



CORPORATE BUSINESS PLAN

Second Quarter Report

2022 - 2023

Aspiration: Our culture and heritage is recognised and celebrated. We are creative and resilient. We can all reach our full potential.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (2nd Qtr.)	RESPONSIBLE
1.1 Enhanced lifestyle through spaces, places, programs and services that foster connection and inclusion						
1.1.1	Facilitate and deliver school holiday, afterschool programs and youth vibrancy initiatives (e.g. Sunset Yoga, Sundays by the Sea, Films on the Foreshore).	Youth Development	On Track	On target or as expected - in line with projected timeframes	Sunset Yoga has now transitioned to the foreshore for the summer months, and continues to attract high numbers of participants. The schedule for Sundays by the Sea is now complete with a full calendar of artists beginning on the 15th January. Summer School Holiday program is now developed and ready for delivery. Films on the Foreshore is currently being developed, for delivery in the New Year.	Peter Treharne
1.1.2	Provide library services, community facilities and engagement programs to meet the lifelong learning and leisure needs of the community.	Libraries	On Track	On target or as expected - in line with projected timeframes	# Visitors during the quarter = 48,694 # Total Membership (including Mullewa Library) = 20,287 # Items loaned = 20,067 (physical) 13,969 (e-resources) During the quarter, the Library hosted a visit from the State Librarian/CEO. The Library delivered the Big Sky Readers and Writers Festival. The Genesis 2022 Secondary Students Art Exhibition opened at the Library, whilst the Gallery held over the very popular "Town Hall 1907-1984" Exhibition. Some 375 entrants were received in the Christmas on the Terrace Library promotion. Other special events included a Volunteer Morning Tea, Seniors Week Activities, Be Connected Digital Training, Library Book club, Storytime and Rhyme time.	Trudi Cornish
1.1.3	Support Progress Associations and community groups to maximise use of halls.	Community Development	On Track	On target or as expected - in line with projected timeframes	Continued support for Progress Associations regarding ongoing facility maintenance, repairs and technical advice. A/Coordinator Community and Cultural Development reached out to all Progress Associations to maintain contact and relationships. Increased capacity within the C&CD team means that a finalised draft management agreement can now be progressed. Liaised with Beachlands Community Group regarding their draft community plan. A meeting with them and relevant internal stakeholders will be arranged for the new year.	Peter Treharne
1.1.5	Establish and operate new youth hub and associated programs at the Wonthella site.	Youth Development	On Track	On target or as expected - in line with projected timeframes	The development of Geraldton Youth Hub is awaiting detailed design prior to any works being undertaken. TRCB Architects will deliver a design for stage one of the project. The City is awaiting the Client Architect Agreement. Once received and signed early in the New Year, the project for stage one will be developed.	Peter Treharne
1.2 We are a community accountable for our actions						
1.2.1	Ensure effective animal management within the community.	Ranger Services	On Track	On target or as expected - in line with projected timeframes	113 total dogs rehomed in the second quarter.	Steve Cole
1.2.2	Provide Ranger Services to support the community by administering the City's legal obligations.	Ranger Services	On Track	On target or as expected - in line with projected timeframes	699 complaints handled in the second quarter.	Steve Cole
1.3 Pride in place and a sense of belonging is commonplace						
1.3.1	Deliver initiatives in collaboration with the local community to increase pride in place and a sense of belonging in Mullewa.	Community Development Mullewa / Youth Development	On Track	On target or as expected - in line with projected timeframes	The Doc Docherty Pool reopened for the Summer on the 1st November. Funding from Geraldton Sporting Aboriginal Corporation has meant that the City is able to offer free entry during the school holiday period. Stephen Michael Foundation & Josh Kennedy Foundation meeting took place to discuss 2023 sporting programs which will commence in February. Mullewa Australia Day nominations and planning complete.. New BBQ's installed at the Doc Docherty Pool & Rec Centre. A well attended Christmas lunch for seniors took place and Mullewa Youth Centre staff entertained young people with a visit from Santa and Christmas lunch. The Mullewa library now has a new chair, thanks to the Geraldton Library. Seniors Gentle Gym delivered by WACRH continues at the MDO.	Peter Treharne
1.3.2	Implement and review the City's Heritage Strategy to record, recognise and preserve our social, environmental and built heritage.	Heritage Services	On Track	On target or as expected - in line with projected timeframes	# Heritage enquiries = 100 # Hours community research = 43.25 Review of the CGG Heritage Strategy 2017-2022 was undertaken, to be sent for community consultation in early 2023. Time capsule was installed at GRAG Park. Two significant exhibitions were created in partnership with the GRAG - "Banksia Ball 50th Anniversary" and "Town Hall 1907-1984", Oral History Morning held 2 October.	Trudi Cornish
1.3.3	Coordinate preservation activities for the seven non-active historical cemeteries and burial grounds within Greater Geraldton.	Heritage Services	On Track	On target or as expected - in line with projected timeframes	Inspection of old grave markers at Apex Memorial Park (former Urch Street Cemetery) completed; Bates family grave at Mullewa Pioneer Cemetery conservation work undertaken; potential works needed for Selby grave at Mullewa raised with Monsignor Hawes Heritage Inc.	Trudi Cornish

1.4 Community safety, health and well-being is paramount

1.4.1	Deliver a range of youth diversionary programs (e.g. Late Night Basketball, Safespace and Mullewa Youth Centre).	Youth Development	On Track	On target or as expected - in line with projected timeframes	Skate Today mentoring program at Wonthella Skate Park continues as a successful diversionary program aimed to address anti-social behaviour in the area. Thursday Safe Space program continues on Thursday evenings in Wonthella at the PCYC. Mullewa Youth Centre continues to provide services for young people three afternoons/evenings per week, with extended programming being developed for the summer school holiday program. Pop up skate competitions are planned for three suburban skate parks during January utilising residual sports funding.	Peter Treharne
1.4.2	Programs and services that improve community wellbeing are developed and promoted.	Community Development	On Track	On target or as expected - in line with projected timeframes	A new activity at the QEII Centre for seniors, Pickleball is proving popular. So much so that there are now two weekly sessions. Yoga and Pilates continue to be very well attended. Dance days Disco for people with disability wrapped up for the year in December with a fancy dress party attended by over 50 participants. Seniors week was as popular as ever. During the week, seniors enjoyed participating in numerous activities including the Mayors Mystery Bus Tour. All Ability Day which celebrated International Day of People with Disability was successfully delivered. Respondents to the event survey scored highly making the event a big success. All Passport to Employment IV students, Parents and Carers attended graduation day following another successful program.. Feedback from respondents to the program survey was very positive.	Peter Treharne
1.4.3	Adhere to Department of Home Affairs requirements in screening passengers and baggage.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	20,646 passengers screened up to 31 December 2022	Desmond Hill
1.4.4	Undertake mandatory pool inspections in accordance with legislation.	Building Surveying	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	41 Routine inspections completed, 54 follow up inspections, 14 new pools and 21 enforcement inspections. The number of routine inspections are down due to staff shortages over the quarter (holidays, Long service leave) The number of pool inspections should return to normal in the next quarter.	Dave Gibson
1.4.5	Implement the Corella Management Program.	Ranger Services	On Track	On target or as expected - in line with projected timeframes	Management program culling by contractors is continuing to show positive results in the second quarter. Over two hours per week patrolling with gas gun to disrupt roosting flocks.	Steve Cole
1.4.6	Investigate Development Compliance issues.	Development Compliance	On Track	On target or as expected - in line with projected timeframes	100% of issues were investigated well within 10 working days of receipt.	Adam Searle
1.4.7	Facilitate the delivery of Health Education and Promotion Programs.	Environmental Health	On Track	On target or as expected - in line with projected timeframes	Facebook media campaign currently underway to increase food safety awareness, media post regarding sampling results, asbestos week and allergen awareness week media campaigns planned. 2023 5 Star winners to be announced in January 2023 together with an awareness competition.	Hayley Williamson
1.4.8	Undertake mandatory public health surveillance program.	Environmental Health	On Track	On target or as expected - in line with projected timeframes	271 inspections completed since July 2022, food sampling and microbiological sampling planned to be carried out, water body sampling completed each month.	Hayley Williamson
1.4.9	Delivery of Aquarena Safety and Security Upgrade - CCTV and Duress Button. Installation at the Aquarena of seven new CCTV cameras and one fixed duress alarm.	Sport & Leisure	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	A fixed duress alarm has been installed at the customer service desk. Full coverage of the indoor facility has been achieved with the installation of three (3) additional CCTV cameras. Four (4) external CCTV cameras to be installed to align with the completion of the outdoor pool refurbishment which is due to be completed in September 2023.	Mark Adams
1.4.10	Upgrade airport CCTV network.	Airport	On Track	On target or as expected - in line with projected timeframes	Expected to be complete by end of January 2023	Desmond Hill
1.4.11	Develop airport traffic management plan to improve traffic flows and safety.	Airport	On Track	On target or as expected - in line with projected timeframes	Survey Data provided to engineering team for further design development.	Desmond Hill
1.4.12	Mental health and suicide prevention initiatives delivered in co	Community Development	On Track	On target or as expected - in line with projected timeframes	WAPHA's funding for Suicide Prevention programs saw the successful delivery of numerous, diverse programs and events delivered by multiple service providers, individuals and organisations. Indigenous Surfing Program , Big Sky Festival, Words of Wisdom, Geraldton Suicide Prevention Action Group , Iwarra Wilungga Aboriginal Festival and a Mental Health sports weekend (Mental Health Matters) was kicked off with a presentation by famous ex Dockers captain Matthew Pavlich. Lawn bowls, softball and cricket were represented during the weekend.	Peter Treharne
1.4.13	Deliver Active Bystander Training across the organisation and include as part of key services induction training for all new CGG staff.	Community Development	On Track	On target or as expected - in line with projected timeframes	Active Bystander training is still to be delivered. C&CD A/Coordinator has been liaising with the Manager Organisational Development in setting a timeframe to roll out the training across the organisation. Additional capacity in the C&CD will enable the training to commence in the New Year. Once all existing staff have received Active Bystander training, it will form part of the City's Key services Induction Program for all new staff.	Peter Treharne

1.5 The opportunity for all to reach their potential exists							
	1.5.1	Review the City's role and strategic direction in youth services in collaboration with external stakeholders.	Youth Development	On Track	On target or as expected - in line with projected timeframes	The position of a full time Youth Vibrancy Officer will be readvertised in January. The design concept for the Geraldton Youth Centre in Wonthella is due to be submitted by TRCB Architects in the New Year, with repurposing the space to commence as soon as possible thereafter. The City's October school holiday program was delivered successfully. The Youth team are currently working with a number of stakeholders in the development and delivery of the Summer School Holiday program. A Youth Strategic Plan is currently being developed.	Peter Treharne
	1.5.2	Provide outreach services to frail and housebound community members, with assistance from volunteers.	Libraries	On Track	On target or as expected - in line with projected timeframes	# Housebound patrons on delivery runs = 94 # items delivered = 648 The Outreach Service provides an invaluable support to the frail and housebound members of our community by providing them access to reading and audio resources.	Trudi Cornish
	1.5.3	Facilitate and deliver a range of programs, activities and presentations that promote healthy ageing.	Community Development (QEII)	On Track	On target or as expected - in line with projected timeframes	National Seniors week successfully delivered a wide range of activities and events. The Mayors Mystery Bus Tour proved to be amongst the most popular events. Social Interaction with others was the most enjoyable aspect of the week. Advocare continue to have a regular presence in the QEII Centre. Volunteers from the Seniors Action Group and the Pensioners Social Club organised separate Christmas celebrations which were well attended. Attendance at the Centre is now consistent with pre COVID figures. A full weekly program of health and well being activities continues to attract large numbers of participants The QEII monthly newsletter will now be distributed to a wider external audience following feedback from the Q & A session during the Mayors Mystery Bus Tour lunch. WA Seniors Strategy session was held at the QEII Centre, hosted by the Department of Communities.	Peter Treharne
1.6 Community capacity, innovation and leadership is encouraged							
	1.6.1	Facilitate and support the development and delivery of projects and programs that build community capacity. (i.e. Mitchell Street Community Garden)	Community Development	On Track	On target or as expected - in line with projected timeframes	The C&CD team attended a further meeting with the Sunset Beach Progress Association regarding their enquiry about developing a community garden. The group then met with Land and Property to seek advice on availability of land and infrastructure. Beachlands Community Group Inc have developed a Community Plan and have contacted the City regarding feedback and advice. A meeting will take place in the New Year with C&CD Land and Property and Infrastructure Services. Mitchell Street Community Garden has been on hold over the Summer months. The Coordinator Community Development will meet GSAC in the New Year to discuss options to reactivate the space.	Peter Treharne
	1.6.2	Deliver programs focused on encouraging youth leadership and innovation (e.g. Leadership camps, environmental group GYRO)	Youth Development	On Track	On target or as expected - in line with projected timeframes	Mullewa Youth Centre has been working on a range of programs to support youth leadership in the community including the Connect Respect Arise Program for young men aged 14 – 24. The City has been working closely to support young creatives to develop an avenue to distribute and sell their artwork/goods. In doing so a group of young leaders have been identified and championing the project. The City has sponsored five places on the Leeuwin tall ship as part of leadership development for young people. GYRO is on a short hiatus during the exam and holiday period but the City will continue its support once they recommence.	Peter Treharne
	1.6.3	Support local community groups and organisations to successfully plan and deliver events.	Events & Venues	On Track	On target or as expected - in line with projected timeframes	Notable external community events included GRAMS Family Fun Day, Infinity Pop Up Skate Event, Mental Health Week Community Event, Children's Week, International Food Festival. The Events team also supported the mid West Multicultural Association with their popular Festival of Lights Event. HMAS Sydney II 81st Commemorative Sunset Service was well attended. QPT finished off the last three dance schools of the season, with the added Creative Works Youth Theatre Co end of year performance and the Thank a Volunteer Awards hosted with Centacare.	Peter Treharne

	1.6.4	Deliver the City Community Grants Program.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	<p>Community Project Support Program - Opened 3 October 2022 and closed 16 November 2022. 7 applications were received, requesting funding of \$9,555 for projects worth \$27,533. \$4,419 was awarded.</p> <p>Mayoral Discretionary Fund - 2 applications were received during the period. \$4,000 was awarded to 2 projects.</p> <p>Event Support (In-Kind) Program - 3 applications were received during the period. \$1,366 in in-kind support (waiver of venue and equipment hire fees) was awarded to 3 events.</p> <p>Festival and Event Funding Program - 2023-24 Festival and Event Funding Program opened 1 August 2022 and will closed 31 December 2022. 3 applications have been received and are currently under review.</p> <p>Service Agreement Funding Program - 2023-24 Service Agreement Funding Program opened 1 August 2022 and will closed 31 December 2022. 1 application has been received and is currently under review.</p>	Renee Doughty
1.7 Reconciliation between Indigenous and non-indigenous communities is supported.							
	1.7.1	Work with the community to facilitate the delivery of the Reconciliation Action Plan.	Community Development	On Track	On target or as expected - in line with projected timeframes	The Draft Innovate RAP was presented to Council at Concept Forum. This was followed by a Draft Innovate RAP discussion and morning tea with Aboriginal Peak bodies - NACC, YSRC, Radio MAMA, Bundiyarra and Community Elders attended. Further feedback and comment was invited prior to finalising the Draft. During the Iwarra Wilinnga Festival, further community engagement was invited to identify priorities within the draft Innovate RAP commitments. The draft Innovate RAP is due to be presented to Reconciliation Australia for their input in the New Year.	Peter Treharne
	1.7.2	Support NAIDOC Week and National Reconciliation Week.	Community Development	On Track	On target or as expected - in line with projected timeframes	The City's Aboriginal Engagement Officer is working with key stakeholders to identify where the City can offer support for the delivery of events during NAIDOC and National Reconciliation week. The C&CD team are also planning for this years reintroduction of the City's Flag Raising and Morning Tea event to begin NAIDOC week celebrations. A Welcome to Country will be followed by a speech from by Mayor who then raise the Aboriginal flag and attend morning tea.	Peter Treharne
1.8 Active living and recreation is encouraged.							
	1.8.1	Deliver initiatives identified in the City's Disability Access and Inclusion Plan (DAIP) in collaboration with service providers including the Passport to Employment Program and celebrating International Day for People with Disability.	Community Development	On Track	On target or as expected - in line with projected timeframes	Passport to Employment IV was delivered successfully and included the highest number of students so far. An additional two schools added to an even more diverse program. A post program survey returned very positive feedback that offers insight as to where improvements can be made to the program going forward. 80Lm of accessible matting was successfully procured which is now installed to enable greater accessibility to Town Beach. The matting will also be installed at City events allowing greater access and inclusion. A MOU between ATLAS and Champion Bay Surf Life Saving Club means that accessible beach matting is now installed at Champion Beach all year round. All Ability Day, Celebrating International day For People With Disability was a great success. The working group which developed the event consisted of people with disability. A post event survey returned very positive feedback.	Peter Treharne
	1.8.2	Facilitate and deliver key youth events (e.g. Revolve Skate Series, Frothin' Fools Surf Festival, and Battle of the Bands).	Youth Development	On Track	On target or as expected - in line with projected timeframes	Now in its fifth year, Battle of the Bands continues to be a popular event. The event focuses on connecting people through music, developing talent and a vibrant music scene in Geraldton. Skate Today mentoring program at Wonthella Skate Park has been restarted.	Peter Treharne
	1.8.4	Manage the bookings for City sports grounds, venues and facilities, and foster large scale community sporting events.	Events & Venues	On Track	On target or as expected - in line with projected timeframes	GRAMS family fun day, Infinity Skate event, Anti-poverty week event, Children's week family fun day, Carols by Candlelight were all successfully delivered at City venues and facilities. Christmas on the Terrace proved once again to be very popular and well attended. Increased food trucks and stallholders added to the diversity of the event.	Peter Treharne
	1.8.5	Celebrate National Senior's week in collaboration with relevant seniors groups.	Community Development (QEII)	On Track	On target or as expected - in line with projected timeframes	This year's National Seniors Week celebrations proved to be a great success. The Seniors Action Group, along with a number of volunteers ensured that a full program of events was delivered. As ever the Mayors Mystery Bus Tour and Q & A session were among the most popular activities. This year, a comprehensive feedback report was compiled, allowing accurate data to be captured. This information will be valuable when planning begins for next year's event.	Peter Treharne

1.9 A strong sports culture exists through well-planned facilities.							
1.9.1	Develop and implement Ground Management Committee (GMC) Operational Policy.	Sport & Leisure	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Delayed due to prioritisation of additional Sport and Leisure requirements. The Sport and Leisure position is due to be filled in January 2023. That officer will review this matter.	Mark Adams	
1.9.2	Deliver annual sporting tower lighting compliance audit .	Sport & Leisure	Complete	Action is complete. Commentary to identify when it was completed and the achievements or outcomes	The audit was completed in November 2022 and is being reviewed by the relevant City technical officer.	Mark Adams	
1.9.3	Deliver aquatic services that include provision of swimming and water safety lessons, recreational, competitive and social swimming, hydrotherapy and aquatic aerobic classes.	Sport & Leisure	On Track	On target or as expected - in line with projected timeframes	The October School Holiday Infant swimming program had 25 students attend the 5 day program. Term 4 swimming lessons had 402 enrolments and classes at 104% capacity. As the program was full an option was provided for students to be waitlisted. These families were contacted and given the opportunity to have first preference to enrol in Term 1 2023. Group fitness spring /summer timetable had attendance numbers increase in all classes. Splash-inclusive Aqua and deep water classes proved most popular running at full capacity at times. Holland Street School had specially modified aqua fitness classes once a week for 6 weeks through November/December. These classes were well attended and they will rebook in term 1. Instead of postponing group fitness classes during the Christmas period the City trialled limited group fitness classes with great numbers attending. Geraldton Aquarena launched the Baby & Me program with great success. The program accommodates children under 5 to come and play with their parents/grandparents in a roped off area with toys and music provide by the swim school hosted on a Friday morning 9am – 11am during school terms. Feedback on the program has been overwhelmingly positive. The slide was made available to the public during October school holidays, most days after school and on weekends. The BIFF was made available to the public during the October school holidays. The BIFF, SMIFF and Slide had 81 booking from October to December. During December two smaller inflatables (Ringo and George) have been trialled with positive feedback. The user groups have been sharing the limited pool space (no outdoor pool). The Water Polo season has been running very well with good numbers. Royal Life Saving WA held several training sessions at the Aquarena in this quarter, including a 2 day Pool Lifeguard Course, a 4 day Pool Lifeguard Course and two Swim Teacher courses. For the first time out of the metropolitan area Royal Life Saving WA held a Pool Operations Group 1 course at the Aquarena in November.	Mark Adams	
1.9.4	Commence design for sports tower lighting at the Geraldton Recreation Ground and deliver project.	Sport & Leisure	On Track	On target or as expected - in line with projected timeframes	The Infrastructure Project Team is managing this project with Sport and Leisure managing the communication with the Recreation Ground user groups. The project has proceeded to tender.	Mark Adams	
1.10 A place where people have access to, engage in and celebrate arts, culture, education and heritage.							
1.10.1	Present a creative, dynamic and diverse program that enriches, entertains and engages our community.	Events & Venues (QPT)	On Track	On target or as expected - in line with projected timeframes	The QPT team continue to focus on providing a broad program which caters for all of our community and reflects our diverse environment. The Queens Park Theatre presented Jane Eyre, Perth International Burlesque Festival, Battle of the Bands, Leaving Jackson, Band Spectacular, Ku'arlu Mangga Art Exhibition, Midwest Schools Showcase , the Iwarra Wilungga Aboriginal Festival of Art and Culture. Bangarra Sand song, Golden Age Girls Seniors Concert	Peter Treharne	
1.10.2	Develop Master Plan options to upgrade the Queens Park Theatre forecourt and gardens.	Events & Venues (QPT)	On Track	On target or as expected - in line with projected timeframes	Stage 1 Updated draft Return Brief report has now been forwarded to the City by UDLA Architects. The QPT Masterplan will be delivered in stages. 1a. Return Brief report. 1b. Accessibility Audit Report and 2. Conclude with the Masterplan Report.	Peter Treharne	
1.10.3	Implement Heritage Review Stage 1.	Town Planning	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Awaiting the new Manager to commence as it is expected the project will be appropriately reviewed and a scope defined.	Karrie Elder	
1.10.4	Implement the City's Public Art Strategy and coordinate public art opportunities and activities.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	Ongoing service delivery # activities for Q2 = 24 "Horizon" reinstalled and celebrated by community, despite some initial vandalism. "Emu Eggs" sculptures on Foreshore now fully repaired, including sealant applied to improve future protection, signage on site updated due to damage from environment. New locking mechanisms attached to Post Office Lane Lightboxes. Liaising with Walkaway community with regard to future bus shelter project. Public Art Map in development.	Trudi Cornish	

1.10.5	Coordinate the Geraldton Regional Art Advisory Committee.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	GRAG Strategic Plan 2023-2026 was authored as a working draft in consultation with the GRAAC and endorsed by EMT for submission to the Dept. Local Government, Sport and Cultural Industries as a supporting document in the AOIP Grant Funding Round, requesting \$340,000 per annum.	Trudi Cornish
1.10.6	Coordinate and deliver the annual Big Sky Readers and Writers Festival.	Libraries	On Track	On target or as expected - in line with projected timeframes	The Big Sky Festival 2022 was held 29 September - 2 October, themed "Kaleidoscope". Some 30 events/sessions were held over the 4 days at the Library, Art Gallery, Geraldton Universities Centre, Rocks Laneway, Mullewa District Office and Northampton. There were 15 special guest authors/illustrators. Sessions were booked via Eventbrite with 1,200 tickets available (94% event capacity achieved, 1,123 tickets booked). Local sponsorship for this event remains high, along with valued support in 2022 via Local Members Lara Dalton, Sandra Carr and Darren West.	Trudi Cornish
1.10.8	Complete the audit of Public Art Collection with view to prioritise repairs.	Geraldton Regional Art Gallery	Complete	Action is complete. Commentary to identify when it was completed and the achievements or outcomes	This action was completed in Quarter 4, 2021-2022.	Trudi Cornish
1.10.9	Deliver an exhibition program of local, national and international art .	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	# exhibitions = 2 (Town Hall 1907-1984 and 50th Anniversary Banksia Ball), plus co-delivered "Genesis 2022 Secondary Students Art Exhibition" in partnership with Library. # attendances at Gallery Exhibitions = 2,641 (no de-install/install closures during this period) Opening Night for "Town Hall/Banksia Ball", tickets booked out (200); Opening night for "Genesis" at Library, 122 people in attendance.	Trudi Cornish
1.10.10	Deliver the renewal program of heritage signs as prioritised by 'Heritage Signage Audit'.	Heritage Services	On Track	On target or as expected - in line with projected timeframes	New interpretive sign for Eradu in development in collaboration with Eradu Progress Association; Replacement plaques organised for Lions Lookout at Pages Beach; New interpretive sign in development for former Greenough Shire Offices site; New sign at Tenindewa Stockyards installed.	Trudi Cornish

Aspiration: A healthy thriving and resilient economy that provides opportunities for all whilst protecting the environment and enhancing our social and cultural fabric.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (2nd Qtr.)	RESPONSIBLE
2.1 Local business is empowered and supported						
2.1.1	Greater Geraldton Buy Local Gift Card Program.	Economic Development/Communications	On Track	On target or as expected - in line with projected timeframes	Launched on 15 October 2021 and promoted through social media and GWN7 marketing campaigns. Number of redemption stores signed up: 81 businesses. Value of cards sold to date: \$342,283. Number of cards sold to date : 3476. Amount of cards redeemed: 2,599 cards to the value of \$163,011. Amount of cards not redeemed: \$179,272.	Pieter Vorster
2.1.2	Local Legends social media campaign.	Communications & Tourism	On Track	On target or as expected - in line with projected timeframes	This quarter saw a variety of Local Legends be promoted for their good deeds in the community. There was a total of 15, which had a combined social media reach of 95,082. Local Legends continues to be one of our most successful social media campaigns and helps shift the perceptions of Greater Geraldton as well as incite some hometown pride.	Tully Gray
2.1.3	Tourism information bays.	Economic Development	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Waiting for feedback from the NWA CEO regarding their vision for the Greenough Village project and how the proposed Tourist Info bay fits into that vision.	Pieter Vorster
2.1.4	Australian Tourism Export Council (AETC) Program.	Communications & Tourism	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Australian Tourism Export Council focuses on international as well as national tourism marketing. The City of Greater Geraldton focuses on marketing its region and the Australian Tourism Export Council Program is aimed for larger destinations as well as organisations.	Tully Gray
2.1.7	Implement Annual Corporate Contract Procurement Plan.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Annual corporate contract procurement plan draft in development. The 2023 plan shall have fewer tenders listed due to the high volume issued in 2022. The schedule of City supply contracts has been reviewed.	Brodie Pearce
2.1.8	Execute the CGG Procurement compliance expenditure audit program.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Monthly reports on procurement activities completed and provided to managers and EMT. Established City Supplier List with contracts, KPIs and insurance monitored On going review of expenditure undertaken to ensure compliance with policy and LG Regulations	Brodie Pearce
2.2 Efficient and accessible intrastate and interstate connectivity						
2.2.1	Review, update and commence implementation of Geraldton Airport Master Plan.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	An RFQ has been issued for professional assessment of future land-use, placement and infrastructure upgrades/changes at Geraldton Airport in support of the Master Plan development.	Desmond Hill
2.2.2	Pursue partnerships that encourage emerging aviation technologies.	Geraldton Airport	On Track	On target or as expected - in line with projected timeframes	An RFQ has been issued for professional assessment of future land-use, placement and infrastructure upgrades/changes at Geraldton Airport in support of the Master Plan development.	Desmond Hill
2.3 The voice of the community is heard at regional, state and national forums						
2.3.1	Represent the community's interests to State and Federal Ministers and the private sector.	Council	On Track	On target or as expected - in line with projected timeframes	The city continues to take every opportunity to meet with State and Federal Ministers when they visit Geraldton. A recent invitation was sent to the Health Minister to visit Mullewa to see the situation around the local hospital first hand.	Ross McKim
2.3.2	Representation on various community and industry working groups.	Economic Development	On Track	On target or as expected - in line with projected timeframes	Representation at the following meeting: SKA Major Project Coordination. Tourism Connect networking Meeting. WA Police regarding City Centre Crime and CCTV. Superyacht research workshop and info collection, MWPA community Session, Town Team Movement, TWA Local Product Development liaison person, Geraldton leading Australian resilient Communities workshop, Meeting with inter and Intrastate investors at Mount Tarcoola shopping Centre, RDA update on Skilled Visa workshop, RDA discussion Geotrails, CEO's meeting Australian Vanadium.	Pieter Vorster

2.4 A desirable place to live, work, play, study, invest and visit							
	2.4.1	Promote Greater Geraldton through the implementation of Greater Geraldton Destination Marketing Plan.	Communications & Tourism	On Track	On target or as expected - in line with projected timeframes	Visit Geraldton continues to achieve high engagement on social media as well as visitation to the website. The Abrolhos Islands as well as wildflowers were searched frequently this quarter and multiple bookings were made through BookEasy. A sense of normality continues to return to the tourism industry and as such a familiarisation was conducted by Tourism WA, which is the first one since COVID-19. In addition to these activities, the Tourism team also attended Tourism WA's brand briefing of it's new campaign Walking On A Dream as well as participated various meetings facilitated by WA's Wildflower Country.	Tully Gray
	2.4.2	Chapman Road Activation Pilot Project - complete detailed analysis and report findings and recommendations to Council	Infrastructure Services	On Track	On target or as expected - in line with projected timeframes	Stage 2 was endorsed by Council in November 22. Final design drawings have been issued to MRWA for approval. The project is on track for completion in April 2023.	Chris Lee
	2.4.3	CBD Space Activation.	Economic Development	On Track	On target or as expected - in line with projected timeframes	CGG is working with Euphorium to get the community more involved so that event spaces such as Rocks Laneway is utilised more by the community instead of CGG leading all events. This project has been going since September 2022. Phase 1 entails making information about using and booking venues such as Rocks available but also developing an ongoing program with events. The event calendar with attendance is saved in D-23-002632. Some initial events toward establishing the Town Team will commence in 2023.	Pieter Vorster
	2.4.4	Collaborate with the Tourism WA Familiarisation Program.	Communications & Tourism	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	COVID-19 continues to impact tourism familiarisations, however, Greater Geraldton did receive one this quarter which saw a group of photographers visit various locations and participate in local experiences.	Tully Gray
	2.4.5	Provide GRAG retail area for local artists to promote and market their creative works.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	Financial Year to date sales income to artists and suppliers = \$14,581	Trudi Cornish
	2.4.6	Coordinate Post Office Lane Gallery exhibitions.	Geraldton Regional Art Gallery	On Track	On target or as expected - in line with projected timeframes	The Post Office Lane Lightbox Gallery had 3 exhibitions since August being: - Flora and Fauna by Sarah Edge ran from 10 August–29 September 2022 for 7 weeks duration. - Exhibition Flora and Fauna by Sarah Edge 2 December 2022 - 21 January 2023 (in Library following vandalism) - Wilunyu Words of Wisdom Community Exhibition, 30 September 2022- 11 January 2023, 14 weeks duration Crittter Trail - 47 entries to the Crittter Trail during Q2. The next winner will be drawn at the end of the summer school holidays.	Trudi Cornish
	2.4.8	Ensure that tourism information for visitors and locals alike is readily available, up-to-date and accurate through the provision of face-to-face, print and online service delivery.	Geraldton Visitor Centre/Communications	On Track	On target or as expected - in line with projected timeframes	# Enquiries (face-to-face) = 8,870 # Enquiries (phone/email) = 1,854	Trudi Cornish
	2.4.9	Coordinate the Marine Terrace Mall Banner programme.	Libraries	On Track	On target or as expected - in line with projected timeframes	44 banners displayed, over 12 weeks - Museum of Geraldton, HMAS Sydney II Commemorations and Christmas - Season's Greetings	Trudi Cornish
	2.4.10	Offer online bookings services for local accommodation providers and tour operators.	Geraldton Visitor Centre	On Track	On target or as expected - in line with projected timeframes	Bookeasy Bookings value during this quarter = \$38,082	Trudi Cornish
2.5 Our competitive advantages are built upon and our business success is celebrated							
	2.5.1	Develop and monitor the Investment Attraction Portal Project.	Economic Development	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	ED is waiting for feedback from the new Progress Midwest Management Team on the way forward for the PMW website. The CGG ED has set up this website and the PMW management team needs to decide if they want to take over the management of the site. ED continues to provide concierge services to incoming inquiries related to economic development in conjunction with other regional stakeholders and potential new businesses.	Pieter Vorster

	2.5.2	Implement the CGG actions in the Geraldton Jobs and Growth Plan 2021-23.	Economic Development	On Track	On target or as expected - in line with projected timeframes	ED has been coordinating the documentation for the E-scooter RFQ and participated in the evaluation process. The ED team also acts as liaison point for this program with Beam. Beam statistics including Total Trips, Km's travelled and complaints are in TRIM (D-22-145281) ED has also been allocated the function for coordinating the Cruise ship program which commences in October and 5 cruise ship visits are scheduled between October and January but this function has been moved to Communications and Tourism in December. The ED team coordinated the development, communication and implementation of the Chapman Road tactical Urbanisation project for which a final report went to Council in December 2022. Ed undertakes the coordination of extended trading hours on an ongoing basis. Ed has also compiled a local manufacturers database which enables better communications with this group regarding SKA and other economic opportunities. ED also keeps the Resource Industry major project spreadsheet up to date.	Pieter Vorster
2.6 A diverse and globally recognised regional capital							
	2.6.1	Implement the City's Events Strategy, including planning and delivery of the City's calendar of events.	Events	On Track	On target or as expected - in line with projected timeframes	The successful delivery of the Iwarra Wilungga Aboriginal Festival addressed the gap previously identified in the Events Strategy concerning the celebration of local arts and culture. The festival was developed working closely with Traditional Owners and Elders to ensure cultural sensitivity was managed correctly. The Festival included local Artists, Poetry, Musicians, Traditional Dance and stallholders. Delivery of the Mayors Mystery Bus Tour, 81st Commemorative Sunset Service HMAS Sydney II and Christmas on the Terrace all form part of the City's Calendar of events.	Peter Treharne

Aspiration: Our natural environment has a voice at the table in all our decisions. We are a leader in environmental sustainability.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (2nd Qtr.)	RESPONSIBLE
3.1 A City that is planned, managed and maintained to provide for environmental and community wellbeing						
3.1.4	Develop and implement master plan of the Geraldton Foreshore dune landscaping and beach access points.	City Precinct	On Track	On target or as expected - in line with projected timeframes	This project links in with a capital program project of replenishing the foreshore dune landscape. Liaising with the City's Environment and Sustainability Team to scope this project.	Mark Adams
3.1.5	Develop and implement 10 year renewal plan for bus stop locations and infrastructure in collaboration with Public Transport Authority.	Strategic Asset & Infrastructure Management	On Track	On target or as expected - in line with projected timeframes	Draft 10 year plan is substantially complete with ongoing discussion between the City and PTA.	Kerry Smith
3.1.6	Process planning applications within statutory timeframe.	Town Planning	On Track	On target or as expected - in line with projected timeframes	79% processed within 20 working days.	Neraida Browne
3.1.7	Respond to subdivision referrals within statutory timeframe.	Town Planning	On Track	On target or as expected - in line with projected timeframes	78% responded to within 30 working days.	Neraida Browne
3.1.8	Process certified applications within statutory timeframe.	Building Surveying	On Track	On target or as expected - in line with projected timeframes	88% of Certified applications were assessed within 8 working days - averaging 7 working Days	Dave Gibson
3.1.9	Process uncertified applications with statutory timeframe.	Building Surveying	On Track	On target or as expected - in line with projected timeframes	97% of uncertified applications were assessed within 20 Working days - Averaging 10 working days.	Dave Gibson
3.1.10	Review and implement a 10 year Fleet asset renewal program.	Fleet Services	On Track	On target or as expected - in line with projected timeframes	All Fleet plant and equipment is maintained to manufacturers requirements or above. All gear has prestarts conducted to identify early issues and ensure equipment safety. Significant staff consultation is conducted during procurement ensuring equipment is fit for purpose.	Brad McLean
3.1.11	Review the Fleet Asset Management Plan.	Fleet Services	On Track	On target or as expected - in line with projected timeframes	10 Year Plan has been reviewed and emended to start transitioning light vehicles renewals for low emission equivalents. KPI's are maintained as an ongoing basis. Plant utilisation is maintained through monthly GPS reporting. Whole of life costs are part of procurement evaluation process. Improved workplace efficiencies, safety and sustainability outcomes are reviewed regularly.	Brad McLean
3.1.12	HMAS Sydney II Memorial - garden bed renewal and replanting.	Sport and Leisure	On Track	On target or as expected - in line with projected timeframes	No responses were received in the Request for Quotes in the last quarter. The project has been slightly amended and sent again to equote in late December and closing in January 2023.	Mark Adams
3.1.13	DoT Cycle Path - Chapman Road - design and construct shared path	Project Delivery	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Additional funding has been requested from DoT for the Chapman Road Shared Path based on the pre-tender estimate. The advertising of the tender has been delayed awaiting approval of the additional funds. A response is expected from DoT early in 2023.	Chris Edwards
3.2 Regional leader in adapting to climate change						
3.2.1	Develop and implement the City's Climate Adaptation Plan.	Engineering Services	On Track	On target or as expected - in line with projected timeframes	A key driver to achieving carbon neutrality is implementing carbon abatement projects for waste management. The public waste separation station design for the Meru waste facility is nearing completion. Specialist consultants advice is being sought to develop a gas flaring/power production facility at the Meru waste facility. The City is in the process of purchasing it's first hybrid fuel car for its pool car fleet - and will look to continue this as each vehicle in the fleet comes up for renewal.	Michael Dufour
3.2.2	Design and delivery of coastal node master plans.	Coastal and Natural Environment	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	City officers have received the final rounds of feedback from the project steering group and will work with its consultant to bring the matter to Council in early 2023.	Michael Dufour
3.2.3	Conduct an energy audit of City aquatic facilities and develop three year implementation plan of recommendations.	Sport and Leisure	On Track	On target or as expected - in line with projected timeframes	Quotes were received for this project but it has now been included as a scope item in the City's Asset Management Plan project.	Mark Adams

3.2.4	Develop a strategy and implementation plan for transition to zero emission vehicles.	Fleet Services	On Track	On target or as expected - in line with projected timeframes	The City's Light Vehicle Renewal Policy has been revised with a priority towards zero and low emissions vehicle renewals.	Brad McLean
3.2.5	Micro-grid installation at Geraldton Airport Precinct.	Airport	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Funding requests are yet to be formalised and may delay or defer the project.	Desmond Hill
3.2.6	Further investigate and negotiate staged implementation of the carbon zero initiatives for Meru.	Waste Management	On Track	On target or as expected - in line with projected timeframes	Public Waste Separation Station design completed for improved waste avoidance and recovery. Consultant engaged to develop gas flaring/energy production Request for Quote/Proposal documentation.	Michael Dufour
3.3 A well-maintained, SMART, sustainable, liveable City valued by the community						
3.3.1	Complete reconstruction of approximately 60 kilometres of unsealed roads.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Works programme progressing as planned. Approximately 30 kilometres or 50% of works completed.	Kerry Smith
3.3.2	Continue renewal of stormwater assets.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Works progressing ahead of programme.	Kerry Smith
3.3.3	Complete playground audits and associated renewal programmes.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Annual external audit completed and internal audits are continuing on schedule.	Kerry Smith
3.3.4	Continue upgrades and renewal to irrigation systems and parks including furniture and landscaping.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Works programme is progressing. Some minor delays due to materials and supply delays but the programme remains on track.	Kerry Smith
3.3.5	Maintain approximately 830 kilometres of sealed road network.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Maintenance continuing with no issues identified.	Kerry Smith
3.3.6	Maintain approximately 1,220 kilometres of unsealed road network.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Maintenance continuing with no issues identified. Harvest routes additional maintenance work completed.	Kerry Smith
3.3.7	Maintain approximately 200 kilometres of stormwater infrastructure including 172 drainage sumps.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Maintenance works continuing with no issues identified.	Kerry Smith
3.3.8	Maintain approximately 200 parks and open space reserves including 54 playgrounds.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Maintenance works continuing with no issues identified.	Kerry Smith
3.3.9	Maintain approximately 300 trees under power lines.	Maintenance Operations	On Track	On target or as expected - in line with projected timeframes	Works on track for completion by 30 April 2023.	Kerry Smith
3.3.10	Update the existing Conservation Management Plans (CMP) for Heritage Buildings and create CMP for the Mullewa Town Hall.	Land & Property Services	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	The RFQ has been advertised for the creation of a Conservation Management plan for the Mullewa Town Hall. Updating the existing Conservation Management Plans will be held over until 2023/24 financial year.	Laura MacLeod
3.3.12	Deliver Local Roads Community Infrastructure Program (LRCIP) - Stage 3 Culverts.	Project Delivery	On Track	On target or as expected - in line with projected timeframes	The Giles Road Culvert project was completed in the period with the Byron Road North culvert expected to start in January 2023. The tender for the Chapman Valley Road culverts will be advertised early 2023 and is expected to be completed in FY22/23.	Chris Edwards

3.4 A desirable and sustainable built and natural environment responsive to community aspirations							
3.4.1	Ongoing provision of specialised team to service the City Precinct and high profile localities.	City Precinct	On Track	On target or as expected - in line with projected timeframes	The City Precinct Team continues to service and maintain the City precinct foreshore and high profile areas. These services include mowing lawns, path sweeping, tree removal, high pressure cleaning and maintenance of the showers and drink fountains. The team conducted general maintenance and garden/tree pruning in preparation for the 81st Commemorative Service at the HMAS Sydney II Memorial on 19 November. The City received numerous compliments regarding the presentation of the site. The team has devoted special attention to particular areas on the Foreshore prior to each cruise ship arriving to ensure it promotes Geraldton in a positive manner. Painting has occurred to the steps and other areas of the Geraldton Multipurpose Centre (GMC). There has been ongoing maintenance including extensive tree pruning, painting and concrete repairs (from tree roots) around the waterpark, cafes and GMC. The team has been conducting litter runs, graffiti removal, sweeping and mowing of Rocks Laneway, Post Office Lane and GRAG.	Mark Adams	
3.4.2	Delivery of 25,000 to 30,000 native plants for City and community projects.	Engineering Services	On Track	On target or as expected - in line with projected timeframes	Germination of plants is well progressed. Approximately 50% of the plants have been pricked on into their final forestry tubes. The planting day with the Department of Communities was successful - contributing to the Spalding Urban Revitalisation Project. City officers are working with the Sunset Beach Community Group to supply plants for various park and natural area rehabilitation projects in the Sunset Beach locality.	Michael Dufour	
3.4.3	Implementation of transport engineering strategies.	Engineering Services	On Track	On target or as expected - in line with projected timeframes	Design work for the City's Black Spot grant funded project at the intersection of Cathedral Avenue and Maitland Street is nearing completion. A Road Safety Inspection report to inform the design has been undertaken. The Road Safety Audit for the Chapman Road along the Beresford Foreshore recommended a speed reduction from 60km/h to 50km/h. City officers are working with Main Roads WA to implement this recommendation.	Michael Dufour	
3.4.4	Delivery of the Annual Capital Works Program in accordance with the requirements of the Project Delivery Framework.	Project Delivery	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Some projects are requiring actions to overcome issues to be able to deliver them as planned. These include: 1. The DoT Shared Paths have funding or technical constraints which are delaying progress. 2. The Aquarena 50m Outdoor Pool project has been delayed due to storm damage but council have endorsed a proposal to proceed with repairs in 2023. 3. The Library Airconditioning Replacement has been delayed due to tender pricing being in excess of budget - additional budget is being sought. 4. Repairs to the Mullewa Town Hall basement will not be carried out in FY22/23 as repair technical advice is sought. The remainder of the program is on track for completion as scheduled.	Chris Edwards	
3.4.5	Spalding Revitalisation Project - complete design and construction of grant funded works.	Project Delivery	On Track	On target or as expected - in line with projected timeframes	The design has been completed and the tender for the construction work advertised in the period. It is expected that construction work will start in April 2023.	Chris Edwards	
3.5 An integrated emergency and land management approach							
3.5.1	Completion of bushfire mitigation projects.	Emergency Management	Complete	Action is complete. Commentary to identify when it was completed and the achievements or outcomes	This project has been successfully completed and acquitted. City officers will be preparing to submit a further application when the next funding round opens in early-mid 2023.	Michael Dufour	
3.5.2	Annual firebreak notice and inspections.	Emergency Management	On Track	On target or as expected - in line with projected timeframes	Firebreak inspections have been completed. Compliance works have been completed. Cost recovery of compliance works that the City had to undertake on private land is underway.	Michael Dufour	
3.5.3	Continue to assist in the Cyclone Seroja Recovery Program.	Community Development	On Track	On target or as expected - in line with projected timeframes	Monthly meetings held with DFES, Red Cross and Department of Communities Seroja Hub team to share information and discuss strategies to support community. Liaison with internal teams and DFES/Red Cross in regard to bushfire and disaster preparedness training to ensure community programs are complementary and not duplicated. Liaison with key agencies and consultants to progress planning and consideration for community resilience building initiatives.	Fiona Norling	

3.6 The natural environment is valued, protected and celebrated							
3.6.3	Construction of a best practice Regional Resource Recovery Facility at Meru including Transfer Station, Processing Shed, alterations to the Weighbridge and Bowerbird, a fibre optic connection and upgrade to the power supply.	Project Delivery	On Track	On target or as expected - in line with projected timeframes	A variation was sought and received from BBRF to reduce the scope of the project to the construction of the Transfer Station and the upgrade of the site power and data only, deferring construction of the Processing Shed, and the upgrade of the Weighbridge and the Bowerbird. Council endorsed the allocation of additional funds to be able to proceed with the project. The construction tender will be advertised in January 2023 and the project completed by December 2023 as planned.	Chris Edwards	
3.6.5	Development of Coastal Asset Management Plan.	Coastal and Natural Environment	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	A Request for Quote is being developed for a coastal engineering consultant to undertake an asset inspection of the City's marine assets.	Michael Dufour	
3.6.6	Development of Bluff Point coastal adaptation pathway.	Coastal and Natural Environment	On Track	On target or as expected - in line with projected timeframes	This is a new project that is grant funded through the State Coastal Management Planning and Assistance Program (CMPAP). This eighteen month project will commence in early 2023.	Michael Dufour	
3.6.7	Drummonds Coastal Protection - investigation into management of coastal erosion and community recreation improvements.	Coastal and Natural Environment	On Track	On target or as expected - in line with projected timeframes	The Department of Transport is developing designs for the boating facility based on the coastal and ocean modelling completed.	Michael Dufour	
3.7 Moving towards a circular economy							
3.7.1	Continuation and period extension of Food Organics Garden Organics(FOGO) - 500 bin trial.	Waste Management	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	The City continues with the 500 household FOGO trial. The expansion of the FOGO rollout requires a Department of Water and Environmental Regulation (DWER) licence amendment. This was submitted in the previous quarter but was not approved. City officers will be working with DWER to provide the necessary information for the licence to be approved.	Michael Dufour	
3.7.3	Develop and implement Community Engagement & Waste Management Education Program.	Waste Management	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	The Resource and Recovery Engagement officer successfully implemented a bin-tagging scheme to reduce contamination rates in the FOGO trial. Unfortunately, this position is now vacant and requires filling.	Michael Dufour	
3.7.4	Implement the CGG Community Recycling Program and Bowerbird, including review and planning for future operating model.	Waste Management	On Track	On target or as expected - in line with projected timeframes	The Bowerbird is now a permanent addition to the City's Waste Services portfolio. As of 31 October 2022, the Bowerbird has served over 21,110 customers and diverted 60,238 items from Meru Landfill. Plans can now commence on initiatives such as expanding floor space and offering more diversion programs such as on-site repair cafes.	Michael Dufour	
3.7.5	Develop an Emergency Waste Management Plan for the City (State Legislative Requirement).	Waste Management	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Currently on hold due to availability of resources.	Michael Dufour	
3.7.7	Develop and implement Meru Master Plan.	Waste Management	On Track	On target or as expected - in line with projected timeframes	The Meru Master Plan was finalised in December 2022.	Michael Dufour	

Aspiration: A strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making.

OUR STRATEGY		PROGRAMS & SERVICES	STATUS	Definition	COMMENTS (2nd Qtr.)	RESPONSIBLE
4.1 Meaningful customer experiences created for the people we serve						
4.1.1B	Implement reviewed Customer Experience Strategy.	Customer Experience	On Track	On target or as expected - in line with projected timeframes	Actions from the City's Customer Experience Strategy are on track and being implemented.	Natalie Hope
4.1.2	Ensure Customer Charter objectives are achieved.	Customer Experience	On Track	On target or as expected - in line with projected timeframes	The City's Customer Charter time resolutions are being achieved as per the objective. Further training to be rolled out to Managers to ensure new managers are aware of the City's Charter.	Natalie Hope
4.2 Decision making is ethical, informed and inclusive						
4.2.1	Conduct review of the Long Term Financial Plan which provides a long-term view of the City's funding needs to enable the Strategic Community Plan to be achieved.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	2023-2033 LTFP review to commence in February along side the 2023-24 Budget	Renee Doughty
4.3 Accountable leadership supported by a skilled and professional workforce						
4.3.1	Undertake revaluation of assets - Infrastructure.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Infrastructure asset revaluation is underway with contractors and on schedule for 30 June 2023.	Renee Doughty
4.3.3	Prepare and adopt the Annual Budget prior to 30 June.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	2023-24 budget has commenced and is on schedule to be presented at the June Council meeting.	Renee Doughty
4.3.4	Prepare the Annual Financial Report and facilitate the Office of the Auditor General Audit.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	The 2021-22 audited financial statements as part of the 2021-22 Annual Report was adopted by Council at the 20 December 2022 meeting.	Renee Doughty
4.3.5	Develop and implement the Strategic Internal Audit Plan.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	A Strategic Internal Audit Plan for 2021-2025 has been prepared and endorsed by the Audit Committee. Regulated reviews (Audit Reg 17 and Financial Management Reg 5) have been completed and received by the Audit Committee. The 2021 Fraud and Control Plan audit was finalised in February and presented to the Audit & Risk Committee at the 22 February 2022 meeting. As per the Strategic Internal Audit Plan for 2022 the Information Technology - Cyber Risks and Controls audit was carried out by AMD in March 2022, this audit has been completed. The Fraud & Corruption Control Plan commenced in December 2022 and is currently in progress.	Renee Doughty
4.3.8	Manage the reporting and acquittals for grants received by the City.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Grant reporting and acquittals are completed in line with timeframes set by each funding body.	Renee Doughty
4.3.9	Develop new Workforce Plan 2022-2026.	Human Resources	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	The proposed Workforce Plan is still being developed and in draft.	Natalie Hope
4.3.10	Implement the strategies in the 2022-2026 Workforce Plan.	Human Resources	On hold	Work is unable to commence due to a dependency - eg awaiting grant funding or completion of another project.	Due to the new Workforce Plan not yet finalised, the City is still working towards objectives within the previous plan. Due to COVID, recruitment and retention issues there were areas the City was unable to achieve outcomes.	Natalie Hope
4.3.11	Implement the strategies in the 2021 - 2024 EEO Management Plan.	Human Resources	On Track	On target or as expected - in line with projected timeframes	Strategies and actions are on track and reported to the Equal Opportunity Commission annually.	Natalie Hope
4.3.14	Implement the Strategies in the 2021 - 2024 City Wellness Plan.	Human Resources	On Track	On target or as expected - in line with projected timeframes	Strategies and actions are on track and reported to EMT or as required due to grant funding.	Natalie Hope
4.3.16	Renegotiate Enterprise Agreement.	Human Resources	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	The City has reached out to the Australian Services Union in December 2022 to see if they would informally commence negotiations with the City. They advised they will not be looking to commence discussions until mid / late Feb 2023. Under the State Industrial System the City can only informally request that negotiations commence as formally you can only force commencement 90 days out from the current nominal expiry date (this being 30 June 2023).	Natalie Hope
4.3.17	Implement legislative requirements to enable transition from the Federal System (Fair Work) to the State system (WAIRC).	Human Resources	On Track	On target or as expected - in line with projected timeframes	All WA Local Governments transitioned to the State Industrial Relations System effective 1 January 2023. The City has implemented changes as required, examples being all staff submitting timesheets, payslips changed to include required information. Management informed of changes to the City no longer having protection from unfair dismissal during probation and the that the casual conversion requirement is no longer in the state system.	Natalie Hope

4.4 Healthy financial sustainability that provides capacity to respond to changes in economic conditions and community priorities						
4.4.1	Monitor and report on key financial ratios.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	Financial ratios are no longer an audit requirement. The City plans to still use the historical ratios to guide the LTFP in achieving financial sustainability.	Renee Doughty
4.4.2	Levy and collection of rates in an efficient manner, providing excellent customer service.	Treasury & Finance	On Track	On target or as expected - in line with projected timeframes	As at 31 December 83.56% of current rates have been collected. The 4th instalment date is 2 March 2023. The City is on track to achieve its above 95% collection rate.	Renee Doughty
4.4.3	Complete Level 2 Building Assessments for 120 buildings.	Land & Property Services	On Track	On target or as expected - in line with projected timeframes	The assessments have been completed. The final phase of uploading the data is due to commence in February/March 2023.	Laura MacLeod
4.4.5	Undertake CGG land asset disposal program.	Land & Property Services	On Track	On target or as expected - in line with projected timeframes	The eight remaining land parcels will be listed for sale at the beginning of the next financial year.	Laura MacLeod
4.4.6	Undertake annual new Capex & Renewal Program for City buildings.	Land & Property Services	On Track	On target or as expected - in line with projected timeframes	The installation of the new Giles Park toilets is expected to be completed this financial year. The demolition of 201 Lester Avenue is due for completion by the end of January 2023. The demolition of the former Shire of Greenough offices has been postponed due to difficulties with Western Power and is expected to be completed by the end of this financial year.	Laura MacLeod
4.4.7	Annual completion of Compliance Audit Return to DLGSC.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Compliance Audit Return commencing Jan/Feb 2023.	Brodie Pearce
4.4.8	Completion of annual Insurance renewal.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Insurance renewal program commencing March 2023, for completion June 2023.	Brodie Pearce
4.4.9	Procurement contractor/supplier quality assurance program (Purchase Order's, currency of insurance, safety documentation and KPI's).	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Monthly reports on procurement activities completed and provided to managers and EMT. Established City Supplier List with contracts, KPIs and insurance monitored.	Brodie Pearce
4.5 A culture of safety, innovation and embracing change						
4.5.1	New Business System - procurement and implementation of replacement Enterprise Resource Planning system.	IBIS Project	On Track	On target or as expected - in line with projected timeframes	Project team have completed implementation team training and configuration design workshops. System configuration has commenced. Regular communications to all staff provided. Change management training for managers and coordinators delivered.	Nita Jane
4.5.2	Implementation of Safety Management Plan and Systems across operations.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	Work Health & Safety plan and associated systems operational and implemented. LGIS Tier 3 external audit completed, actions arising from this audit are being incorporated into the City's Safety Strategy 2023 - 2024. Monthly reports on WHS activities completed and provided to managers and EMT.	Brodie Pearce
4.6 A community that is genuinely engaged and informed in a timely and appropriate manner						
4.6.1	Advocate for issues of relevance to the Mullewa community resulting from engagement with the local community.	Community Development	On Track	On target or as expected - in line with projected timeframes	Liaised with WA Police re community safety and crime prevention actions including community engagement & reporting with Crime stoppers, Neighbourhood watch/Eyes on the Street programs to be introduced in 2023. Identified potential opportunities to enhance access to fresh fruit and vegetables for the Mullewa community with support to be continued into 2023. Liaising with Foodbank, Mission Australia & MEEDAC. Mullewa Senior's participation in Alzheimer's WA Community Forum led by Peter Kenyon held at Mullewa Town Hall, attended by 35 participants.	Peter Treharne
4.6.2	Implement the Community Engagement Framework.	Community Engagement	On Track	On target or as expected - in line with projected timeframes	Activities Underway: Passport to Employment Participant Survey; All Ability Day 2022 Community Survey; Spalding Mountain Bike Tracks Community Survey; Local Government Reform Councillor Representation Review; FOGO Trial; Foreshore Master Planning; Spalding Revitalisation AMC Park Master Plan; CHRMAP Operational Coastal Policy; Aquarena Outdoor Pool Upgrade; Nangetty Walkaway Bridge Replacement; Chapman Road Shared Path Project; Brand Highway Shared Path Project; Maitland Park Schools Precinct Investigations; Crime Prevention and Community Safety Plan; Chapman Road Activation Trial Stage Two; Million Trees Project. Completed Activities: Chapman River Estuary Reserve Action Plan; Mullewa Former Daycare Site Landscaping Proposal Survey; Seahaven Park Playground Replacement Stakeholder Engagement; Reconciliation Action Plan; Seniors Week 2022 Attendee Survey; Slow Down on Gravel Roads Annual Campaign.	Chris Edwards
4.6.3	Publish timely and accurate information on the City website in accordance with the public access provisions of the Local Government Act 1995 section 5.96A.	Corporate Compliance & Safety	On Track	On target or as expected - in line with projected timeframes	The City maintains the required information for community access via the website. Information is accessible from the Civic centre for records that require physical attendance to access.	Brodie Pearce
4.6.4	Conduct Annual Community Perceptions Survey.	Strategic Planning	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Waiting outcomes of Local Government Reforms relating to community satisfaction survey and communication charter.	Nita Jane

4.7 Council understands its roles and responsibilities and leads by example							
4.7.2	Role of the Council - Determine the local government's policies.	Governance	On Track	On target or as expected - in line with projected timeframes	Monthly reports to EMT detail the currency of policies. All Council determined policies are accessible via the website.	Brodie Pearce	
4.7.3	Training for Council members - Inform and assist Council members to participate in and complete mandatory Councillor training and additional training opportunities as requested.	Office of CEO	On Track	On target or as expected - in line with projected timeframes	Council Member Training Report for period ending June 2022 is available on the City website: https://www.cgg.wa.gov.au/your-council/governance/council-members-training-report.aspx	Ross McKim	
4.8 Deliver secured technology that supports sustainability, the environment, service delivery and the community							
4.8.3	Five year review of City's Recordkeeping Plan 2021-2026.	Information Communications Technology	Complete	Action is complete. Commentary to identify when it was completed and the achievements or outcomes	Self evaluation determined no amendments required. SRO approved continuation of current plan for additional 2 years to June 2024.	Dennis Duff	
4.8.5	Establish Cyber Security Framework.	Information Communications Technology	On Track	On target or as expected - in line with projected timeframes	Standards developed and added to ISMS - Third Party Data Security Standard, Vulnerability Management Standard, Change Management Standard. Strategy and further Standards are in development.	Dennis Duff	
4.8.7	Review and improve ICT Business Continuity and Disaster Recovery capability.	Information Communications Technology	Needs attention	Some issues are present that could jeopardise achievement of the due date - or for ongoing actions, such as a service, may jeopardise providing the full level of service.	Review completed. Awaiting implementation of other projects, and investigation of new technology to ascertain viability of envisioned re-design.	Dennis Duff	
4.8.8	Replace ICT Assets as per asset renewal program.	Information Communications Technology	On Track	On target or as expected - in line with projected timeframes	iPhones Completed. iPads and UPS's delivered. Satellite phoners on order. Chambers audio visual ordered. Primary UPS RFQ closed in December 2022 with no responses - resubmitting in January. Meeting Room audio visual replacement not yet started.	Dennis Duff	
4.9 Collaboration and strategic alliances with Local Government partners delivers results for common aspirations							
4.9.1	Oversee the management of the Midwest Libraries Consortium which includes seven partner Shires.	Library Services	On Track	On target or as expected - in line with projected timeframes	# of Consortium memberships – 8806 with 112 being new users for the quarter # items loaned (physical) - 8484 # items loaned (e-resources) – 3081 Shire of Perenjori expressed an interest in joining the Consortium. Quotes will be sourced in January 2023. The Midwest Libraries Consortium consists of the City of Greater Geraldton and the Shires of Northampton, Carnarvon, Chapman Valley, Dandaragan, Mingenew, Coorow and Cue.	Trudi Cornish	
4.9.3	WALGA participation.	Office of CEO	On Track	On target or as expected - in line with projected timeframes	CEO and/or Deputy Mayor have attended all of the Northern Country Zone WALGA meetings this financial year.	Ross McKim	
4.9.4	Regional Capitals of Western Australia participation.	Council	On Track	On target or as expected - in line with projected timeframes	CEO and/or Mayor have attended all of the board meetings this year either in person or via the web.	Ross McKim	