

Heritage Advisory Committee

Meeting Agenda

Meeting Name	Heritage Advisory Committee (HAC)	Meeting No.	4 - D-22-101277
Meeting Date	Thursday 8 September 2022		
Meeting Time	10.00am-11.30am		
Meeting Location	Randolph Stow Meeting Rooms, Geraldton Regional Library		
Attendance by Electronic Means	In accordance with the <i>Local Government (Administration) Regulations 1996 regulation 14C (2) - Attendance by electronic means in public health emergency or state of emergency (Act s.5.25(1)(ba))</i> the Mayor authorised for Cr T Thomas to attend this meeting by electronic means [Reference: D-22-010168].		
Attendees	Cr. Jerry Clune (JC) (Chair) Cr. Michael Reymond (MR) (Proxy Chair) Cr. Kim Parker (KP) Cr. Natasha Colliver (NC) Cr. Tarleah Thomas (TT) (by electronic means) Fiona Norling (FN) Leigh O'Brien (LO) Tanya Henkel (TH) (by electronic means) Karrie Elder (KE) Trudi Cornish (TC) Denielle Riley (DR) Rose Ann Jupp (RJ) Gary Martin (GM) Rita Stinson (RS) Barbara Thomas (BT) Gary Warner (GW) Marilyn McLeod (MM) Annette Burton (AB) (Minutes)	By Invitation	
		Apologies	
		Leave of Absence	
		Distribution	As listed. National Trust (WA)
Purpose of Committee	Refer to Committee Book		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1. Welcome & Apologies

2. Disclosure of Interests

**3. Minutes of Previous Meeting
Committee Recommendation:**

4. Action Log

5. Agenda Items

- 5.1 Moonyoonooka Road Names – Update (JC/LC)
- 5.2 Time Capsule, Art Gallery Park - Update (LC)
- 5.3 Review of Council Policy - CP1.3 Heritage (TC)
- 5.4 Review of CGG Heritage Strategy (2017-2022) (TC)
- 5.5 Loan Agreement for Rolling Stock on display at Walkaway Station Museum – CGG and Rail Heritage WA (TC)

6. General Business

- 6.1 Report from Heritage Services Coordinator
- 6.2 Reports from Community Museums
 - 6.2.1 Greenough Museum and Gardens Community Association
 - 6.2.2 Walkaway Station Museum
 - 6.2.3 Geraldton Historical Society
 - 6.2.4 Mullewa Heritage Sub-Committee, Mullewa Community Group

7. Date of next meeting

Heritage Advisory Committee

Meeting Minutes

Meeting Name	Heritage Advisory Committee (HAC)	Meeting No.	D-22-068186
Meeting Date	Thursday 9 June 2022		
Meeting Time	10.00am-11.00am		
Meeting Location	Randolph Stow Meeting Rooms, Geraldton Regional Library		
Attendance by Electronic Means	In accordance with the <i>Local Government (Administration) Regulations 1996 regulation 14C (2) - Attendance by electronic means in public health emergency or state of emergency (Act s.5.25(1)(ba))</i> the Mayor authorised for Cr T Thomas to attend this meeting by electronic means [Reference: D-22-010168] and Cr N Colliver [Reference D-22-067881].		
Attendees	Cr. Michael Reymond (MR) (Proxy Chair) Cr. Kim Parker (KP) Cr. Natasha Colliver (NC) (by electronic means) Cr. Tarleah Thomas (TT) (by electronic means) Fiona Norling (FN) Leigh O'Brien (LO) Tanya Henkel (TH) (by electronic means) Karrie Elder (KE) Trudi Cornish (TC) Denielle Riley (DR) Rose Ann Jupp (RJ) Gary Martin (GM) Rita Stinson (RS) Barbara Thomas (BT) Marilyn McLeod (MM) Annette Burton (AB) (Minutes)	By Invitation	Peter Treharne (PT) (Acting Manager Community and Cultural Development, CGG)
		Apologies	Cr. Jerry Clune (JC) (Chair) Lorin Cox (LC) Gary Warner (GW)
		Leave of Absence	
		Distribution	As listed. National Trust (WA)
Purpose of Committee	Refer to Committee Book		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1. Welcome & Apologies

MR opened the meeting and welcomed those present.

2. Disclosure of Interests

No disclosures of interest declared.

3. Minutes of Previous Meeting

Committee Recommendation:

RECOMMENDED that the minutes of the Heritage Advisory Committee Meeting held on 10 March 2022 as previously circulated, be adopted as a true and correct record of proceedings.

COMMITTEE DECISION:

MOVED: Cr Kim Parker, **SECONDED:** Rose Ann Jupp

RECOMMEND that the minutes of the Heritage Advisory Committee Meeting held on 10 March 2022 as previously circulated, be adopted as a true and correct record of proceedings.

CARRIED

4. Action Log

4.1 Action Item HAC-029

TC advised that following extensive cyclone damage as previously reported by the City to the Department Planning, Lands and Heritage (DPLH), the former Tardun Hall site had now been cleared.

LC is liaising with former Eradu residents re the collection of historic information relating to the former Eradu Hall.

TH advised that the DPLH were arranging for quotes for repair to Wongoondy Hall.

ACTION: TH to report any updates with regard to Wongoondy Hall at the next HAC meeting.

4.2 Action Item HAC-030

TC confirmed that the Maley Bridge timbers and Gould's Cottage Stone are still held in storage at the Depot and are available for recycling by the Greenough Museum and Gardens, as per previous correspondence between the City and the Museum in 2020.

ACTION: TC to follow-up with Ian Turner at Depot, on his return from leave.

4.3 Action Item HAC-031

Action Item HAC-031 to be addressed in the Agenda items below.

5. Agenda Items

5.1 Tenindewa Stockyards

PT advised that the repairs to the historic Tenindewa Stockyards had begun and will be completed in three stages. The project is being delivered via the Tenindewa Community Association who have received a grant of \$5,000 from the Cooperative Bulk Handling Group (CBH) and an allocation of \$2,000 from the City. Stage One will be to replace the fencing and

interpretative signage. Materials to be used are like-for-like. They are hoping to have Stage One completed by August.

Noted that some reusable timber may be salvaged from the former Shire of Greenough offices.

5.2 Moonyoonooka Road Names

TC advised the City is making early enquiries into name suggestions for some unnamed roads in the Moonyoonooka area.

The meeting agreed this was a good opportunity for further HAC and community input.

ACTION: KE/TC to circulate any new information that arises regarding this item to the HAC, out-of-session if required.

5.3 Wongoondy-Tardun Road – Mullewa Drive Trail

TC advised that a tourist pullover stop along the Wongoondy-Tardun Road on the Southern Route of the Mullewa Drive Trails had been decommissioned due to safety concerns. The Geraldton and Mullewa Visitor Centres have been informed. Quotes were being sourced for the updating of the trail brochure and remaining signage.

FN expanded on concerns with lines of sight and oncoming traffic.

MR asked about the future of the “rusty interpretive signage” at this site and could it be recycled to a new location?

ACTION: Mullewa Heritage Sub-Committee to consider possible alternative sites for the signage.

5.4 Scoping of CGG Cultural Collections

TC noted that work continues on this project which aims to study the future storage needs of the City’s heritage and art collections (cultural collections). TH advised that while the main focus is on City-held cultural collections, such as the Local History Collection, the Geraldton Regional Art Gallery, the Queens Park Theatre and the Mullewa District Office, local community museums will also be invited to be included in the study. TH has already conducted some site visits and is carrying out background research. The project will roll over into 2022/23.

5.5 De Grey – Mullewa Stock Route No 9701

KE advised that in May 2022 the City received correspondence from the DPLH seeking input into the proposed State Heritage listing of the De Grey - Mullewa Stock Route. The City is the owner of only one site on the curtilage – the site of the Waterfalls/Airstrip. The group concurred with regard to the historical importance of the Stock Route and KE will be preparing an item for Council which includes this endorsement. Further information about the proposal may be accessed through links contained in the Tabled Documents for this meeting.

Any comments or additional information that members would like to provide will need to be supplied to KE within two weeks (23 June 2022) to meet the Council agenda timeframe.

5.6 Time Capsule, Art Gallery Park

TC advised that due to some slight delays the completion date for the Art Gallery Park has been moved to August. This has extended the contribution time for the time capsule and should members wish to further contribute (noting space is very limited), please follow-up with Lorin Cox before the end of June.

ACTION: TC to circulate to HAC list of items already approved by Council for inclusion.

5.7 Historical Mullewa Burials

TC advised that a Request for Quote for Ground Penetrating Radar work at the both the Mullewa Pioneer Cemetery and the original Burial Ground (behind old Railway Station) had been circulated during April, with two responses. Future work is subject to budget funding and the clearing of vegetation on site. TC expanded on the opportunity to revisit an item listed in the Mullewa Pioneer Cemetery work plan which was to honour Yamaji and Mahomedan burials which are mostly unmarked.

RS asked if ground radar could be used to look for an unmarked grave at Glengarry Station (Mary Eliza Dircksey Wittenoom, mother of Edith Cowan). Noting that this work is on private land. However, if she wished, RS could suggest via the review of the CGG Heritage Strategy that this type of support is considered by the Committee in the future as an action item.

ACTION: Heritage Services will liaise with the Mullewa Heritage Sub-Committee regarding a possible joint future project with regard to the Yamaji and Mahomedan burials at Mullewa.

5.8 Review of CGG Heritage Strategy (2017-2022)

TH and KE have both reviewed and provided a written responses to the Strategy, as supplied with the Tabled Documents. City Heritage Service Officers and the Manager Libraries, Heritage and Gallery have also reviewed the document, with a view on operational priorities and resources to hand.

Discussion between MR and FN elaborated on the future of the Heritage Strategy and the resourcing of priorities.

MR urged all members to review the Strategy and to send their input to TC as soon as possible.

ACTION: ITEM HAC-031 TO REMAIN ON THE ACTION LOG: All members of the HAC to review the Heritage Strategy (2017-2022) and submit their comments to TC for compilation and discussion at the next HAC Meeting.

6. General Business

6.1 Report from Heritage Services Coordinator

Report included with the Tabled Documents.

6.2 Reports from Community Museums

6.2.1 Greenough Museum and Gardens Community Association

We would like to acknowledge the further support we have received from the City of Greater Geraldton in providing \$15,000/year for the next three years for Curatorial Services and Operational Expenditure. This is recognition of all that we have achieved in maintaining National Museum standards, keeping the museum open and involving community. This will enable us to continue holding community-based exhibitions, workshops and making the collection more accessible to all.

Our next community-based exhibition, '160 years Weddings & Unions of Love' is planned for late August to coincide with the 160th celebration of John Stephen Maley and Elizabeth Kniest Waldeck's wedding. Again, we will be asking members of the community to loan their treasured wedding memorabilia. The exhibition will also be assisted by a \$1,500 grant from the Bendigo Bank.

Also work continues on making the collection digitally accessible. We now have 293 objects listed on CollectionsWA. Recognition of this achievement was reported in the Geraldton Guardian on 31/05 and the MidWest Times on 1/06.

The CHART funding has been acquitted. We now have a new set of banners, new entry sign, new A-frame OPEN signs and a welcoming feather banner. All have been based on our new logo and colour scheme. We now have a flash Kyocera printer, so have redesigned our DI-S and are able to print them onsite.

The Western Australian Museum is funding a pilot project of 5 mini-documentaries that tell the stories behind artefacts in regional/community museums. The Dongara Museum, the Greenough Museum and the Geraldton Museum were selected for the pilot project. At Greenough, the filming directed by Paul Barron took place in the kitchen on 9/05. Our episode is based around Mary Farrelly, the Wheat Queen, and takes the form of a cooking show. I was ably assisted by Moira McKinnon (great great grand-niece of Mary) and Amanda Rowland who made wheat and butter bean sausages served with wheat coffee. The documentary will be launched at the AMaGA State conference in Perth this month.

This museum will also be promoted on WAnderland - a newly developed visitor portal for Western Australia's diverse regional collections. We also acknowledge the work undertaken by Heritage Services in updating the Three Museums brochure.

Since the last meeting we have held the following Community Events — Lorraine Chapman's Kids Curios Writing Workshop on 14/04 (in partnership with the Geraldton Library); our Plant Sale on 23/04 raised over \$1,700; Outdoor cinema courtesy of Chapman Valley Men's Shed Shinema on 30/04 (28 people); Cancer Council Big Morning Tea on 22/05 — 29 people attended donating \$500 to this worthy cause. Our next event is the Winter Solstice Bonfire on Saturday June 25th.

Thank you, Gary Martin, Curator Greenough Museum & Gardens

6.2.2 Walkaway Station Museum

RJ advised that due to issues with members at the museum that they were unsuccessful with a recent grant application to the City.

6.2.3 Geraldton Historical Society

RS advised that the Museum is currently open by appointment only. This is due to COVID concerns. Members are using this time to sort through and catalogue the collection, with a view to the future uploading of data to the CollectionWA platform. They are also working on the upkeep and maintenance of the Cottage and they hope to spend some time on creating a Geranium Garden.

FN advised that the City has the Community Grants programme available that they could apply for towards the garden project idea.

6.2.4 Mullewa Heritage Sub-Committee, Mullewa Community Group

BT thanked the HAC for including the Mullewa Heritage Sub-Committee. The group is a young informal group that was formed to help with the development and repair of the Mullewa Pioneer Cemetery but have since discovered that there is a need for group to continue to maintain and develop Heritage services and sites in the Mullewa Region. Particularly they are interested in opening the Mullewa Masonic Lodge to the public, to allow them to see the many items that have been stored in the building. They note that this may be a lengthy process to achieve and would require volunteers to run the museum for this project be viable.

MR stated that is wonderful that the Mullewa community is extending its involvement in local heritage.

MM advised that she has seen inside the Masonic Lodge Hall and the community should be commended on its upkeep of the hall and its items.

FN advised that the City takes the upkeep and the continued use of its community halls seriously and that the Mullewa Masonic Lodge is on the agenda to keep in good repair. FN also noted the recent work undertaken at the Walkaway Station Museum to address the pigeon problem.

6.3 Solar Panels on Historic Buildings

MR asked, "What is the policy in regard to installing Solar Panels on historic or old buildings?"

TH advised the DPLH have a set of guidelines available on their website in regard to solar panels on heritage buildings.

KE advised that the City is guided by the Planning and Development Regulations which were previously silent on 'minor additions' to heritage places (except for State Registered places). However, the recent updates to the Regulations now require development applications to be lodged for items such as solar panels, pools and shade sails. These applications will be assessed as required under the City's and DPLH's heritage planning framework.

7. Date of next meeting

Proposed date of the next meeting is Thursday 8 September 2022, 10-11am, Geraldton Regional Library. Calendar invitation to be circulated.

8. Closed

There being no further business the meeting closed at 11.26am.

Signed (Proxy Chair – Cr. Michael Reymond)

Date

Heritage Advisory Committee - Action Log (D-18-092775)

Log #	Meeting Date	Agenda Item #	Action	Resp. Person	Status <small>(Ongoing / Complete / Next Agenda)</small>
HAC-029	10/03/2022	5.3 Tardun Hall, Wongoondy Hall, Devil's Creek Hall and the former Eradu Hall		TC	Completed - Update provided at HAC Meeting 10 March 2022, that Tardun was to be removed, no news on Wongoondy or Devil's Creek. Follow-up on signage at former Eradu Hall is being undertaken by LC.
	9/06/2022		Report any updates with regard to Wongoondy Hall at next HAC Meeting	TH	Ongoing
HAC-030	10/03/2022	5.6 Recycling of heritage building materials	Follow-up on status of Maley timbers and Gould's cottage stone at Depot	TC	Completed - TC confirmed that stone and timber were still being held in storage at Depot. TC to follow-up with Ian Turner at Depot on his return from leave.
HAC-031	10/03/2022	5.9 Review of CGG Heritage Strategy (2017-2022)	All members of the HAC to review the Heritage Strategy (2017-2022) and submit their comments to TC for compilation and discussion at the next HAC Meeting	All members HAC	Next Agenda, 8 September 2022
HAC-032	9/06/2022	5.2 Moonyoonooka Road Names	KE/TC to circulate any new information that arises regarding this item to HAC, out of session if required	KE/TC	Next Agenda, 8 September 2022
HAC-033	9/06/2022	5.3 Wongoondy-Tardun Rd - Mullewa Drive Trail	Mullewa Heritage Sub-Committee to consider possible alternative sites for the signage	Mullewa HS-C	Next Agenda, 8 September 2022
HAC-034	9/06/2022	5.6 Time Capsule, Art Gallery Park	Circulate list of items already approved by Council for inclusion in time capsule	TC	Completed - Sent by email 1 July 2022.

City of Greater Geraldton

1.3 HERITAGE

SUSTAINABILITY THEME

Community

OBJECTIVES

The overall aim of this policy is to highlight the importance of heritage to the identity and character of the City, while providing guidance for the protection, conservation and enhancement of the City's identified places of cultural heritage significance.

Specifically, Council Policy 1.3 Heritage:

- Provides for the establishment of the Heritage Advisory Committee, whereby advice and recommendations may be made to Council on the development of heritage assets, services and facilities, and contemporary heritage issues within the City;
- Promotes a wider appreciation of the region's heritage and its value in cultural, educational and economic terms; and
- Creates a structured long term approach to the delivery and management of heritage services and City owned heritage assets by following recommendations set in the *City of Greater Geraldton Heritage Strategy 2017-2022*.

POLICY STATEMENT

This policy applies to members of the Heritage Advisory Committee and to employees of the City of Greater Geraldton.

POLICY DETAILS

The *Heritage Act 2018* and associated Regulations, along with adopted planning schemes, provide clear policies and guidelines which provide the legislative framework for the City's statutory obligations.

The *Aboriginal Heritage Act 1972* protects all Aboriginal Heritage sites in Western Australia, whether or not they are registered with the Department of Planning, Lands and Heritage.

The City of Greater Geraldton wishes to be the exemplar local government in the Midwest Region of Western Australia in relation to heritage management. The City values our cultural heritage and our creative community.

Our residents have a strong sense of belonging and value our region as a unique location to live and work. The historic fabric of the Greater Geraldton area is well recognized for its important contributory role in the story of Western Australia, and that its significance warrants protection for future generations.

Principles of sustainability will guide current heritage management decisions to help retain a rich variety of social, economic and environmental outcomes.

To assist this, Council Policy CP 1.3 Heritage aligns with the *City of Greater Geraldton Heritage Strategy 2017-2022* which provides a number of prioritised actions, based around the themes of *knowing, protecting, supporting and communicating*. The Heritage Advisory Committee will base its recommendations to Council on those prioritised actions as outlined by the Heritage Strategy.

In addition, this Policy recognises that the Local Heritage Survey (LHS) (formerly known as the Municipal Inventory) as adopted by Council on 15 December 2015 (Item DRS241) as the Heritage List, will guide the identification and recording of places that are, or that might become, of cultural heritage significance.

The LHS is a starting resource for local heritage planning and in itself has no statutory role. The LHS helps local governments make decisions that reflect local heritage values, and supports the creation of a heritage list or heritage areas, which identify places to be protected under the local planning scheme.

The City recognises the use of the HERCON factors to assess cultural heritage significance. HERCON is based on the values of the *Burra Charter (Australia ICOMOS Charter for Places of Cultural Significance, The Burra Charter, 2013)*.

KEY TERM DEFINITION

Heritage means something inherited from the past and valued enough today to leave for future generations (National Trust of Western Australia). Heritage encompasses natural, historic and Aboriginal tangible and intangible elements. Heritage is expressed through places – buildings, landscapes, public parks and gardens, archaeology, infrastructure, monuments and public art. It is also represented in objects, artefacts, archives, photographs, maps, drawings; as well as our traditions, events and celebrations, people's memories, artist's expressions, Dreaming stories and the more subtle marks of past people and their cultures (*CGG Heritage Strategy 2017-2022*, p. 6).

HERCON Criteria means national criteria for the assessment of heritage significance adopted by Environment Protection and Heritage Council of the Australia and State/Territory Governments in April 2008.

ICOMOS means International Council on Monuments and Sites which is a non-government, not for profit organisation of cultural heritage professionals. The mission of the Australia ICOMOS branch is to lead cultural heritage conservation by raising standards, encouraging debate and generating innovative ideas.

ROLES AND RESPONSIBILITIES

The Heritage Advisory Committee will use this policy in their consideration of heritage matters, when engaging with key stakeholders regarding heritage matters and when providing advice and recommendations to Council for the progress of this Policy.

Employees of the City will ensure their actions and activities are consistent with this Policy as well as the Heritage Strategy, in accordance with budget adopted by Council.

WORKPLACE INFORMATION

Heritage Act 2018

Aboriginal Heritage Act 1972

Heritage Council of WA Strategic Plan 2019-2023

Heritage Advisory Committee Terms of Reference

City of Greater Geraldton Heritage Strategy, 2017-2022

Australia ICOMOS Charter for Places of Cultural Significance (The Burra Charter), 2013

National Standards for Australian Museums and Galleries (Version 1.5, 2016)

POLICY ADMINISTRATION

Directorate		Officer	Review Cycle	Next Due
Development & Community Services		Manager Libraries, Heritage and Gallery	Biennial	2022
Version	Decision Reference		Synopsis	
3.	DCS429	26/11/2019	Policy Review	

DRAFT