period of _____ Days/Weeks/Months. Date of expiry _____

Issued by _____, Manager of _____

Issuing Persons Signature _____ Date: _____

DO YOU UNDERSTAND THIS NOTICE? YES NO

Candidate Signature _____ Date _____

Office Use Only

A copy of this notice was served personally upon the person to whom it is directed by handing a copy of it to that person at on the...../...../..... atHrs.

I read and explained the nature of the notice to that person.

SIGNED

Police name:Station:

Relating IR:

Banning Notice
Candidates Copy

TO: _____

ADDRESS: _____

This notice is to formally advise you that you are no longer welcome in _____, and under the *Western Australia - Criminal Code Act Compilation Act 1913*, this company now forbids you from entering or remaining on the premises in which it carries on business.

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This notice is hereby in force and will remain in force for a period of _____ Days/Weeks/Months. Date of expiry _____

Issued by _____, Manager of _____

Issuing Persons Signature _____ Date: _____

Example



Certificate of the Registration of a Company

Corporations Act 2001 Paragraph 1274 (2) (b)

This is to certify that

Redacted

Australian Company Number 651 591 132

is taken to be registered as a company under the Corporations Act 2001 in New South
Wales.

The company is limited by shares .

The company is a proprietary company.

The day of commencement of registration is the first day of July 2021 .

Issued by the
Australian Securities and Investments Commission
on this twenty-fourth day of February 2022.

A handwritten signature in black ink, appearing to read "J Longo".

Joseph Longo
Chair

CERTIFICATE