



TRIM Reference: \_\_\_\_\_

## APPLICATION FOR GRANT OR RENEWAL OF CARAVAN PARK AND/OR CAMPING GROUND LICENCE

Caravan Parks and Camping Grounds Act 1995, sec. 7(1)(a)

New Licence

Renewal of Licence

### APPLICANT DETAILS

Applicant's Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_ *if different to above*

Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### BUSINESS DETAILS

Premise Name: \_\_\_\_\_

Location: \_\_\_\_\_

Land Description: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Mobile Number \_\_\_\_\_

Total Area of Premises (sq metres): \_\_\_\_\_

Total Number of : (a) Long Stay Sites \_\_\_\_\_

(b) Short Stay Sites \_\_\_\_\_

(c) Camp Sites \_\_\_\_\_

(d) Overflow Sites \_\_\_\_\_

(e) Park Homes \_\_\_\_\_

### LAND OWNER/S DETAILS *(only necessary if applicant does not own the land referred to above)*

Owner 1 Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_ *if different to above*

Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Email Address: \_\_\_\_\_



Owner 2 Name: \_\_\_\_\_  
Residential Address: \_\_\_\_\_  
Postal Address: \_\_\_\_\_ *if different to above*  
Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### **NEW APPLICATION SUPPORTING DOCUMENTS**

Not necessary if application is for renewal of licence with no charges to site type and number of approved sites.

- The written approval of the owner of the land referred to in this form for the applicant/s to make this application, or proof that the applicant/s is/are the owner/s of the land.
- A plan of the proposed facilities showing:
  - The sites, and where applicable, denoting the types of sites;
  - The buildings;
  - The roads and paths;
  - The drainage and waste water disposal systems; and
  - The location of fire hoses, fire hydrants and extinguishers.

### **DECLARATION**

I, the person making this application, declare that the information contained in this application is true and correct in every particular way.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Position in Company: \_\_\_\_\_

*In the case of a company, the signing officer must state position in the company.*

### **APPLICATION/RENEWAL FEE**

Application/Renewal:  \$200.00

*Application will NOT be assessed until payment has been made.*

## **OFFICE USE**

Date Paid: \_\_\_\_\_ Receipt Number: \_\_\_\_\_  
Account No: 07220803 Officer's Initials: \_\_\_\_\_