

Queen Elizabeth II Seniors Advisory Committee

Meeting Agenda

Meeting Name	Queen Elizabeth II Seniors Advisory Committee	Meeting No.	CS/11/0007 D-22-095591
Meeting Date	Wednesday, 24 August 2022		
Meeting Time	9:00am		
Meeting Location	QEII Seniors & Community Centre		
Attendees	Cr Bob Hall (BH) Cr Natasha Colliver (NC) Cr Simon Keemink (SK) Cr Michael Reymond (MR) Beryl Scott (BS) National Seniors Inc. Betty Clark (BC) Over 50's Gentle Gym Class Pat Parker (PP) Pensioners Social Club Jean Steer (JS) Seniors Recreation Council WA Inc. Lina Mittoni (LM) Geraldton & Districts Seniors Action Group Rosetta Finlay (RF) - Minutes	By Invitation	Peter Treharne (PT) Pavlina Heiderova (PH)
		Apologies	
		Leave of Absence	
		Distribution	
Purpose of Committee	The Queen Elizabeth II Seniors & Community Centre is a facility vested in the City of Greater Geraldton, with considerable Council capital and by virtue of its funding arrangement Council and State Government capital and has been constructed to meet the needs of senior citizens and other community groups. Refer to Committee Book		

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Council Policy 4.2 Code of Conduct for Council Members, Committee Members and Candidates](#)

1 Welcome & Apologies

2 Disclosure of Interests

3 Minutes of Previous Meeting – 18 May 2022

TRIM Reference:	D-22-059147
Discussion:	CONFIRM that the minutes of the Queen Elizabeth II Seniors Advisory Committee meeting held on 18 May 2022 as previously circulated, be adopted as a true and correct record of proceedings.
Recommendation:	
Outcome/Action:	

--- Embedded Attachment ---

Queen Elizabeth II Seniors Advisory Committee

Meeting Minutes

Meeting Name	Queen Elizabeth II Seniors Advisory Committee	Meeting No.	D-22-05914
Meeting Date	Wednesday 18 May 2022		
Meeting Time	9:00am to 10:05am		
Meeting Location	Freeman Room, QEII Seniors & Community Centre		
Attendees	Cr Robert Hall	BH	By Invitation
	Cr Natasha Colliver	NC	Apologies
	Cr Michael Reymond (from 9:05am)	MR	Cr Simon Keemink
	Pavlina Heiderova		Peter Treharne
	Acting Coordinator Community Development		Acting Manager, Community & Community Development
	Rosetta Finlay	RF	
	QEII Seniors Programming Officer		
	Beryl Scott	BS	
	National Seniors Inc		
	Lina Mittoni	LM	Distribution
	Geraldton & Districts Seniors Action Group Inc		As Above
	Pat Parker	PP	
	Pensioners Social Club Inc		
	Betty Clark	BC	
	Over 50's Gentle Gym Class		
	Jean Steer	JS	
	Seniors Recreation Council of WA Inc		

1. WELCOME & APOLOGIES

Cr Hall welcomed members and apologies noted from the list above.

CARRIED

2. Confirmation of Minutes of Previous Meeting held Wednesday 16 February 2022

Recommended that the minutes of the Queen Elizabeth II Seniors Advisory Committee held on 16 February 2022 as previously circulated, be accepted as a true and correct record of proceedings. **Moved NC Seconded LM**

ADOPTED

3. Reports to be Received:

QEII Monthly Reports – February, March, April 2022
(As circulated and tabled)

Noted by the Committee:

- Groups on hold include: Rehabilitation Gym, Chronic Lived Disease Group, Visibility Australia and National Seniors Inc for three months
- Switched on Seniors cancelled session in April and returned in May.
- Bereavement Group held a February session and resume meetings the 18 May
- Country Women Association, (Champion Bay Branch) a new centre user group will commence holding their monthly meetings at the centre.
- Oximeter distribution has declined with only 12 issued in April

4. Corona Virus Risk Management

Noted by the Committee:

- Posters encouraging mask wearing and double vaccinations are displayed, doors and windows opened for ventilation and QEII facilitated program attendees are restricted to eating outside.

ACTION: *PH to review restrictions on QEII program patrons only allowed to eat outside while centre hirers are allowed refreshments inside*

5. General Business

Noted by the Committee:

- **Line Dancing** – Jean Steer, line dancing volunteer teacher for 10 years has retired with Wendy Eastough and Diana Ascoli now taking on the role. The Chair thanked Jean for her support and contribution to the centre in her various volunteer roles.
- **Central Regional TAFE's Reconciliation Day** – A lunch is being held on Thursday 26 May. RF received an invitation and requested advertising on Over 50's Geraldton Life.
- **Staff and Volunteer acknowledgment** – PH thanked centre volunteers and staff for their support and assistance with COVID mandates including double vaccination checks and Service WA App requests.
- **Future expansion of centre facilities**
Recommended by the Committee steps are taken in regards to a submission to explore the future vision, expansion and growth of centre facilities.

ACTION: *PH to follow up recommendation*

CARRIED

- **Centre Fees & Charges** – PP requested information on 2022/23 fees/ charges as previously fees/charges were discussed at the advisory committee and recommendations provided to Council.

ACTION: *Cr BH and Cr NC to provide update*

- **Chair trolleys** – Chair trolleys in Lower Hall storeroom require maintenance.

ACTION: *RF to follow up*

Queen Elizabeth II Seniors Advisory Committee

- **Centre Volunteer Greeters** – To be discussed by staff as an operational issue.

ACTION: *PH and RF to review*

- **QEII Centre Newsletter**– Request for cover to display Senior/ Senior groups

ACTION: *PH to review*

- **2022 Seniors Week** – Sunday 6 to 13 November 2022.

Following events have been confirmed:

Opening Concert at QPT – Monday 7 November

Mayor's Mystery Bus Tour – Friday 11 November

Multicultural Concert – Saturday 12 November

- **WA Seniors Strategy** – Consultation sessions are being conducted at the Geraldton Multipurpose Centre on Monday 30 May 2022. Flyers have been distributed at the centre and sessions advertised on Over 50's Geraldton Life.

6. Date of Next Meeting

17 August 2022

7. Close

There being no further business the meeting closed at 10:05am

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Local Government \(Model Code of Conduct\) Regulations 2021](#).

4 QEII Centre Upgrade/Extension – Peter Treharne

TRIM Reference:	N/A
Discussion:	UPDATE to be provided by Peter Treharne, Acting Manager Community and Cultural Development regarding stakeholder engagement surrounding assessment of usage and demand of Centre services and potential expansion.
Recommendation:	
Outcome/Action:	

5 Department of Communities WA Seniors Strategy Workshop Results – Yvonne Lovedee

TRIM Reference:	N/A
Discussion:	UPDATE to be provided by Yvonne Lovedee of the Multicultural Association regarding the results of the afore mentioned WA Seniors Strategy Workshops.
Recommendation:	
Outcome/Action:	

6 Coronavirus Risk Management Update

7 Reports to be received – QEII Monthly Reports and Attendance Figures for May, June and July 2022

TRIM Reference:	D-22-095599 , D-22-095603 , D-22-095048
Discussion:	DISCUSS the highlights and items of particular note and/or action.
Recommendation:	
Outcome/Action:	

--- Embedded Attachments ---

QEII SENIORS & COMMUNITY CENTRE REPORT – MAY 2022

Art Class (weekly)	50
Balance Gym (four sessions weekly)	266
Bereavement/Loss Group (monthly)	7
Bingo (monthly)	16
Bowls (weekly)	192
Canasta	22
Cards (weekly)	86
ChatnDo (Spalding Outreach) (weekly)	52
Chronic Disease Lived Experience Group (monthly) (on hold)	0
Craft (weekly)	12
Crochet /Knitters Group (weekly)	57
Darts (weekly)	34
Drumming Workshops (Thursday) (two sessions weekly)	41
Drumming Workshops (Tuesday night) (weekly)	16
ESL Class (weekly)	22
Five Hundred Card Game / Rummikub (weekly)	84
Foodbank Van (twice a week)	20
Gentle Yoga (weekly)	28
Line Dancing (weekly)	84
Mah-jongg (twice a week)	77
National Seniors (monthly) (on hold)	0
Over 50's Gentle Gym (three sessions a week)	295
Parkinson's Support Group – Boxing (two sessions weekly)	56
Pensioners Social Club Meeting/ committee (monthly)	34
Pilates (weekly)	60
Pole Walking	17
QEII Advisory Committee (every three months)	10
Rehab Gym (twice a week) (on hold)	0
Scrabble Group (twice a week)	70
Seniors Online (daily)	100
Seniors Action Group Meeting (monthly)	38
Seniors Recreation Council Inc. (every three months)	0
Switched on Seniors (weekly)	42
Switched on Seniors – One on One sessions (new program)	3
Table Tennis (weekly)	68
Taste of the World Cooking Sessions (monthly) (Session cancelled)	0
Ukulele Dreamers Club (weekly)	69
Visibility Australia (monthly)	8
Walk Group (weekly)	72
Walking Football (weekly)	31
Zumba (weekly)	61
Additional Seniors Sessions Oximeter Distribution	3
Seniors Attendance Monthly Total	2203

Note: Library and Lounge Room facilities not included in attendance figures

Seniors Resource Centre

Enquiry	May
Centre program Information	57
Referral to other senior groups in the community	5
Assistance with accessing forms online/printing	18
Referral to senior service providers e.g. ACAT	10
Seniors information e.g. seniors card, fuel card, Safety/security rebate	6
Centre registrations	18
Total Centre Enquiries	114

Senior Service Providers:

- Balance Gym - WA Country Health Service
- English as a Second Language Classes – Midwest Multicultural Association
- Over 50's Gentle Gym – Geraldton Health Service
- Rehabilitation Gym – Geraldton Health Service
- Grief & Loss Group – St John Palliative Care
- Visibility Support Group- Visibility Australia

Advertising/ Displays

- 300 copies of the QEII Senior Newsletter distributed and posted on the City of Greater Geraldton website and Over 50' Geraldton Life
- Virtual Exercise for Seniors Survey
- Department of Communities WA Seniors Strategy Survey Details

Social Media:

- Department of Communities WA Seniors Strategy Survey Details x 4 posts
- Line Dancing Group
- Switched on Seniors One on One Sessions
- Seniors Art Class
- Pole Walking Group
- Gentle Yoga x 2 posts
- Walking Football x 2 posts

Regular Community User Groups

- Geraldton Orchid Society
- Sun City Four Square Church

Total for Regular Community Groups = 100

Occasional Community/Commercial Bookings

- Dance Day Disco 60
- Sunset Yoga 300
- Christian Group 50
- Department Fire & Emergency Services 60

Total for Occasional Community/Commercial Bookings = 470

Total for QEII Seniors & Community Centre May 2022 Attendance = 2773

Rosetta Finlay

QEII Seniors Programming Officer

QEII SENIORS & COMMUNITY CENTRE REPORT – JUNE 2022

Art Class (weekly)	45
Balance Gym (four sessions weekly)	271
Bereavement/Loss Group (monthly)	8
Bingo (monthly)	17
Bowls (weekly)	135
Canasta	35
Cards (weekly)	98
ChatnDo (Spalding Outreach) (weekly)	84
Craft (weekly)	10
Crochet /Knitters Group (weekly)	56
Darts (weekly)	25
Drumming Workshops (Thursday) (two sessions weekly)	55
Drumming Workshops (Tuesday night) (weekly)	13
ESL Class (weekly)	22
Five Hundred Card Game / Rummikub (weekly)	102
Foodbank Van (twice a week)	90
Gentle Yoga (weekly)	14
Line Dancing (weekly)	59
Mah-jongg (twice a week)	62
National Seniors (monthly)	0
Over 50's Gentle Gym (three sessions a week)	330
Parkinson's Support Group – Boxing (two sessions weekly)	51
Pensioners Social Club Meeting/ committee (monthly)	34
Pilates (weekly)	60
Pole Walking	20
QEII Advisory Committee (every three months)	0
Rehab Gym (twice a week) (on hold)	0
Scrabble Group (twice a week)	69
Seniors Online (daily)	105
Seniors Action Group Meeting (monthly)	38
Seniors Recreation Council Inc. (every three months)	0
Switched on Seniors (weekly)	58
Switched on Seniors – One on One sessions	17
Table Tennis (weekly)	37
Taste of the World Cooking Sessions (monthly)	26
Ukulele Dreamers Club (weekly)	46
Visibility Australia (monthly)	7
Walk Group (weekly)	50
Walking Football (weekly)	7
Zumba (weekly)	53
Additional Seniors Sessions	
Advocare Support Officer	10
Helping Minds face to face sessions	21
WA Seniors Strategy Session	11
Seniors Week Committee Meeting	6
Seniors Attendance Monthly Total	2251

Note: Library and Lounge Room facilities not included in attendance figures

Seniors Resource Centre

Enquiry	June
Centre program Information	57
Referral to other senior groups in the community	6
Assistance with accessing forms online/printing	31
Referral to senior service providers e.g. ACAT	9
Seniors information e.g. seniors card, fuel card, Safety/security rebate	9
Centre registrations	27
Total Centre Enquiries	139

Senior Service Providers:

- Balance Gym - WA Country Health Service
- English as a Second Language Classes – Midwest Multicultural Association
- Over 50's Gentle Gym – Geraldton Health Service
- Rehabilitation Gym – Geraldton Health Service
- Grief & Loss Group – St John Palliative Care
- Visibility Support Group- Visibility Australia

Advertising/ Displays

- 300 copies of the QEII Senior Newsletter distributed and posted on the City of Greater Geraldton website and Over 50' Geraldton Life
- WA Seniors Strategy Sessions
- Regional Library Book Sale

Social media post on Over 50's Geraldton Life page

- QEII Newsletter – June edition
- WA Seniors Strategy Sessions
- Table Tennis
- African Drumming x 2
- Ukulele Dreamers
- Switched on Seniors One on One sessions
- Switched on Seniors Thursday class

Regular Community User Groups

- Geraldton Orchid Society
- Sun City Four Square Church

Total for Regular Community Groups = 100

Occasional Community/Commercial Bookings

- Dance Day Disco 60
- Geraldton Regional Library Book Sale 150
- Sunset Yoga 400
- Louise O'Malley (Staff Farewell) 40
- International Yoga Day Even 200
- Educational Presentation to Nurses and Doctors 40
- Public Forum for People with Disabilities 20

Total for Occasional Community/Commercial Bookings = 910

Total for QEII Seniors & Community Centre June 2022 Attendance = 3261

Rosetta Finlay

QEII Seniors Programming Officer

QEII SENIORS & COMMUNITY CENTRE REPORT – JULY 2022

Art Class (weekly)	36
Balance Gym (four sessions weekly)	251
Bereavement/Loss Group (monthly)	9
Bingo (monthly)	20
Bowls (weekly)	182
Canasta	15
Cards (weekly)	117
ChatnDo (Spalding Outreach) (weekly)	36
Craft (weekly)	14
Crochet /Knitters Group (weekly)	69
Darts (weekly)	31
Drumming Workshops (Thursday) (two sessions weekly)	41
Drumming Workshops (Tuesday night) (weekly)	20
ESL Class (weekly)	25
Five Hundred Card Game / Rummikub (weekly)	74
Foodbank Van (twice a week)	90
Gentle Yoga (weekly)	23
Line Dancing (weekly)	69
Mah-jongg (twice a week)	62
National Seniors (monthly)	0
Over 50's Gentle Gym (three sessions a week)	330
Parkinson's Support Group – Boxing (two sessions weekly)	55
Pensioners Social Club Meeting/ committee (monthly)	35
Pilates (weekly)	77
Pole Walking	14
QEII Advisory Committee (every three months)	0
Rehab Gym (twice a week) (on hold)	0
Scrabble Group (twice a week)	66
Seniors Online (daily)	105
Seniors Action Group Meeting (monthly) and Celebration Lunch	90
Seniors Recreation Council Inc. (every three months)	0
Switched on Seniors (weekly)	51
Switched on Seniors – One on One sessions	16
Table Tennis (weekly)	48
Taste of the World Cooking Sessions (monthly)	32
Ukulele Dreamers Club (weekly)	36
Visibility Australia (monthly)	0
Walk Group (weekly)	57
Walking Football (weekly)	14
Zumba (weekly)	75
Additional Seniors Sessions	
Advocare Support Officer	10
Helping Minds face to face sessions	10
WA Seniors Strategy Sessions held 28 June, 2 sessions on 20 July and 26 July	32
Seniors Week Committee Meeting	6
Seniors Attendance Monthly Total	2343

Note: Library and Lounge Room facilities not included in attendance figures

QEII Seniors Resource Centre

Enquiries Received	July
Centre program Information	66
Pickleball – expression of interest	42
Referral to other senior groups in the community	3
Assistance with accessing forms online/printing	19
Referral to senior service providers e.g. ACAT, Justice of the Peace, Legal Aid	22
Seniors information e.g. seniors card, fuel card, Safety/security rebate	12
Centre registrations	13
Total Centre Enquiries	177

Senior Service Providers:

- Balance Gym - WACRA (WA Centre for Rural Health)
- English as a Second Language Classes – Midwest Multicultural Association
- Over 50's Gentle Gym – WACHS (WA Country Health Service)
- Rehabilitation Gym – WACHS (WA Country Health Service)
- Grief & Loss Group – St John Palliative Care
- Visibility Support Group- Visibility Australia

Advertising/ Displays

- 300 copies of the QEII Senior Newsletter distributed and posted on the City of Greater Geraldton website and Over 50' Geraldton Life
- WA Seniors Strategy Session Times
- Pickleball – Expression of Interest
- Disability Support Guide Booklets
- Aged Care Guide booklets
- Your Retirement Living Booklets

Social media post on Over 50's Geraldton Life page

- 1 x QEII Newsletter – July edition
- 3 x WA Seniors Strategy Sessions
- 1 x Parkinson's Support Group – Boxing
- 2 x Taste of the World Cooking classes x 1
- 1 x Mah-jong Group
- 2 x Regional Alliance – Free Community Legal Sessions
- 1 x Gentle Gym Class user – Pearl Wheatley
- 1 x Geraldton Seniors Directory 2022
- 1 x Pat Parker / sandwiches

Regular Community User Groups

- Geraldton Orchid Society
- Sun City Four Square Church

Total for Regular Community Groups = 120

Occasional Community/Commercial Bookings

- Dance Day Disco 30
- Sunset Yoga 400
- DEFS Medal Presentation 80
- NCY Investments Comedy Show 150
- Naked & Wild Food Expo 400
- Cyclone Seroja Grant Assistance 80
- 70th Birthday Party 60
- 21ST Birthday Party 60

Total for Occasional Community/Commercial Bookings = 1260

Total for QEII Seniors & Community Centre July 2022 Attendance = 3603

Rosetta Finlay

QEII Seniors Programming Officer

QEII Seniors & Community Centre Report – July 2022

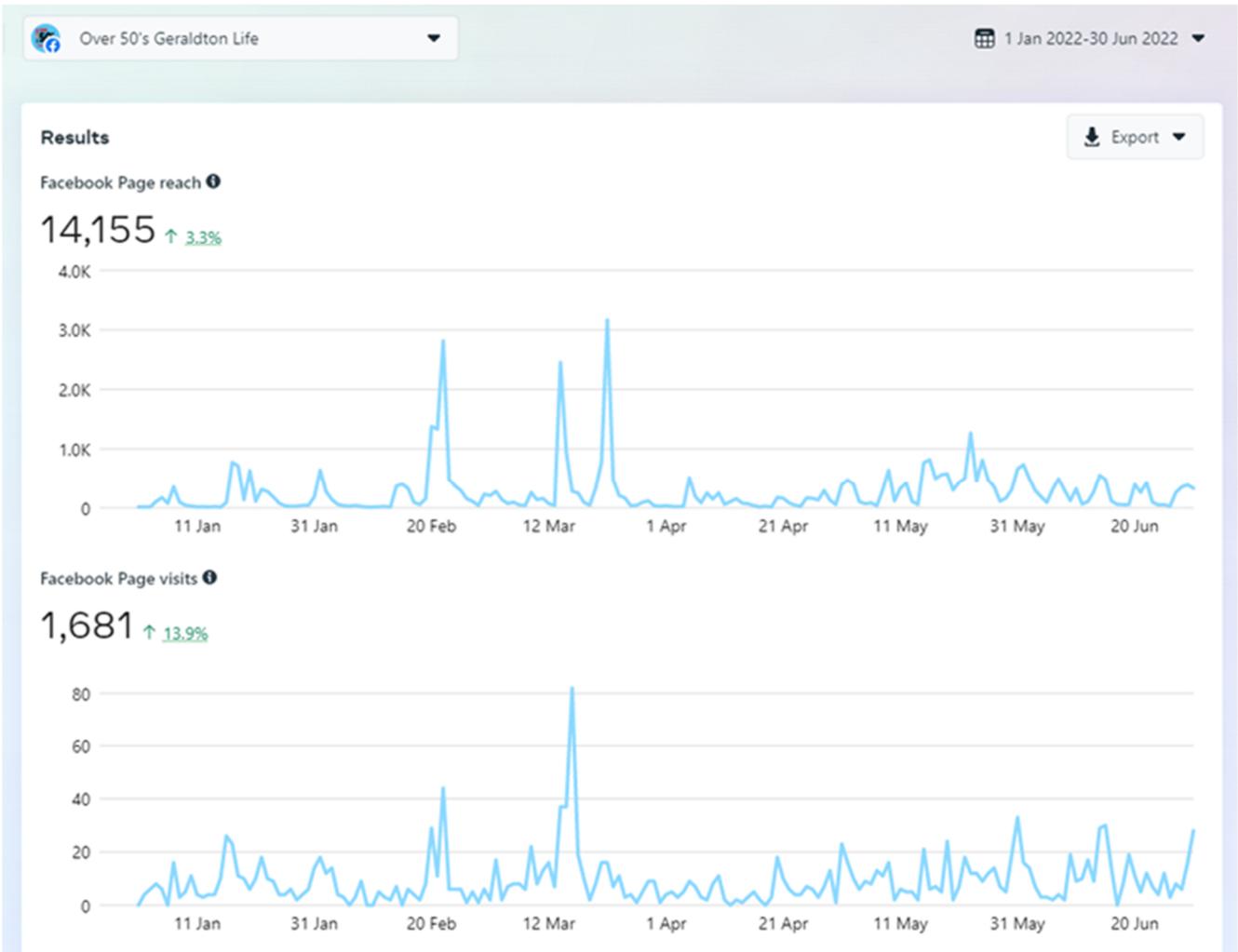
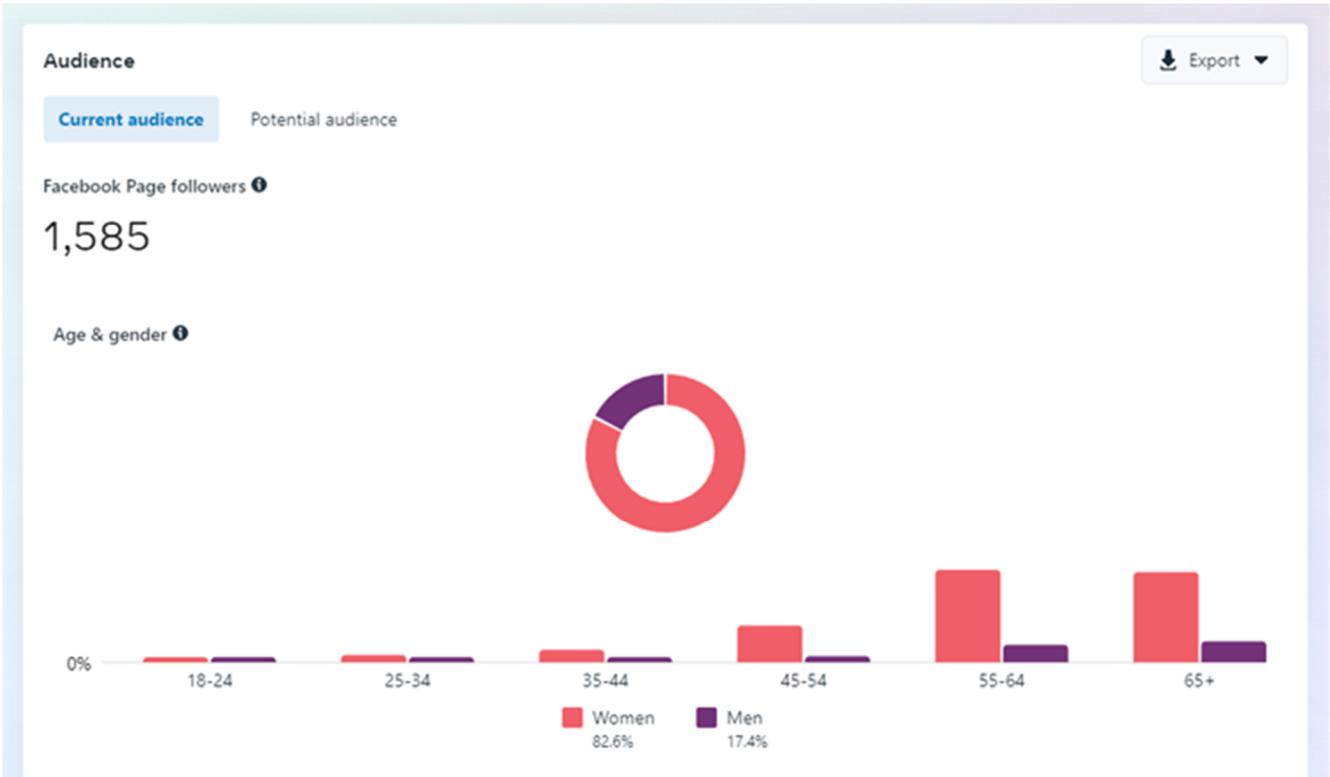
8 General Business

Discussion/Topic (brief description)	Additional Staff – Seniors Programming Officer, Rosetta Finlay to provide update on resourcing needs.
Attachments (x#)	N/A
Recommendation (What is the required or suitable outcome/action needed)	
Outcome/Action:	

Discussion/Topic (brief description)	Woolworths Community Award – Volunteer Nomination for discussion/vote.
Attachments (x#)	N/A
Recommendation (What is the required or suitable outcome/action needed)	
Outcome/Action:	

Discussion/Topic (brief description)	Advertising – Over 50's Geraldton Life Facebook statistics
Attachments (x#)	1x Over 55's Geraldton Life Facebook Statistics - D-22-104000
Recommendation (What is the required or suitable outcome/action needed)	
Outcome/Action:	

QEII FACEBOOK STATISTICS



TOP 10 POSTS BY REACH:

All content		Ads, Posts and Stories		Export
Recent content	Type	Reach	Likes and reactio...	Sticker taps
 Morning Melodies was back... 21 March 23:26	Post	Boost post	4,560	25
 QEII Centre services update ... 14 March 01:07	Post	Boost post	3,515	15
 Please be advised that from 8am t... 22 February 01:00	Post	Boost post	3,240	23
 Don't forget we have Chair Yog... 19 February 22:30	Post	Boost post	2,776	14
 Rise and shine, it's yoga time! Gent... 15 May 17:00	Post	Boost post	1,930	52
 Hands up who is finding the new S... 17 January 16:35	Post	Boost post	1,877	20
 Guess what?! Walking Football for ... 8 May 23:00	Post	Boost post	1,606	26
 Gentle Yoga 🙏 Good news yo... 6 January 23:24	Post	Boost post	1,275	20
 After 11 years as the line dancing v... 25 May 15:55	Post	Boost post	1,086	90
 Come play a game of Walking Foot... 15 May 04:00	Post	Boost post	1,074	21

9 Date of next meeting

The next meeting is scheduled for Wednesday, 16 November 2022

- Schedule for 2023 will be announced January 2023.

10 Close