

# Heritage Advisory Committee

## Meeting Minutes

|                                       |   |                         |   |
|---------------------------------------|---|-------------------------|---|
| <b>Meeting Name</b>                   | Heritage Advisory Committee (HAC)   | <b>Meeting No.</b>      | D-22-114872   |
| <b>Meeting Date</b>                   | Thursday 8 September 2022   |                         |   |
| <b>Meeting Time</b>                   | 10.00am-11.30am   |                         |   |
| <b>Meeting Location</b>               | Randolph Stow Meeting Rooms, Geraldton Regional Library   |                         |   |
| <b>Attendance by Electronic Means</b> | In accordance with the <i>Local Government (Administration) Regulations 1996 regulation 14C (2) - Attendance by electronic means in public health emergency or state of emergency (Act s.5.25(1)(ba))</i> the Mayor authorised for Cr T Thomas to attend this meeting by electronic means [Reference: D-22-010168].   |                         |   |
| <b>Attendees</b>                      | Cr. Jerry Clune (JC) (Chair)<br>Cr. Michael Reymond (MR) (Proxy Chair)<br>Cr. Kim Parker (KP)<br>Cr. Natasha Colliver (NC)<br>Cr. Tarleah Thomas (TT) (by electronic means)<br>Fiona Norling (FN)<br>Leigh O'Brien (LO)<br>Tanya Henkel (TH) (by electronic means)<br>Karrie Elder (KE)<br>Trudi Cornish (TC) (by electronic means)<br>Sam Messina (SM) (by electronic means)<br>Marilyn McLeod (MM)<br>Annette Burton (AB) (Minutes) | <b>By Invitation</b>    |   |
|                                       |   | <b>Apologies</b>        | Denielle Riley (DR)<br>Gary Martin (GM)<br>Phil Melling (PM)<br>Rose Ann Jupp (RJ)<br>Gary Warner (GW)<br>Rita Stinson (RS) |
|                                       |   | <b>Leave of Absence</b> |   |
|                                       |   | <b>Distribution</b>     | As listed.<br>National Trust (WA)   |
| <b>Purpose of Committee</b>           | Refer to <a href="#">Committee Book</a>   |                         |   |

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

### 1. Welcome & Apologies

JC opened the meeting and welcomed those present.

### 2. Disclosure of Interests

No disclosure of interest declared.

### 3. Minutes of Previous Meeting

**RECOMMENDED** that the minutes of the Heritage Advisory Committee Meeting held on 9 June 2022 as previously circulated, be adopted as true and correct record of proceedings.

**COMMITTEE DECISION:**

**Moved: Marilyn McLeod, SECONDED: Cr Natasha Colliver**

### 4. Action Log

Items on the Action Log will be addressed in the Agenda items below.

### 5. Agenda Items

#### 5.1 Moonyoonooka Road Names – Update

LC advised that she has liaised with KE who has advised on the road naming guidelines supplied by the Landgate. LC asked if HAC committee would like to put forward suggestions towards possible names or themes.

JC asked if we could name the road as per the purpose of the road or after a family who previously lived near the area.

KE advised that it may be possible to name a road as per its purpose, as long as it meets with Landgate requirements in regard to the number of roads with that name.

KE advised that Landgate have stricter guidelines in regard to commemorative names and the process takes longer to implement.

KE advised that there may be more than one road to name and suggested that we look at a theme and to maybe look naming the roads with consultation with the Aboriginal Community.

NC asked what the timeline is regarding the naming of the roads.

KE advised that this is unknown.

**ACTION: HAC-032** to remain on the action log. KE to find out the scope and the timeline for the naming of the Moonyoonooka Roads.

#### 5.2 Time Capsule, Art Gallery Park - Update

LC advised that the Time Capsule is all packed and ready to be interned. Invitations have been sent out for the official Re-Opening of GRAG Park/Time Capsule event, Sunday 2 October, 2.15pm at the Art Gallery Park. This will coincide with "Readings in the Park" which is a Big Sky Festival event.

#### 5.3 Review of Council Policy - CP1.3 Heritage

TC advised that CP1.3 Heritage is due for Council review in November 2022. Minimal changes are proposed by officers, primarily the removal of the dates associated with the Heritage Strategy, so that the Policy will always align with the current version. Noting that the Workplace

Information still refers to the Aboriginal Heritage Act 1972, whilst the Aboriginal Cultural Heritage Act 2021 is in its 12 month transition phase. No further review items were suggested by the Committee.

#### **5.4 Review of CGG Heritage Strategy (2017-2022)**

This item was tabled previously at both the March and June 2022 HAC Meetings. TC thanked all members for their feedback and asked if there are any further comments regarding the review of the Strategy. The new Strategy will encompass the years 2023-2028.

##### Action 1 Elected Member Heritage Training:

TH advised that it is important for elective members to have a good understanding of the heritage properties in their area. She would like local governments to encourage this and to include heritage information be given to elected members during their induction and to encourage elected members to attend heritage training seminars. Extensive discussion by Committee regarding this item.

##### Action 4 Review and Update of MI:

TH advised that updating the Municipal Inventory (MI) has been particularly challenging due to the very large area that the CGG covers with over 700 properties over three distinct areas, Geraldton, Greenough and Mullewa. She states there have been software, staff resources and monetary resources limitations. She would like to see a streamline process created to update the MI and to keep it up to date. Amendments need to address the changes in name from MI to Local Heritage Survey.

KE advised that updating and keeping the MI is important to the City but it is a time consuming and costly. She advises that full review is required with consultation with the community to ensure we are reflecting their needs in regard to Heritage Properties. KE advises that software is being updated and will be part of the new IBIS program.

FN advises that the first step in updating the MI is to have it as part of the Heritage Strategy. It can then be put forward as a future, proposed operational budget item.

TC asked in regard to the following, to confirm if the HAC is in agreement with the following recommendations. Agreement received.

- Action 7 – strengthen wording around digitalisation
- Action's 11 & 12 - operational and an important part of the strategy
- Action 14 – wording around disaster preparedness
- Action 19 – include wording around interpretive signage and trail booklets, technology
- Updating of images and reference material
- Updating of format to current City style guide

**ACTION:** TC to organise updates which are incorporated into a new draft document - CGG Heritage Strategy 2023-2028. For the draft to be circulated to the HAC in mid-October, EMT and Community consultation in late October – December, for Council in February 2023.

#### **5.5 Loan Agreement for Rolling Stock on display at Walkaway Station Museum – CGG and Rail Heritage WA**

TC advised that a loan agreement between the City and Rail Heritage WA for historical rolling stock on display at the Walkaway Station Museum had expired. A new MOU has been drafted on the basis of items in the original loan agreement as a starting point for discussion. This

document has been sent to Rail Heritage WA for their consideration. Following its return, the draft document will be tabled at the HAC for further discussion.

## 6. General Business

### 6.1 Report from Heritage Services Coordinator

- Town Hall 1907-1984 and Banksia Ball 50th Anniversary opening night tickets are available. The Heritage Services Team have been liaising with the Geraldton Regional Art Gallery Curatorial Team since June in an attempt to deliver a historically accurate, engaging exhibition.
- Signage Project: Damaged Aboriginal midden site signs at Drummonds and Bluff Point have been reskinned. The Bluff Point Sign is on the path of a CBD Heritage walk trail.
- Signage project: Mullewa Wildflower Walk. This is not a Heritage Signage project but replacement is being coordinated by the Heritage Services team as this project requires quite immediate attention.
- CHART Grant Update: Culture, Heritage & Arts Regional Tourism funding was received in April 2022 to refresh the existing community museums brochure and pull up banners. Project is complete and congratulations has been received from CHART Grant Coordinator, Australian Museums and Galleries Association.
- Because of Him...We Can! **Exhibition:** Exhibition celebrating local Aboriginal men who have made a positive contribution to the community. On display in the Library from July to September 2022. Project coordinated by Denielle Riley and added to the Local History Collection. Positive feedback received and improved awareness of local history collection noted. Three school visits around the topic of local Aboriginal History have been booked since these posters were displayed. Three education facilities have requested copies for educational purposes plus copy requests received from proud family members.
- Bluff Point Lighthouse Keepers Cottage: site of original Bluff Point Lighthouse Keepers Cottage is receiving some maintenance coordinated by the Environment and Sustainability team. As this is a historically significant site the team have been liaising with the Heritage Services team and Heritage Services Advisor RE sensitivity. Concluded that maintenance works to remove the existing partly visible concrete path, revegetate area and remove trip hazards will not impact on historical fabrics. Heritage Services will look at potential future historical interpretative signage options
- Community Museum promotion: Internal CGG communications team will offer three community museums the opportunity to participate in a "Hidden Gems" promotion to celebrate these unique collections and to promote further engagement. Liaison has commenced with Greenough Museums and Gardens.

## 6.2 Reports from Community Museums

### 6.2.1 Greenough Museum and Gardens Community Association

GM was unable to attend the meeting and sends his apology – he submitted the following report:

This would have to be the shortest report I have presented, but its brevity is in direct contrast to the amount of work achieved here over the previous three months. Most of our activity has been in putting together the '160 years Weddings & Unions of Love' community-based exhibition. It all came to a culmination when over 30 people attended the launch on 27th August 2022. The exhibition will be on display until 10th October.

New donations include a c1911 wedding dress that was donated so it could be included in the Weddings Exhibition; and we are very fortunate in being able to acquire another 3 portraits of members of the Maley family by Anthea da Silva.

This year's Winter Solstice Bonfire on Saturday June 25th was very popular, with 52 people (including a lot of children) joining in the celebration and George Criddle held her Family History Workshop here on 6th July with 11 people attending.

Our volunteer Di has been doing amazing work in the gardens which are now looking glorious, and many thanks go to Margaret and Peta for giving the museum a thorough cleaning every Tuesday. The work of the volunteers is appreciated by all who visit the museum.

Thank you,  
Gary Martin, Curator Greenough Museum & Gardens

### 6.2.2 Walkaway Station Museum

No representative present at the meeting and no report presented.

### 6.2.3 Geraldton Historical Society

No representative present at the meeting and no report presented.

### 6.2.4 Mullewa Heritage Sub-Committee, Mullewa Community Group

SM advised they held a meeting on 29 July with 7 people in attendance. The Sub-Committee have met with the new Place Manager based at the Mullewa District Office as a means of advocating for local heritage concerns.

## 6.3 Museum of Geraldton

LO advised that a new portal created by Tourism WA called WAnderland has been launched in the hope of getting visitors to smaller museums and places of note throughout WA. The portal also connects to CollectionsWA.

[Homepage | WAnderland | Western Australian Museum \(visitwonderland.com.au\)](https://www.visitwonderland.com.au)

Museum of Geraldton currently has an exhibition in place - *Brickwrecks: Sunken Ships in LEGO Bricks*. Geraldton is the final Western Australian location where this exhibition will be held. It will run until 20 November, then move onto Sydney. The Museum of Geraldton will be

launching a free e-Book on 9 September 2022 about the Batavia. It will be available via the Museum website.

**7. Date of next meeting**

Proposed date of the next meeting is Thursday 8 December 2022, 10-11.30am, Geraldton Regional Library. Calendar invitation to be circulated.

**8. Close**

There being no further business the meeting closed at 11.11am

\_\_\_\_\_  
**Signed (Chair – Cr. Jerry Clune)**

\_\_\_\_\_  
**Date**



City of  
**Greater Geraldton**  
a vibrant future



# **HERITAGE ADVISORY COMMITTEE MEETING**

## **TABLED DOCUMENTS**

3. **Minutes from Previous Meeting – 9 June 2022**
4. **Action Log**
- 5.3 **DRAFT Council Policy 1.3 Heritage**

**8 September 2022**

# Heritage Advisory Committee

## Meeting Minutes

|                                       |  |                         |  |
|---------------------------------------|--|-------------------------|--|
| <b>Meeting Name</b>                   | Heritage Advisory Committee (HAC)  | <b>Meeting No.</b>      | D-22-068186  |
| <b>Meeting Date</b>                   | Thursday 9 June 2022   |                         |  |
| <b>Meeting Time</b>                   | 10.00am-11.00am  |                         |  |
| <b>Meeting Location</b>               | Randolph Stow Meeting Rooms, Geraldton Regional Library  |                         |  |
| <b>Attendance by Electronic Means</b> | In accordance with the <i>Local Government (Administration) Regulations 1996 regulation 14C (2) - Attendance by electronic means in public health emergency or state of emergency (Act s.5.25(1)(ba))</i> the Mayor authorised for Cr T Thomas to attend this meeting by electronic means [Reference: D-22-010168] and Cr N Colliver [Reference D-22-067881].  |                         |  |
| <b>Attendees</b>                      | Cr. Michael Reymond (MR) (Proxy Chair)<br>Cr. Kim Parker (KP)<br>Cr. Natasha Colliver (NC) (by electronic means)<br>Cr. Tarleah Thomas (TT) (by electronic means)<br>Fiona Norling (FN)<br>Leigh O'Brien (LO)<br>Tanya Henkel (TH) (by electronic means)<br>Karrie Elder (KE)<br>Trudi Cornish (TC)<br>Denielle Riley (DR)<br>Rose Ann Jupp (RJ)<br>Gary Martin (GM)<br>Rita Stinson (RS)<br>Barbara Thomas (BT)<br>Marilyn McLeod (MM)<br>Annette Burton (AB) (Minutes) | <b>By Invitation</b>    | Peter Treharne (PT) (Acting Manager Community and Cultural Development, CGG) |
|                                       |  | <b>Apologies</b>        | Cr. Jerry Clune (JC) (Chair)<br>Lorin Cox (LC)<br>Gary Warner (GW)           |
|                                       |  | <b>Leave of Absence</b> |  |
|                                       |  | <b>Distribution</b>     | As listed.<br>National Trust (WA)  |
| <b>Purpose of Committee</b>           | Refer to <a href="#">Committee Book</a>  |                         |  |

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

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[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

### 1. Welcome & Apologies

MR opened the meeting and welcomed those present.

## 2. Disclosure of Interests

No disclosures of interest declared.

## 3. Minutes of Previous Meeting

### **Committee Recommendation:**

RECOMMENDED that the minutes of the Heritage Advisory Committee Meeting held on 10 March 2022 as previously circulated, be adopted as a true and correct record of proceedings.

### **COMMITTEE DECISION:**

**MOVED:** Cr Kim Parker, **SECONDED:** Rose Ann Jupp

**RECOMMEND that the minutes of the Heritage Advisory Committee Meeting held on 10 March 2022 as previously circulated, be adopted as a true and correct record of proceedings.**

**CARRIED**

## 4. Action Log

### 4.1 Action Item HAC-029

TC advised that following extensive cyclone damage as previously reported by the City to the Department Planning, Lands and Heritage (DPLH), the former Tardun Hall site had now been cleared.

LC is liaising with former Eradu residents re the collection of historic information relating to the former Eradu Hall.

TH advised that the DPLH were arranging for quotes for repair to Wongoondy Hall.

**ACTION:** TH to report any updates with regard to Wongoondy Hall at the next HAC meeting.

### 4.2 Action Item HAC-030

TC confirmed that the Maley Bridge timbers and Gould's Cottage Stone are still held in storage at the Depot and are available for recycling by the Greenough Museum and Gardens, as per previous correspondence between the City and the Museum in 2020.

**ACTION:** TC to follow-up with Ian Turner at Depot, on his return from leave.

### 4.3 Action Item HAC-031

Action Item HAC-031 to be addressed in the Agenda items below.

## 5. Agenda Items

### 5.1 Tenindewa Stockyards

PT advised that the repairs to the historic Tenindewa Stockyards had begun and will be completed in three stages. The project is being delivered via the Tenindewa Community Association who have received a grant of \$5,000 from the Cooperative Bulk Handling Group (CBH) and an allocation of \$2,000 from the City. Stage One will be to replace the fencing and

interpretative signage. Materials to be used are like-for-like. They are hoping to have Stage One completed by August.

Noted that some reusable timber may be salvaged from the former Shire of Greenough offices.

## **5.2 Moonyoonooka Road Names**

TC advised the City is making early enquiries into name suggestions for some unnamed roads in the Moonyoonooka area.

The meeting agreed this was a good opportunity for further HAC and community input.

**ACTION:** KE/TC to circulate any new information that arises regarding this item to the HAC, out-of-session if required.

## **5.3 Wongoondy-Tardun Road – Mullewa Drive Trail**

TC advised that a tourist pullover stop along the Wongoondy-Tardun Road on the Southern Route of the Mullewa Drive Trails had been decommissioned due to safety concerns. The Geraldton and Mullewa Visitor Centres have been informed. Quotes were being sourced for the updating of the trail brochure and remaining signage.

FN expanded on concerns with lines of sight and oncoming traffic.

MR asked about the future of the “rusty interpretive signage” at this site and could it be recycled to a new location?

**ACTION:** Mullewa Heritage Sub-Committee to consider possible alternative sites for the signage.

## **5.4 Scoping of CGG Cultural Collections**

TC noted that work continues on this project which aims to study the future storage needs of the City’s heritage and art collections (cultural collections). TH advised that while the main focus is on City-held cultural collections, such as the Local History Collection, the Geraldton Regional Art Gallery, the Queens Park Theatre and the Mullewa District Office, local community museums will also be invited to be included in the study. TH has already conducted some site visits and is carrying out background research. The project will roll over into 2022/23.

## **5.5 De Grey – Mullewa Stock Route No 9701**

KE advised that in May 2022 the City received correspondence from the DPLH seeking input into the proposed State Heritage listing of the De Grey - Mullewa Stock Route. The City is the owner of only one site on the curtilage – the site of the Waterfalls/Airstrip. The group concurred with regard to the historical importance of the Stock Route and KE will be preparing an item for Council which includes this endorsement. Further information about the proposal may be accessed through links contained in the Tabled Documents for this meeting.

Any comments or additional information that members would like to provide will need to be supplied to KE within two weeks (23 June 2022) to meet the Council agenda timeframe.

## 5.6 Time Capsule, Art Gallery Park

TC advised that due to some slight delays the completion date for the Art Gallery Park has been moved to August. This has extended the contribution time for the time capsule and should members wish to further contribute (noting space is very limited), please follow-up with Lorin Cox before the end of June.

**ACTION:** TC to circulate to HAC list of items already approved by Council for inclusion.

## 5.7 Historical Mullewa Burials

TC advised that a Request for Quote for Ground Penetrating Radar work at the both the Mullewa Pioneer Cemetery and the original Burial Ground (behind old Railway Station) had been circulated during April, with two responses. Future work is subject to budget funding and the clearing of vegetation on site. TC expanded on the opportunity to revisit an item listed in the Mullewa Pioneer Cemetery work plan which was to honour Yamaji and Mahomedan burials which are mostly unmarked.

RS asked if ground radar could be used to look for an unmarked grave at Glengarry Station (Mary Eliza Dircksey Wittenoom, mother of Edith Cowan). Noting that this work is on private land. However, if she wished, RS could suggest via the review of the CGG Heritage Strategy that this type of support is considered by the Committee in the future as an action item.

**ACTION:** Heritage Services will liaise with the Mullewa Heritage Sub-Committee regarding a possible joint future project with regard to the Yamaji and Mahomedan burials at Mullewa.

## 5.8 Review of CGG Heritage Strategy (2017-2022)

TH and KE have both reviewed and provided a written responses to the Strategy, as supplied with the Tabled Documents. City Heritage Service Officers and the Manager Libraries, Heritage and Gallery have also reviewed the document, with a view on operational priorities and resources to hand.

Discussion between MR and FN elaborated on the future of the Heritage Strategy and the resourcing of priorities.

MR urged all members to review the Strategy and to send their input to TC as soon as possible.

**ACTION:** ITEM HAC-031 TO REMAIN ON THE ACTION LOG: All members of the HAC to review the Heritage Strategy (2017-2022) and submit their comments to TC for compilation and discussion at the next HAC Meeting.

## 6. General Business

### 6.1 Report from Heritage Services Coordinator

Report included with the Tabled Documents.

## **6.2 Reports from Community Museums**

### **6.2.1 Greenough Museum and Gardens Community Association**

We would like to acknowledge the further support we have received from the City of Greater Geraldton in providing \$15,000/year for the next three years for Curatorial Services and Operational Expenditure. This is recognition of all that we have achieved in maintaining National Museum standards, keeping the museum open and involving community. This will enable us to continue holding community-based exhibitions, workshops and making the collection more accessible to all.

Our next community-based exhibition, '160 years Weddings & Unions of Love' is planned for late August to coincide with the 160th celebration of John Stephen Maley and Elizabeth Kniest Waldeck's wedding. Again, we will be asking members of the community to loan their treasured wedding memorabilia. The exhibition will also be assisted by a \$1,500 grant from the Bendigo Bank.

Also work continues on making the collection digitally accessible. We now have 293 objects listed on CollectionsWA. Recognition of this achievement was reported in the Geraldton Guardian on 31/05 and the MidWest Times on 1/06.

The CHART funding has been acquitted. We now have a new set of banners, new entry sign, new A-frame OPEN signs and a welcoming feather banner. All have been based on our new logo and colour scheme. We now have a flash Kyocera printer, so have redesigned our DI-S and are able to print them onsite.

The Western Australian Museum is funding a pilot project of 5 mini-documentaries that tell the stories behind artefacts in regional/community museums. The Dongara Museum, the Greenough Museum and the Geraldton Museum were selected for the pilot project. At Greenough, the filming directed by Paul Barron took place in the kitchen on 9/05. Our episode is based around Mary Farrelly, the Wheat Queen, and takes the form of a cooking show. I was ably assisted by Moira McKinnon (great great grand-niece of Mary) and Amanda Rowland who made wheat and butter bean sausages served with wheat coffee. The documentary will be launched at the AMaGA State conference in Perth this month.

This museum will also be promoted on WAnderland - a newly developed visitor portal for Western Australia's diverse regional collections. We also acknowledge the work undertaken by Heritage Services in updating the Three Museums brochure.

Since the last meeting we have held the following Community Events — Lorraine Chapman's Kids Curios Writing Workshop on 14/04 (in partnership with the Geraldton Library); our Plant Sale on 23/04 raised over \$1,700; Outdoor cinema courtesy of Chapman Valley Men's Shed Shinema on 30/04 (28 people); Cancer Council Big Morning Tea on 22/05 — 29 people attended donating \$500 to this worthy cause. Our next event is the Winter Solstice Bonfire on Saturday June 25th.

Thank you, Gary Martin, Curator Greenough Museum & Gardens

### **6.2.2 Walkaway Station Museum**

RJ advised that due to issues with members at the museum that they were unsuccessful with a recent grant application to the City.

### **6.2.3 Geraldton Historical Society**

RS advised that the Museum is currently open by appointment only. This is due to COVID concerns. Members are using this time to sort through and catalogue the collection, with a view to the future uploading of data to the CollectionWA platform. They are also working on the upkeep and maintenance of the Cottage and they hope to spend some time on creating a Geranium Garden.

FN advised that the City has the Community Grants programme available that they could apply for towards the garden project idea.

### **6.2.4 Mullewa Heritage Sub-Committee, Mullewa Community Group**

BT thanked the HAC for including the Mullewa Heritage Sub-Committee. The group is a young informal group that was formed to help with the development and repair of the Mullewa Pioneer Cemetery but have since discovered that there is a need for group to continue to maintain and develop Heritage services and sites in the Mullewa Region. Particularly they are interested in opening the Mullewa Masonic Lodge to the public, to allow them to see the many items that have been stored in the building. They note that this may be a lengthy process to achieve and would require volunteers to run the museum for this project be viable.

MR stated that is wonderful that the Mullewa community is extending its involvement in local heritage.

MM advised that she has seen inside the Masonic Lodge Hall and the community should be commended on its upkeep of the hall and its items.

FN advised that the City takes the upkeep and the continued use of its community halls seriously and that the Mullewa Masonic Lodge is on the agenda to keep in good repair. FN also noted the recent work undertaken at the Walkaway Station Museum to address the pigeon problem.

### **6.3 Solar Panels on Historic Buildings**

MR asked, "What is the policy in regard to installing Solar Panels on historic or old buildings?"

TH advised the DPLH have a set of guidelines available on their website in regard to solar panels on heritage buildings.

KE advised that the City is guided by the Planning and Development Regulations which were previously silent on 'minor additions' to heritage places (except for State Registered places). However, the recent updates to the Regulations now require development applications to be lodged for items such as solar panels, pools and shade sails. These applications will be assessed as required under the City's and DPLH's heritage planning framework.

## **7. Date of next meeting**

Proposed date of the next meeting is Thursday 8 September 2022, 10-11am, Geraldton Regional Library. Calendar invitation to be circulated.

**8. Closed**

There being no further business the meeting closed at 11.26am.

\_\_\_\_\_  
**Signed (Proxy Chair – Cr. Michael Reymond)**

\_\_\_\_\_  
**Date**

## Heritage Advisory Committee - Action Log (D-18-092775)

| Log #   | Meeting Date | Agenda Item #   | Action  | Resp. Person    | Status<br><small>(Ongoing / Complete / Next Agenda)</small>   |
|---------|--------------|---|---|-----------------|---|
| HAC-029 | 10/03/2022   | 5.3 Tardun Hall, Wongoondy Hall, Devil's Creek Hall and the former Eradu Hall |   | TC              | <b>Completed</b> - Update provided at HAC Meeting 10 March 2022, that Tardun was to be removed, no news on Wongoondy or Devil's Creek. Follow-up on signage at former Eradu Hall is being undertaken by LC. |
|         | 9/06/2022    |   | Report any updates with regard to Wongoondy Hall at next HAC Meeting  | TH              | <b>Ongoing</b>  |
| HAC-030 | 10/03/2022   | 5.6 Recycling of heritage building materials                                  | Follow-up on status of Maley timbers and Gould's cottage stone at Depot   | TC              | <b>Completed</b> - TC confirmed that stone and timber were still being held in storage at Depot. TC to follow-up with Ian Turner at Depot on his return from leave.   |
| HAC-031 | 10/03/2022   | 5.9 Review of CGG Heritage Strategy (2017-2022)                               | All members of the HAC to review the Heritage Strategy (2017-2022) and submit their comments to TC for compilation and discussion at the next HAC Meeting | All members HAC | Next Agenda, 8 September 2022   |
| HAC-032 | 9/06/2022    | 5.2 Moonyoonooka Road Names   | KE/TC to circulate any new information that arises regarding this item to HAC, out of session if required   | KE/TC           | Next Agenda, 8 September 2022   |
| HAC-033 | 9/06/2022    | 5.3 Wongoondy-Tardun Rd - Mullewa Drive Trail                                 | Mullewa Heritage Sub-Committee to consider possible alternative sites for the signage   | Mullewa HS-C    | Next Agenda, 8 September 2022   |
| HAC-034 | 9/06/2022    | 5.6 Time Capsule, Art Gallery Park  | Circulate list of items already approved by Council for inclusion in time capsule   | TC              | <b>Completed</b> - Sent by email 1 July 2022.   |
|         |              |   |   |                 |   |
|         |              |   |   |                 |   |

# City of Greater Geraldton

## 1.3 HERITAGE

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### SUSTAINABILITY THEME

#### Community

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### OBJECTIVES

The overall aim of this policy is to highlight the importance of heritage to the identity and character of the City, while providing guidance for the protection, conservation and enhancement of the City's identified places of cultural heritage significance.

Specifically, Council Policy 1.3 Heritage:

- Provides for the establishment of the Heritage Advisory Committee, whereby advice and recommendations may be made to Council on the development of heritage assets, services and facilities, and contemporary heritage issues within the City;
- Promotes a wider appreciation of the region's heritage and its value in cultural, educational and economic terms; and
- Creates a structured long term approach to the delivery and management of heritage services and City owned heritage assets by following recommendations set in the *City of Greater Geraldton Heritage Strategy 2017-2022*.

### POLICY STATEMENT

This policy applies to members of the Heritage Advisory Committee and to employees of the City of Greater Geraldton.

### POLICY DETAILS

The *Heritage Act 2018* and associated Regulations, along with adopted planning schemes, provide clear policies and guidelines which provide the legislative framework for the City's statutory obligations.

The *Aboriginal Heritage Act 1972* protects all Aboriginal Heritage sites in Western Australia, whether or not they are registered with the Department of Planning, Lands and Heritage.

The City of Greater Geraldton wishes to be the exemplar local government in the Midwest Region of Western Australia in relation to heritage management. The City values our cultural heritage and our creative community.

Our residents have a strong sense of belonging and value our region as a unique location to live and work. The historic fabric of the Greater Geraldton area is well recognized for its important contributory role in the story of Western Australia, and that its significance warrants protection for future generations.

Principles of sustainability will guide current heritage management decisions to help retain a rich variety of social, economic and environmental outcomes.

To assist this, Council Policy CP 1.3 Heritage aligns with the *City of Greater Geraldton Heritage Strategy 2017-2022* which provides a number of prioritised actions, based around the themes of *knowing, protecting, supporting and communicating*. The Heritage Advisory Committee will base its recommendations to Council on those prioritised actions as outlined by the Heritage Strategy.

In addition, this Policy recognises that the Local Heritage Survey (LHS) (formerly known as the Municipal Inventory) as adopted by Council on 15 December 2015 (Item DRS241) as the Heritage List, will guide the identification and recording of places that are, or that might become, of cultural heritage significance.

The LHS is a starting resource for local heritage planning and in itself has no statutory role. The LHS helps local governments make decisions that reflect local heritage values, and supports the creation of a heritage list or heritage areas, which identify places to be protected under the local planning scheme.

The City recognises the use of the HERCON factors to assess cultural heritage significance. HERCON is based on the values of the *Burra Charter (Australia ICOMOS Charter for Places of Cultural Significance, The Burra Charter, 2013)*.

## KEY TERM DEFINITION

**Heritage** means something inherited from the past and valued enough today to leave for future generations (National Trust of Western Australia). Heritage encompasses natural, historic and Aboriginal tangible and intangible elements. Heritage is expressed through places – buildings, landscapes, public parks and gardens, archaeology, infrastructure, monuments and public art. It is also represented in objects, artefacts, archives, photographs, maps, drawings; as well as our traditions, events and celebrations, people's memories, artist's expressions, Dreaming stories and the more subtle marks of past people and their cultures (*CGG Heritage Strategy 2017-2022*, p. 6).

**HERCON Criteria** means national criteria for the assessment of heritage significance adopted by Environment Protection and Heritage Council of the Australia and State/Territory Governments in April 2008.

**ICOMOS** means International Council on Monuments and Sites which is a non-government, not for profit organisation of cultural heritage professionals. The mission of the Australia ICOMOS branch is to lead cultural heritage conservation by raising standards, encouraging debate and generating innovative ideas.

## ROLES AND RESPONSIBILITIES

The Heritage Advisory Committee will use this policy in their consideration of heritage matters, when engaging with key stakeholders regarding heritage matters and when providing advice and recommendations to Council for the progress of this Policy.

Employees of the City will ensure their actions and activities are consistent with this Policy as well as the Heritage Strategy, in accordance with budget adopted by Council.

## WORKPLACE INFORMATION

*Heritage Act 2018*

*Aboriginal Heritage Act 1972*

Heritage Council of WA Strategic Plan 2019-2023

Heritage Advisory Committee Terms of Reference

City of Greater Geraldton Heritage Strategy, 2017-2022

Australia ICOMOS Charter for Places of Cultural Significance (The Burra Charter), 2013

National Standards for Australian Museums and Galleries (Version 1.5, 2016)

## POLICY ADMINISTRATION

| Directorate                      |                    | Officer                                 | Review Cycle  | Next Due |
|----------------------------------|--------------------|---|---------------|----------|
| Development & Community Services |                    | Manager Libraries, Heritage and Gallery | Biennial      | 2022     |
| Version                          | Decision Reference |   | Synopsis      |          |
| 3.                               | DCS429             | 26/11/2019                              | Policy Review |          |

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