

Queen Elizabeth II Seniors Advisory Committee

Meeting Minutes

Meeting Name	Queen Elizabeth II Seniors Advisory Committee	Meeting No.	D-22-05914
Meeting Date	Wednesday 18 May 2022		
Meeting Time	9:00am to 10:05am		
Meeting Location	Freeman Room, QEII Seniors & Community Centre		
Attendees	Cr Robert Hall	BH	By Invitation
	Cr Natasha Colliver	NC	Apologies
	Cr Michael Reymond (from 9:05am)	MR	Cr Simon Keemink
	Pavlina Heiderova		Peter Treharne
	Acting Coordinator Community Development		Acting Manager, Community & Community Development
	Rosetta Finlay	RF	
	QEII Seniors Programming Officer		
	Beryl Scott	BS	
	National Seniors Inc		
	Lina Mittoni	LM	Distribution
	Geraldton & Districts Seniors Action Group Inc		As Above
	Pat Parker	PP	
	Pensioners Social Club Inc		
	Betty Clark	BC	
	Over 50's Gentle Gym Class		
	Jean Steer	JS	
	Seniors Recreation Council of WA Inc		

1. WELCOME & APOLOGIES

Cr Hall welcomed members and apologies noted from the list above.

CARRIED

2. Confirmation of Minutes of Previous Meeting held Wednesday 16 February 2022

Recommended that the minutes of the Queen Elizabeth II Seniors Advisory Committee held on 16 February 2022 as previously circulated, be accepted as a true and correct record of proceedings. **Moved NC Seconded LM**

ADOPTED

3. Reports to be Received:

QEII Monthly Reports – February, March, April 2022
(As circulated and tabled)

Noted by the Committee:

- Groups on hold include: Rehabilitation Gym, Chronic Lived Disease Group, Visibility Australia and National Seniors Inc for three months
- Switched on Seniors cancelled session in April and returned in May.
- Bereavement Group held a February session and resume meetings the 18 May
- Country Women Association, (Champion Bay Branch) a new centre user group will commence holding their monthly meetings at the centre.
- Oximeter distribution has declined with only 12 issued in April

4. Corona Virus Risk Management

Noted by the Committee:

- Posters encouraging mask wearing and double vaccinations are displayed, doors and windows opened for ventilation and QEII facilitated program attendees are restricted to eating outside.

ACTION: *PH to review restrictions on QEII program patrons only allowed to eat outside while centre hirers are allowed refreshments inside*

5. General Business

Noted by the Committee:

- **Line Dancing** – Jean Steer, line dancing volunteer teacher for 10 years has retired with Wendy Eastough and Diana Ascoli now taking on the role. The Chair thanked Jean for her support and contribution to the centre in her various volunteer roles.
- **Central Regional TAFE's Reconciliation Day** – A lunch is being held on Thursday 26 May. RF received an invitation and requested advertising on Over 50's Geraldton Life.
- **Staff and Volunteer acknowledgment** – PH thanked centre volunteers and staff for their support and assistance with COVID mandates including double vaccination checks and Service WA App requests.
- **Future expansion of centre facilities**
Recommended by the Committee steps are taken in regards to a submission to explore the future vision, expansion and growth of centre facilities.

ACTION: *PH to follow up recommendation*

CARRIED

- **Centre Fees & Charges** – PP requested information on 2022/23 fees/ charges as previously fees/charges were discussed at the advisory committee and recommendations provided to Council.

ACTION: *Cr BH and Cr NC to provide update*

- **Chair trolleys** – Chair trolleys in Lower Hall storeroom require maintenance.

ACTION: *RF to follow up*

Queen Elizabeth II Seniors Advisory Committee

- **Centre Volunteer Greeters** – To be discussed by staff as an operational issue.

ACTION: *PH and RF to review*

- **QEII Centre Newsletter**– Request for cover to display Senior/ Senior groups

ACTION: *PH to review*

- **2022 Seniors Week** – Sunday 6 to 13 November 2022.

Following events have been confirmed:

Opening Concert at QPT – Monday 7 November

Mayor's Mystery Bus Tour – Friday 11 November

Multicultural Concert – Saturday 12 November

- **WA Seniors Strategy** – Consultation sessions are being conducted at the Geraldton Multipurpose Centre on Monday 30 May 2022. Flyers have been distributed at the centre and sessions advertised on Over 50's Geraldton Life.

6. Date of Next Meeting

17 August 2022

7. Close

There being no further business the meeting closed at 10:05am

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Local Government \(Model Code of Conduct\) Regulations 2021](#).



City of
Greater Geraldton
a vibrant future



QUEEN ELIZABETH II SENIORS ADVISORY COMMITTEE

TABLED DOCUMENTS

2. Previous Minutes of meeting held 16 February 2022

3. Reports to be received:

- **QEII Monthly Reports February 2022 to April 2022**

18 May 2022

Queen Elizabeth II Seniors Advisory Committee

Meeting Minutes

Meeting Name	Queen Elizabeth II Seniors Advisory Committee	Meeting No.	D-22-054542		
Meeting Date	Wednesday 16 February 2022				
Meeting Time	9:05am to 10:04am				
Meeting Location	Lower Hall, QEII Seniors & Community Centre				
Attendees	Cr Robert Hall	BH	By Invitation	Fiona Norling	FN
	Cr Natasha Colliver	NC		Acting Director, Community & Cultural Development	
	Cr Michael Reymond		Apologies	Cr Simon Keemink	SM
Peter Treharne	PT	Jean Steer		JS	
	Acting Manager Community & Cultural Development			Seniors Recreation Council of WA Inc	
	Pavlina Heiderova		Distribution	As Above	
	Acting Coordinator Community Development				
	Rosetta Finlay	RF			
	QEII Seniors Programming Officer				
	Beryl Scott	BS			
	National Seniors Inc				
	Lina Mittoni	LM			
	Geraldton & Districts Seniors Action Group Inc				
	Pat Parker	PP			
	Pensioners Social Club Inc				
	Betty Clark	BC			
	Over 50's Gentle Gym Class				

1. WELCOME & APOLOGIES

Cr Hall welcomed members and apologies noted from the list above.

CARRIED

2. Election of Chair/Deputy Chair

Cr Hall nominated as Chair and Cr Colliver Deputy Chair

ADOPTED

3. Terms of Reference

Terms of Reference adopted as is

ADOPTED

4. Committee Membership

Committee Membership as is

ADOPTED

5. Confirmation of Minutes of Previous Meeting held Thursday 15 September 2021

Recommended that the minutes of the Queen Elizabeth II Seniors Advisory Committee held on 15 September 2021 as previously circulated, be accepted as a true and correct record of proceedings.

ADOPTED

6. Reports to be Received:

QEII Monthly Reports – September, October, November, December 2021 and January 2022
(As circulated and tabled)

Noted by the Committee:

Cancellation of Classes – Rehab Gym is currently on hold and the Chronic Disease Lived Group which was due to hold their first meeting at the centre is conducting meetings online.

7. Corona Virus Risk Management

Noted by the Committee:

- Recommended for the safety of centre users double vaccination requirements be implemented and commence the 28 February 2022.

ACTION: *PT to present to EMT*

8. Service WA App and Centre Volunteers

Noted by the Committee:

Service WA App – Centre volunteers have assisted 179 people in downloading the app since mid-January with a total of 258 enquiries received.

9. 2021 WA Age Friendly Local Government Award

Noted by the Committee:

- The Centre was successful in winning the 2021 WA Age Friendly Award in the Local Government category.
Mayor Shane Van Styn and PT attended the ceremony in Perth to receive the reward.

10. General Business

Noted by the Committee:

- **WA Covid Care at Home - The City** has received Pulse Oximeters with the Centre being a designated distribution point for eligible recipients.
- **RAT tests** – Information to be included in upcoming QEII Centre newsletters

11. Date of Next Meeting

18 May 2022

12. Close

There being no further business the meeting closed at 10:04am

All Committee Members, including external members, are subject to the same rules as a Council Meeting concerning confidentiality, public statements, conflicts of interest and behaviours of members, pursuant to the [Local Government \(Model Code of Conduct\) Regulations 2021](#).

The Presiding Member is to refer to the following Policy, Meeting Procedures and Regulations when chairing a meeting.

[Meeting Procedures Local Law 2011](#)

[Council Policy 4.4. Operation of Advisory Committees](#)

[Local Government \(Model Code of Conduct\) Regulations 2021](#).

QEII SENIORS & COMMUNITY CENTRE REPORT – FEBRUARY 2022

Art Class (weekly)	13
Balance Gym (four sessions weekly)	225
Bereavement/Loss Group (monthly)	10
Bingo (monthly)	37
Bowls (weekly)	203
Canasta	26
Cards (weekly)	100
ChatnDo (Spalding Outreach) (weekly)	36
Computer lessons/assistance (daily)	22
Chronic Disease Lived Experience Group (monthly) (on hold)	0
Craft (weekly)	20
Crochet /Knitters Group (weekly)	67
Darts (weekly)	28
Drumming Workshops (Thursday) (two sessions weekly)	8
Drumming Workshops (Tuesday night) (weekly)	5
ESL Class (weekly)	21
Five Hundred Card Game / Rummikub (weekly)	76
Foodbank Van (twice a week)	60
Gentle Yoga (weekly)	28
Language Classes (weekly)	0
Line Dancing (weekly)	75
Multicultural Choir (weekly)	4
Mah-jongg (twice a week)	83
National Seniors (monthly)	9
Over 50's Gentle Gym (three sessions a week)	310
Parkinson's Support Group – Boxing (two sessions weekly)	61
Pensioners Social Club Meeting/ committee (monthly)	40
Pilates (weekly)	60
Pole Walking	21
QEII Advisory Committee (every three months)	10
Rehab Gym (twice a week) (on hold)	86
Scrabble Group (twice a week)	64
Seniors Online (daily)	80
Seniors Action Group Meeting (monthly)	55
Seniors Recreation Council Inc. (every three months)	0
Social Dancing (weekly)	35
Switched on Seniors (weekly)	78
Table Tennis (weekly)	51
Taste of the World Cooking Sessions (monthly)	31
Ukulele Dreamers Club (weekly)	71
Visibility Australia (monthly)	0
Walk Group (weekly)	58
Walking Football (weekly)	12
Zumba (weekly)	98
Additional Seniors Sessions	
Digital Assistance – ServiceWA app (3 days per week)	144
Oximeter Distribution (new program)	118
Seniors Attendance Monthly Total	2639

Note: Library and Lounge Room facilities not included in attendance figures

Seniors Resource Centre

Enquiry	February
Centre program Information	63
ServiceWA App enquiries	129
Referral to other senior groups in the community	8
Assistance with accessing forms online/printing	14
Referral to senior service providers e.g. ACAT	4
Seniors information e.g. seniors card, fuel card, Safety/security rebate	6
Centre registrations	63
Total Centre Enquiries	287

Senior Service Providers:

- Balance Gym - WA Country Health Service
- English as a Second Language Classes – Midwest Multicultural Association
- Over 50's Gentle Gym – Geraldton Health Service
- Rehabilitation Gym – Geraldton Health Service
- Grief & Loss Group – St John Palliative Care
- Visibility Support Group- Visibility Australia

Senior Advertising/ Displays

- 400 copies of the QEII Senior Newsletter distributed and posted on the City of Greater Geraldton website and Over 50' Geraldton Life
- Service WA App Volunteer Assistance
- Chair Yoga
- Greif & Loss Workshop
- Harmony Festival – 12 March 2022
- Be Connected Services WA App Assistance

Regular Community User Groups

- Geraldton Orchid Society
- Sun City Four Square Church

Total for Regular Community Groups = 85

Occasional Community/Commercial Bookings

- Nagle Catholic College School Ball 270
- Yoga 12

Total for Occasional Community/Commercial Bookings= 282

Total for QEII Seniors & Community Centre February 2022 Attendance = 3006

Rosetta Finlay

QEII Seniors Programming Officer

QEII SENIORS & COMMUNITY CENTRE REPORT – MARCH 2022

Art Class (weekly)	44
Balance Gym (four sessions weekly)	202
Bereavement/Loss Group (monthly) (meeting cancelled)	0
Bingo (monthly)	26
Bowls (weekly)	172
Canasta	32
Cards (weekly)	83
ChatnDo (Spalding Outreach) (weekly)	35
Computer lessons/assistance (daily)	0
Chronic Disease Lived Experience Group (monthly) (on hold)	0
Craft (weekly)	22
Crochet /Knitters Group (weekly)	58
Darts (weekly)	13
Drumming Workshops (Thursday) (two sessions weekly)	35
Drumming Workshops (Tuesday night) (weekly)	20
ESL Class (weekly)	21
Five Hundred Card Game / Rummikub (weekly)	74
Foodbank Van (twice a week)	30
Gentle Yoga (weekly)	20
Language Classes (weekly)	0
Line Dancing (weekly)	84
Multicultural Choir (weekly) (on hold)	0
Mah-jongg (twice a week)	87
National Seniors (monthly)	8
Over 50's Gentle Gym (three sessions a week)	350
Parkinson's Support Group – Boxing (two sessions weekly)	60
Pensioners Social Club Meeting/ committee (monthly)	37
Pilates (weekly)	76
Pole Walking	17
QEII Advisory Committee (every three months)	0
Rehab Gym (twice a week) (on hold)	0
Scrabble Group (twice a week)	57
Seniors Online (daily)	100
Seniors Action Group Meeting (monthly)	35
Seniors Recreation Council Inc. (every three months)	0
Social Dancing (weekly)	29
Switched on Seniors (weekly) (on hold)	16
Table Tennis (weekly)	59
Taste of the World Cooking Sessions (monthly) (Session cancelled)	0
Ukulele Dreamers Club (weekly)	53
Visibility Australia (monthly) (meeting cancelled)	0
Walk Group (weekly)	64
Walking Football (weekly)	4
Zumba (weekly)	105
Additional Seniors Sessions	
Digital Assistance – ServiceWA app (3 days per week) (on hold)	12
Oximeter Distribution	108
Seniors Attendance Monthly Total	2248

Note: Library and Lounge Room facilities not included in attendance figures

Seniors Resource Centre

Enquiry	March
Centre program Information	15
ServiceWA App enquiries	10
Referral to other senior groups in the community	4
Assistance with accessing forms online/printing	7
Referral to senior service providers e.g. ACAT	2
Seniors information e.g. seniors card, fuel card, Safety/security rebate	1
Centre registrations	33
Total Centre Enquiries	72

Senior Service Providers:

- Balance Gym - WA Country Health Service
- English as a Second Language Classes – Midwest Multicultural Association
- Over 50's Gentle Gym – Geraldton Health Service
- Rehabilitation Gym – Geraldton Health Service
- Grief & Loss Group – St John Palliative Care
- Visibility Support Group- Visibility Australia

Senior Advertising/ Displays

- 400 copies of the QEII Senior Newsletter distributed and posted on the City of Greater Geraldton website and Over 50' Geraldton Life
- Service WA App Volunteer Assistance
- Chair Yoga
- Grief& Loss Workshop
- Harmony Festival – 12 March 2022
- Be Connected Services WA App Assistance
- ServiceWA booklet

Regular Community User Groups

- Geraldton Orchid Society
- Sun City Four Square Church

Total for Regular Community Groups = 100

Occasional Community/Commercial Bookings

- Champion Bay High School Ball 100
- Sunset Yoga 200
- Privilege Group 100

Total for Occasional Community/Commercial Bookings= 400

Total for QEII Seniors & Community Centre March 2022 Attendance = 2748

Rosetta Finlay

QEII Seniors Programming Officer

QEII SENIORS & COMMUNITY CENTRE REPORT – APRIL 2022

Art Class (weekly)	26
Balance Gym (four sessions weekly)	164
Bereavement/Loss Group (monthly) (meeting cancelled)	0
Bingo (monthly)	17
Bowls (weekly)	92
Canasta	26
Cards (weekly)	82
ChatnDo (Spalding Outreach) (weekly)	51
Computer lessons/assistance (daily)	0
Chronic Disease Lived Experience Group (monthly) (on hold)	0
Craft (weekly)	20
Crochet /Knitters Group (weekly)	40
Darts (weekly)	18
Drumming Workshops (Thursday) (two sessions weekly)	21
Drumming Workshops (Tuesday night) (weekly)	0
ESL Class (weekly)	12
Five Hundred Card Game / Rummikub (weekly)	59
Foodbank Van (twice a week)	40
Gentle Yoga (weekly)	11
Language Classes (weekly)	0
Line Dancing (weekly)	53
Mah-jongg (twice a week)	63
National Seniors (monthly)	0
Over 50's Gentle Gym (three sessions a week)	259
Parkinson's Support Group – Boxing (two sessions weekly)	36
Pensioners Social Club Meeting/ committee (monthly)	30
Pilates (weekly)	61
Pole Walking	14
QEII Advisory Committee (every three months)	0
Rehab Gym (twice a week) (on hold)	0
Scrabble Group (twice a week)	43
Seniors Online (daily)	72
Seniors Action Group Meeting (monthly)	41
Seniors Recreation Council Inc. (every three months)	0
Switched on Seniors (weekly) (on hold)	0
Table Tennis (weekly)	48
Taste of the World Cooking Sessions (monthly) (Session cancelled)	0
Ukulele Dreamers Club (weekly)	33
Visibility Australia (monthly) (meeting cancelled)	0
Walk Group (weekly)	58
Walking Football (weekly)	0
Zumba (weekly)	77
Additional Seniors Sessions Oximeter Distribution	12
Seniors Attendance Monthly Total	1579

Note: Library and Lounge Room facilities not included in attendance figures

Seniors Resource Centre

Enquiry	April
Centre program Information	11
Referral to other senior groups in the community	3
Assistance with accessing forms online/printing	4
Referral to senior service providers e.g. ACAT	1
Seniors information e.g. seniors card, fuel card, Safety/security rebate	1
Centre registrations	15
Total Centre Enquiries	36

Senior Service Providers:

- Balance Gym - WA Country Health Service
- English as a Second Language Classes – Midwest Multicultural Association
- Over 50's Gentle Gym – Geraldton Health Service
- Rehabilitation Gym – Geraldton Health Service
- Grief & Loss Group – St John Palliative Care
- Visibility Support Group- Visibility Australia

Senior Advertising/ Displays

- 300 copies of the QEII Senior Newsletter distributed and posted on the City of Greater Geraldton website and Over 50' Geraldton Life
- Virtual Exercise for Seniors Survey
- Geraldton Covid 19 Vaccination Clinic
- Geraldton Geranium Club
- Geraldton Croquet Club Sessions
- Midwest Writers short story competition

Regular Community User Groups

- Geraldton Orchid Society
- Sun City Four Square Church

Total for Regular Community Groups = 80

Occasional Community/Commercial Bookings

- Dance Day Disco 58
- Sunset Yoga 50
- Geraldton City Band (2 sessions) 50

Total for Occasional Community/Commercial Bookings = 238

Total for QEII Seniors & Community Centre April 2022 Attendance = 1897

Rosetta Finlay

QEII Seniors Programming Officer